



# Birla Vishvakarma Mahavidyalaya

An Autonomous Institution

(Engineering College)

Vallabh Vidyanagar

## Various Committees for The Academic Year 2024-25

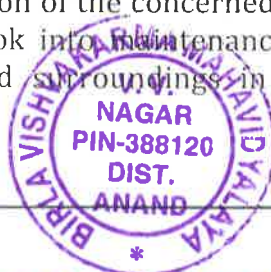
The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities.

### 1. Infrastructure Planning & Support Committee :

1	Principal	Dr. Indrajit Patel
2	Associate Dean (Admin)	Dr. Jagdish Rathod
3	Associate Professor, Civil Dept. & Associate Dean (Infrastructure) - Convener	Dr. Jayesh Pitroda
4	Head IT Dept. – Comp. related-Convener	Dr. Keyur Brahmhatt
5	Associate Professor, IT Dept. – Comp. related	Dr. Nilesh Prajapati
6	Electrical Convener Electrical Works	Dr. Yogesh Prajapati
7	EC Dept. – CC Camera related	Prof. Kaushal Patel
8	Central Workshop related	Prof. Alpesh Damor
9	IT and Campus related work	Prof. Dharmesh G Patel
10	Campus related showcasing	Dr. Darshan Dalwadi
11	Mechanical Dept.- Refrigerated & Air Condition related	Dr. Hitesh Bhargav
12	Web site development and maintenance	Dr. Vatsal Shah
13	Civil Work	Prof. Dhaval Parmar
14	OSD Admin	Mr. Girishbhai Patel

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for further necessary action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The committee will see that the reports received regarding Civil, Structural, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/rework/modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Department. The committee will also regularly inspect and look into the maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.



## 2. Academic Council Committee :

1	Principal & Chairman	Dr. Indrajit Patel
2	Head, Civil Dept.	Dr. Sanjay Dhiman
3	Head, Computer Dept.	Dr. Darshak Thakore
4	Head, Electrical Dept.	Dr. Rashesh Mehta
5	Head, Electronics Dept.	Dr. Tanmay Pawar
6	Head, Mechanical Dept.	Dr. Vinay Patel
7	I/C. Head, Production Dept.	Prof. Kamlesh Bhatt
8	Head, Structural Dept.	Dr. (Mrs.) Darshana Bhatt
9	Head, Mathematics Dept.	Dr. (Mrs.) Trupti Desai
10	Head, EC Dept.	Dr. Bhargav Goradiya
11	Head, IT Dept.	Dr. Keyur Brahmabhatt
12	Dean, Academics and Vice Chairman- AEC	Dr. Vinay Patel
13	Controller of Examination (CoE)	Dr. Snehal Mevada
14	Officer In-Charge Credit System (OICS)	Dr. Hardik Berawala
15	Asso. Dean & Member Secretary Academic, Professor, Computer Dept.	Dr. Mayur Vegad
16	Jt. Controller of Examination	Dr. Dharmesh Modi
17	Asso. Professor – Civil Dept.	Prof. Amit Bhavsar
18	Asso. Professor - Electrical Dept.	Dr. Akshay Pandya
19	Asso. Professor - IT Dept.	Dr. (Mrs.) Zankhana Shah
20	Professor of Civil Engineering. (MNIT), Jaipur	Prof. Sudhir Kumar
21	Director, PSIT College of Engg. Kanpur	Dr. Ajitkumar Shukla
22	Chief Executive Officer, INOXCVA, Kalol	Er. Deepak Acharya
23	Professor & Dean Academic, D. Y. Patil College of Engineering. Pune	Dr. (Mrs.) Urmila Patil
24	Professor, Civil Dept. SVNIT, Surat	Dr. S. M. Yadav
25	Group Director, SAC-ISRO, Ahmedabad	Mr. Jaimin Desai
26	Head, Applied Mechanics Dept. M. S. Uni. Baroda	Prof. J. D. Rathod
27	Professor, Adani Institute of Infrastructure, Ahmedabad	Dr. Kiran Parmar
28	Professor, Graduate School of Eng. & Tech. Ahmedabad	Dr. S. D. Panchal

## 3. Academic Executive Committee :

1	Chairman & Principal	Dr. Indrajit Patel
2	Dean. Academics, Head, Mechanical, Chairman, BoS & Vice Chairman. AEC	Dr. Vinay Patel
3	Asso. Dean, Academic & Member Secretary AC & AEC	Dr. Mayur Vegad



4	Head, Civil & Chairman, BoS	Dr. Sanjay Dhiman
5	Head, Computer & Chairman, BoS	Dr. Darshak Thakore
6	Head, Electrical & Chairman, BoS	Dr. Rashesh Mehta
7	Head, Electronics & Chairman, BoS	Dr. Tanmay Pawar
8	I/C. Head Production & Chairman, BoS	Prof. Kamlesh Bhatt
9	Head, Structural & Chairman, BoS	Dr. (Mrs.) Darshana Bhatt
10	Head, Maths & Chairman, BoS	Dr. (Mrs.) Trupti Desai
11	Head, EC & Chairman, BoS	Dr. Bhargav Goradiya
12	Head, IT & Chairman, BoS	Dr. Keyur Brahmabhatt
13	Controller of Examination	Dr. Snehal Mevada
14	Officer In-Charge Credit System (OICS)	Dr. Hardik Berawala
15	Jt. Controller of Examination	Dr. Dharmesh Modi

### Objectives :

The Committee will –

- Develop curriculum on the base of Program Educational Objective of each program and will prepare Academic Regulations for various Programs under Autonomous Status for further approval in Academic Council.
- Discuss and refine the syllabi prepared by respective Board of Studies to put forward in Academic Council on the basis of PEO's, PO's etc.
- Coordinate among all Board of Studies for suggesting common guidelines, first year courses and open electives to arrive at consensus.
- Act as an interface among Academic Council and all Board of Studies.
- Propose revisions / amendments pertaining to academic matters for the approval of the Academic Council.
- Propose academic calendar(s) for the approval of Academic Council.

### 4. Internal Quality Assurance Cell (IQAC) :

Sr. No.	Composition	Member
1	Chairperson: Head of the Institution	Dr. Indrajit Patel, Principal, BVM
2	Teachers to represent all level (Three to Seven)	1. Dr. (Mrs.) Vina Chauhan 2. Dr. Mayur Vegad 3. Dr. Mukesh Shimpi 4. Dr. Jagdish Rathod 5. Dr. Hasumukh Chauhan 6. Dr. (Mrs.) Kaushika Patel
3	One member from the Management	Mr. Manishbhai Patel, Vice President, CVM
4	Few Senior administrative officers	1. Dr. (Mrs.) Trupti Desai (Chair Person-Women Development Cell) 2. Dr. Rashesh Mehta, Head, Electrical Dept 3. Dr. Bhargav Goradiya, (Vice President, BVM Central Committee)



		4. Dr. Vinay Patel, (Dean. Academics, Head Mechanical, Chairman, BoS & Vice Chairman. AEC) 5. Dr. Keyur Brahmbhatt, Head, IT Dept. 6. Dr. Robinson Paul, Prof. I/c T & P Cell
5	One nominee each from local society, students and Alumni	1. Mr. Shailesh Rathi, Vidya Wire Pvt. Ltd. 2. Mr. Utsav Virparia -General Secretary, BVM 3. Ms. Radhika Savaliya-Ladies Representative, BVM 4. Er. Nitin R. Patel, BVM Alumni Association 5. Er. Paresh P. Thaker, BVM Alumni
6	One nominee each from Employers/Industrialists/ Stakeholders	1. Er. Dipen Parmar-Representative from SLS Pvt. Ltd 2. Er. Hitendra Shukla - Vice President, Eimco ELECON India Ltd.
7	One of the senior teachers as the coordinator/ Director of the IQAC	1. Dr. Darshak Thakore, Head, Computer Dept. (IQAC-Coordinator) 2. Dr. (Mrs.) Zankhana Shah, IT. Dept. (Co-coordinator) 3. Prof. Vimlesh Agrawal, Structural Dept. (Co-coordinator)
8	NAAC Advisory Committee	1. Dr. D. P. Agrawal, Former Chairman, UPSC, New Delhi 2. Dr. Anupam Shukla, Director, SVNIT, Surat 3. Dr. (Mrs.) Bhavna Chauhan, Principal, Home Science. College, Vallabh Vidyanagar

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

#### 5. Industry Institute Interaction & Training & Placement Committee :

1	Dean, III & Head, Electrical Dept. & Convener	Dr. Rashesh Mehta
2	Professor, I/C T&P	Prof. Robinson Paul
3	Placement Officer & Training Officer	Prof. Mehul Patel
4	Civil Dept.	Prof. Nekzad Umrigar (T&P & III)
5	Structural Dept.	Dr. (Mrs.) Deepa Sinha
6	Computer Dept.	Dr. (Mrs.) Mahasweta Joshi (T&P & III)
7	Electronics Dept.	Prof. Mahendra Prajapati (T&P)
8	Electrical Dept.	Prof. Manish Sinha (Placement & III)
9	Mechanical Dept.	Dr. Ketul Brahmbhatt (III)
10	Production Dept.	Prof. Rakesh Barot (III)
11	EC Dept.	Dr. Robinson Paul ( T&P, III)
12	IT Dept.	Dr. Vatsal Shah (T&P)
13	Secretary, VUIA,GIDC	Mr. Snehal Patel
14	Parake Industries, V.U. Nagar	Mr. Vipul Raval



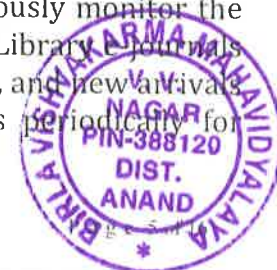
The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training Programs of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MoUs for student's projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

#### 6. Library Committee :

1	Professor-in-charge, Library	Dr. (Mrs.) Vina Chauhan
2	NPTEL Coordinator	Prof. (Mrs.) Dharita Patel
3	I/C. Librarian	Mr. Pritesh Darji
4	Civil Dept.	Prof. Nekzad Umrigar
5	Computer Dept.	Prof. Kirti Sharma
6	Electrical Dept.	Prof. Dipan Parikh
7	Electronics Dept.	Prof. Chintan Patel
8	EC Dept.	Dr. Arjan Bambhaniya
9	IT Dept.	Prof. Dharmesh B. Patel
10	Mathematics Dept.	Dr. Dipti Patel
11	Mechanical Dept.	Prof. Pinkal Choksi
12	Production Dept.	Prof. Akil Jariya
13	Structural Dept.	Dr. Vishal Arekar
14	Library	Mrs. Dharti Patel
15	IT related services	Mr. Ravi Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective Department for subscribing new books/e- books, IS Codes, journals/e-journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No. of journals/ e-journals, internet connectivity of Library as per AICTE requirements. The maintenance of stacks, reference section, and new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.



To prepare library web page with the help of IT Infra & Networking Committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.

Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC (single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations like NPTEL, CAT, GMAT, TOEFL, GRE, and IELTS.

### 7. Central Registration Committee :

1	OICS & Convener	Dr. Hardik Berawala
2	Co-Convener	Prof. Swapnil Arya
3	Dean. Academics & Vice Chairman-AEC	Dr. Vinay Patel
4	NPTL(MOOCs) Coordinator & Member	Prof. (Mrs.) Dharita Patel
5	Civil Dept. & Member	Prof. (Mrs.) Neha Patel
6	Structural Dept. & Member	Prof. (Mrs.) Elizabeth George
7	Computer Dept. & Member	Prof. Hemant Vasava
8	Electrical Dept. & Member	Prof. Gaurang Sharma
9	Electronics Dept. & Member	Prof. Parul Panchal
10	Mechanical Dept. & Member	Prof. Prakash Tadvi
11	Production Dept. & Member	Prof. Rakesh Barot
12	IT Dept. & Member	Dr. Vishal Polara
13	EC Dept. & Member	Dr. Sandip Unadkat
14	Maths Dept. & Member	Prof. Shailesh Bhagat
15	Overall PG Coordinator & Member	Dr. Akshay Pandya
16	ERP Coordinator	Dr. Nilesh Prajapati
17	ERP Administrator & Member	Mrs. Roshani Shah

### Objectives :

The Committee will –

- look after the Registration related works like Students Registration Process, Distribution of Result Updates to Faculty Counselors, Course Offerings, allotment of Open Electives and Programme Electives and Projects (Major, Minor and Mini) in consultation with OICS.
- Keep records of Backlog Students to help Faculty Counsellors for Students Counselling etc.
- Provide Cumulative Updates of records to Concerned Faculty Counsellors.
- Arrange Orientation Program for Newly admitted students.
- Maintain the Students Attendance Records during the semester.



## 8. Exam Co-ordination Committee :

1	Controller of Examination & Convener	Dr. Snehal Mevada
2	Jt. Controller of Examination & Co-Convener	Dr. Dharmesh Modi
3	NPTEL (MOOCs) Coordinator & Member	Prof.(Mrs.) Dharita Patel
4	Civil Dept. & Member	Prof. (Mrs.) Neha Patel
5	Structural Dept. & Member	Dr. Vishal Arekar
6	Computer Dept. & Member	Dr. Udesang Jaliya
7	Electrical Dept. & Member	Prof. Manish Sinha
8	Electronics Dept. & Member	Dr. (Mrs.) Mehfuza Holia
9	Mechanical Dept. & Member	Prof. Upendra Chaudhari
10	Production Dept. & Member	Prof. Jatin Makwana
11	IT Dept. & Member	Dr. Nilesh Prajapati
12	EC Dept. & Member	Dr. Anish Vahora
13	Maths Dept. & Member	Dr. Aakar Roghelia
14	ERP Administrator & Member	Mrs. Roshani Shah

### Objectives :

The Committee will -

- Prepare Exam Schedules.
- Coordinate regarding appointment of Examiners with consultation of Concerned BoS Chairmen.
- Compile the Mark-sheets / Results for submitting to Exam Section as and when required.
- Look after the queries related to Results, Marks Entry in ERP System. In Consultation with Controller of Examination / ERP Administrator.
- Coordinate the exam related activities i.e. Hall Tickets, Exam Forms, Exam Fees, Seating Arrangements, Grade Card distribution etc. in consultation with CoE.

## 9. Green Campus & Clean Campus Committee :

1	Convener	Prof. Ajay Daiya
2	Co-Convener	Prof. Jatin Makawana
3	Admin. staff	Mr. Alpesh Patel
4	Civil Dept.	Mr. Mihir Jivrajani
5	Computer Dept.	Mrs. Virangna Patel
6	Electrical Dept.	Mr. Nilesh Patel
7	Electronics dept.	Mr. Harshad Sevak
8	EC Dept.	Mr. Chirag Patel
9	IT Dept.	Mr. Sachin Patel
10	Mech. Dept.	Mr. Nilesh Ganvit
11	Workshop	Mr. Minesh Patel
12	Structural Dept.	Mr. Ganpat Vaghel
13	Library	Mr. Pritesh Darji



The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant. The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Superintendents & students and will send the proposal to the Principal for forwarding to the management for doing needful. They will also make arrangement for medical checkup / Thalassemia Test for newly admitted students and other activity like learning license etc. Organizing of cultural festival, technical festival and annual day shall be looked after by this committee.

#### 10. Time Table (Class) Committee :

1	Coordinator	Dr. Darshak Thakore
2	Co-Coordinator	Dr. Udesang Jaliya
3	Co-Coordinator & Member, Computer Dept.	Prof. Kirti Sharma
4	Computer Dept.	Prof. Bhavesh Tanawala
5	Civil Dept.	Prof. (Mrs.) Neha Patel Prof. Nekzad Umrigar
6	Electrical Dept.	Prof. Manish Sinha Prof. Ajay Patel
7	Electronics Dept.	Dr. Milendra Solanki Prof. Chetan Jayaswal
8	EC Dept.	Dr. Darshan Dalwadi Dr. Anish Vahora
9	IT Dept.	Dr. Nilesh Prajapati
10	Mathematics Dept.	Dr. Rajiv Gandhi Dr. Aakar Roghelia
11	Mechanical Dept.	Dr. Hasmukh Katariya Prof. Jayesh Koisha
12	Production Dept.	Prof. (Mrs.) Purvi Chauhan Prof. Jatin Makwana
13	Structural Dept.	Dr. Vishal Arekar Prof. Pratiti Bhatt

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for individual teachers, laboratory, and class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each Department faculty members be kept free for Department meeting.

#### 11. Web Portal Management Committee :

1	Head, IT Dept.	Dr. Keyur Brahmhatt
2	IT Dept.- Convener	Dr. Vatsal Shah
3	Computer Dept.	Prof. Mohsin Hasan
4	Civil Dept.	Prof. Amit Amin
5	Electrical Dept.	Prof. Swapnil Arya
6	Electronics Dept.	Prof. (Mrs.) Anita Bhatt



7	Maths Dept.	Dr. (Mrs.) Dipti Patel
8	Mechanical, Dept.	Prof. Vipul Chaudhary
9	Production Dept.	Prof. Akil Jaria
10	EC Dept.	Dr. Robinson Paul
11	IT Dept.	Mr. Ravi Patel
12	Structural Dept.	Dr. Vimlesh Agrawal

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic Email/SMS to students with less attendance, e.g. absent for three or more days consecutively.
- To develop Moodle facilities in ERP.
- To get online course feedback.

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso. Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT (NMEICT).

## 12. Research & Development Committee :

1	Asso. Dean (R&D) - Convener	Dr. Mukesh Shimpi
2	Asso. Dean(R&D) - Co Convener	Dr. (Mrs.) Darshana Bhatt
3	Civil Dept.	Dr. Hasmukh Chauhan
4	Computer Dept.	Dr. Narendra Patel
5	Electrical Dept.	Dr. Yogesh Prajapati
6	Electronics Dept.	Dr. (Mrs.) Mehfuza Holia
7	Mechanical Dept.	Dr. Haresh Patolia
8	Production Dept.	Dr. Hardik Beravala
9	EC Dept.	Dr. Darshan Dalwadi
10	IT Dept.	Dr. (Mrs.) Zankhana Shah
11	Structural Dept.	Prof. Pratiti Bhatt

The Committee will encourage the faculty members of respective Department for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / State / National / International Journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies like Student Starting & Innovation Policy (SSIP2017).



### 13. Internal Complaint Committee (ICC) :

(As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1	Dean (Faculty Affairs)	Dr. Tanmay Pawar
2	Vice President (BVM Central Committee)	Dr. Bhargav Goradiya
3	Head, Mathematics Dept.- Presiding Officer	Dr. (Mrs.) Trupti Desai
4	IT Dept.	Dr. (Mrs.) Zankhana Shah
5	Electrical Dept.	Prof.(Mrs.) Dharita Patel
6	Mechanical Dept.	Dr.(Mrs.) Vina Chauhan
7	Production Dept.	Prof. (Mrs.) Jigisha Thakkar
8	Structural Dept.	Dr. Vimlesh Agrawal
9	Computer Dept.	Mrs. Bindu Raval
10	Women NGO Representative	Dr. Aruna Solanki (BBIT)
11	Girl's Hostel Rector	Prof. (Mrs.) Jagruti Shah
12	Office Representative	Mrs. Divya Patolia
13	Ladies Representative & Girls Student Representative	Ms. Radhika Savaliya
14	Boys Student Representative	Mr. Utsav Virparia

### Responsibilities of Internal Complaint Committee (ICC) :

- (a) Provide assistance if an employee or a student chooses to file a complaint with the police.
- (b) Provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and Minimize the need for purely punitive approaches that lead to further resentment, Alienation or violence.
- (c) Protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender.
- (d) Ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment.
- (e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.
- (f) The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

### 14. SC/ST Cell Committee :

1	Civil Dept. - Convener	Dr. Hasmukh Chauhan
2	EC, Dept. - Co-Convener	Prof. Ghansyam Rathod
3	Computer Dept.	Dr. Hemant Vasava
4	Electrical Dept.	Prof. Ashish Patel



5	Electronics Dept.	Dr. Milendra Solanki
6	IT, Dept.	Dr. Vishal Polara
7	Mathematics Dept.	Prof. Shailesh Bhagat
8	Mechanical Dept.	Prof. Vipul Chaudhary
9	Production Dept.	Prof. (Mrs.) Purvi Chauhan
10	Administrative Staff	Shri. Hitesh Solanki

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students' development. Prevention of atrocities act, 1989 No.33 of 1989 dated 11/9/1989. Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.

#### 15. Staff Development Committee :

1	Principal	Dr. Indrajit Patel
2	Dean, Faculty Affairs	Dr. Tanmay Pawar
3	Electronics Dept. - Convener	Dr. Dipak Patel
4	Civil Dept.	Prof. Amit Amin
5	Computer Dept.	Prof. Mohsin Hasan
6	Electrical Dept.	Prof. Ashish Patel
7	EC Dept.	Prof. Ghansyam Rathod
8	IT Dept.	Prof. Bijal Dalwadi
9	Mechanical Dept.	Prof. Jayesh Koisha
10	Production Dept.	Prof. Rakesh Barot
11	Structural Dept.	Dr. Vimlesh Agrawal
12	Administrative staff	Mr. Chintal Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

#### 16. Anti-Ragging Committee - Institute Level :

1	Principal, BVM, President - BVMCC	Dr. Indrajit Patel
2	Dean, Student Affairs	Dr. Bhargav Goradiya
3	Vice President, BVMCC- Convener	Dr. Haresh Patolia
4	Rector, Hostels	Dr. Arvind Verma
5	Hostel Superintendent	Prof. Ghansyam Rathod
6	Head, IT Department	Dr. Keyur Brahmhatt
7	Rector Girls Hostel	Prof. (Mrs.) Jagruti Shah
<b>Members of the Committee (Key Stake Holders)</b>		
8	Vallabh Vidyanagar Police Inspector	Mr. D. R. Gohil
9	Local Media	Mr. Salim Pathan (Naya Pad) (NSI)



10	Ex. Municipal Council Member, Vallabh Vidyanagar	Smt. Reshmaben Patel
11	Mamlatdar, Anand Taluka	Shri. Chintan Chaudhari
12	Parent Representative	Dr. Deepak Vala
13	First Year Boy Representative	Mr. Priyanshu Patel
14	First Year Girl Representative	Ms. Yagna Pawar
15	General Secretary	Mr. Utsav Virparia
16	Ladies Representative	Ms. Radhika Savaliya
17	Rep. of Teaching Faculty	Dr. Jayesh Pitroda
18	Rep. of Administrative Staff	Mr. Chintal Patel

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control. It is as per the AICTE letter vide No.37.3/Legal/AICTE/2009 dated 1/7/2009.

### 17. Career Advancement Scheme (CAS) :

1	Convener	Dr. Vinay Patel
2	Civil Dept. - Member	Prof. Amit Bhavsar
3	Structural Dept. - Member	Dr. Vishal Arekar
4	Electrical Dept. - Member	Prof. Jaydeepsinh Baria
5	Mechanical Dept. - Member	Dr. Hasmukh Kataria
6	Mechanical Dept. - Member	Prof. Vipul Chaudhari
7	Electronics Dept. - Member	Prof. Chetan Jayaswal
8	Production Dept. - Member	Dr. Hardik Berawala
9	Computer Dept. - Member	Prof. Kirti Sharma
10	Mathematics Dept. - Member	Dr. Rajiv Gandhi

### 18. Grievance Redressal Committee :

1	Principal	Dr. Indrajit Patel
2	Co-convener	Dr. Hardik Berawala
3	Convener Ombudsman Person	Dr. Arvind Verma
4	Head Structural Dept.	Dr. (Mrs.) Darshana Bhatt
5	Head Mathematics Dept.	Dr. (Mrs.) Trupti Desai
6	Head Mechanical Dept.	Dr. Vinay Patel
7	Head Electronics Dept.	Dr. Tanmay Pawar
8	Head Electrical Dept.	Dr. Rashesh Mehta
9	Head Computer Dept.	Dr. Darshak Thakore
10	Head Civil Dept.	Dr. Sanjay Dhiman
11	I/C. Head Production Dept.	Prof. Kamlesh Bhatt
12	Head EC Dept.	Dr. Bhargav Goradiya
13	Head IT Dept.	Dr. Keyur Brahmabhatt
14	Structural Dept.	Prof. (Mrs.) Pratiti Bhatt
15	Mathematics Dept.	Dr. Mukesh Shimpi
16	Computer Dept.	Prof. Prashant Swadas



17	Electronics Dept.	Dr. (Mrs.) Kaushika Patel
18	IT Dept.	Dr. Nilesh Prajapati
19	Hostel Supdt. EC Dept.	Dr. Amit Choksi
20	Member, Civil Dept.	Dr. Jayesh Pitroda
21	OSD Admin	Mr. Girishbhai Patel
22	Girl's Hostel Rector	Prof. (Mrs.) Jagruti Shah

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action. It is as per the grievance redressal regulations 2005, AICTE letter vide No. F/37.3/Level/2012 dated 25.5.2012.

### 19. MOOCS Implementation Committee :

1	MOOCS Coordinator	Dr. Rashesh Mehta
2	Joint MOOCS Coordinator and SPOC, SWAYAM/ NPTEL and Electrical Dept. Representative	Prof. (Mrs.) Dharita Patel
3	Computer Dept. Representative	Prof. Mosin Hasan
4	Civil Dept. Representative	Dr. Hasmukh Chauhan
5	Structural Dept. Representative	Dr. Vimlesh Agrawal
6	Electronics Dept. Representative	Prof. Chetan Jayswal
7	EC Dept. Representative	Prof. Ghansyam Rathod
8	IT Dept. Representative	Prof. (Mrs) Prachi Shah
9	Mechanical Department Representative	Prof.(Mrs.) Kinjal Patel
10	Production Department Representative	Prof. Rakesh Barot

The committee looks after the implementation of the NPTEL Credit transfer policy implemented from the academic year 2018-19. The set-top boxes provided from TEQIP-III under the SWAYAMPBHA Project of MHRD and placed in departments shall be best utilized for academic purposes. The awareness and guidance about the usage of other MOOCS platforms such as Coursera, EDX, UDEMY, etc. shall be provided by the committee members. Any new initiatives based on MOOCS like Minor Degree rules and curriculum, etc. shall be taken up by this committee as and when required. Inclusion of MOOCS courses in the curriculum of various courses while syllabus framing at department level may also be taken up. Inclusion of MOOCS courses in Teaching Pedagogy or Blended MOOCS method may also be experimented with and awareness created.

### 20. Collegiate Women's Development Committee :

1	Convener	Dr. (Mrs.) Trupti Desai, Prof & Head, Mathematics Dept.
2	Co-convener	Dr. (Mrs.) Zankhana Shah, IT Dept.
3	Member	Prof. (Mrs.) Neha Patel , Civil Dept.
4	Member	Dr. (Mrs.) Mehfuza Holia, Electronics Dept.
5	Member	Prof.(Mrs.) Dharita Patel, Electrical Dept.
6	Member	Prof. (Mrs.) Jigisha Thakkar, Production Dept.
7	Member	Prof. (Mrs.) Palak Patel, EC Dept.
8	Member	Prof. (Mrs.) Jagruti Shah, Structural Dept.
9	Member	Prof. (Mrs.) Kinjal Patel, Mechanical Dept.
10	Member	Mrs. (Mrs.) Bindu Raval, Computer Dept.



11	Member	Dr. (Mrs.) Mahasweta Joshi, Computer Dept.
12	Member	Ms. Radhika Savaliya, Ladies Representative

## 21. Research Ethics Committee :

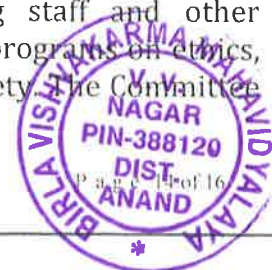
No.	Role	Name of the Faculty
1	Convener	Dr. Indrajit Patel, Principal BVM
2	Co-convener	Dr. Mukesh Shimpi, Associate Dean R & D
3	Member	Dr. Darshak Thakore, Head Comp. Dept. IQAC Coordinator
4	Member	Dr. Sanjay Dhiman, Head, Civil Dept.
5	Member	Dr. Vinay Patel, Head Mechanical Dept. IQAC Coordinator, Dean. Academics & Vice Chairman. AEC
6	Member	Dr. Mayur Vegad, Professor, Computer Dept. Asso. Dean. Academic & Member Secretary AC & AEC
7	Member	Dr. Dipak Patel, Coordinator, Faculty Staff Development
8	Member	Dr. Akshay Pandya, PG Coordinator

The aim of Research Ethical Committee (REC) is to promote research, such as knowledge, truth and avoidance of error and also protect potential researchers in the research. REC takes into account potential risks and benefits for the community in which the research will be carried out of high ethical standards in research in Engineering and Science.

## 22. Code of Conduct Monitoring Committee :

No.	Role	Name of the Faculty
1	Principal	Prof. (Dr.) Indrajit Patel
2	Head Structural Dept.	Dr. (Mrs.) Darshana Bhatt
3	Head Mathematics Dept.	Dr. (Mrs.) Trupti Desai
4	Head Mechanical Dept.	Dr. Vinay Patel
5	Head Electronics Dept.	Dr. Tanmay Pawar
6	Head Electrical Dept.	Dr. Rashesh Mehta
7	Head Computer Dept.	Dr. Darshak Thakore
8	Head Civil Dept.	Dr. Sanjay Dhiman
9	I/C. Head Production Dept.	Prof. Kamlesh Bhatt
10	Head EC Dept.	Dr. Bhargav Goradiya
11	Head IT Dept.	Dr. Keyur Brahmabhatt
12	OSD	Mr. Girishbhai Patel

This Committee is meant for monitoring the Code of Conduct implemented in the Institution for the students, teachers, administrators, non-teaching staff and other stakeholders of the institution. It ensures the organization of different programs on ethics, values, culture and other important areas for the betterment of the society. The Committee meets twice in the year i.e. in the month of July and December.



### 23. Institute Ranking Committee (WIRF/NIRF/GSIRF/TIMES SURREY ETC.) :

No.	Role	Department	Name
1	Advisor	Prof. & Head, Computer Dept.	Dr. Darshak Thakore
2	Coordinator	IT Dept.	Dr. (Mrs.) Zankhana Shah
3	Co-coordinator	Structural Dept.	Dr. Vimlesh Agrawal
4	Nodal Officer & Coordinator	EC Dept.	Prof. Ghansyam Rathod
5	Member	Production Dept.	Prof. (Mrs.) Purvi Chauhan
6	Member	Civil Dept.	Prof. Nekzad Umrigar
7	Member	Electrical Dept.	Dr. Yogesh Prajapati
8	Member	Electronics Dept.	Prof. (Mrs.) Parul Panchal
9	Member	Mechanical Dept.	Prof. (Mrs.) Dhara Trivedi
10	Member	Computer Dept.	Prof. Bhavesh Tanawala
11	Member	Structural Dept.	Dr. Vishal Arekar
12	Member	IT Dept.	Dr. Vishal Polara

The committee has prepared data and submits to various ranking agencies. The institutions of higher education in India are in need of infusion of quality and clarity on the approach of building world-class educational institutions in the Indian context and environment. New benchmarks of quality need to be defined to help overall system to move up on the quality spectrum. Research assessment and State/National ranking of Indian educational institutions can play an important role in improving performance and quality of academic institutions.

### 24. ERP Coordinator Committee :

No.	Role	Name of the Faculty
1	Single Point of Contact (SPOC)	Dr. Vinay Patel
2	Chief ERP Coordinator	Dr. Nilesh Prajapati
3	ERP Support Engineer	Ms. Roshni Shah
4	Civil Dept.	Prof. (Mrs.) Neha Patel
5	Structure Dept.	Dr. Vishal Arekar
6	Computer Dept.	Prof. Mohsin Hasan
7	Electrical Dept.	Prof. Gaurang Sharma
8	Electronics Dept.	Prof. Parul Panchal
9	EC Dept.	Prof. Amit Choksi
10	IT Dept.	Prof. Dahrmesh B Patel
11	Mechanical Dept.	Prof. Vipul Chaudhary
12	Mathematics Dept.	Dr. Akar Roghelia
13	Production	Prof. Jatin Makwana

### 25. Anti-Sexual Harassment Committee :

No.	Role	Name of the Faculty
1	Principal - Chairman	Dr. Indrajit Patel
2	Convener	Dr. (Mrs.) Trupti Desai, Head Mathematics Dept.



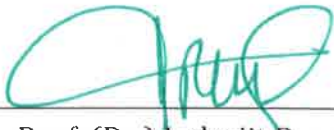
3	<b>Co Convener</b>	Prof. (Mrs.) Zankhana Shah
4	Mechanical Dept.	Dr. (Mrs.) Vina Chauhan
5	Structure Dept.	Prof. (Mrs.) Jagruti Shah
6	Computer Dept.	Dr. (Mrs.) Mahasweta Joshi
7	Electrical Dept.	Prof. (Mrs.) Dharita Patel
8	Electronics Dept.	Dr. (Mrs.) Mehfuza Holia
9	EC Dept.	Prof. (Mrs.) Palak Patel
10	IT Dept.	Prof. (Mrs.) Bijal Dalwadi

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the student's representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.



  
 Prof. (Dr.) Indrajit Patel  
 Principal  
 Birla Vishvakarma Mahavidyalaya

**Copy to:**

1. Hon. Chairman, BVM Board of Governors for information,
2. Hon. Secretary, Charutar Vidya Mandal
3. All the Heads of Departments with a request to circulate among all faculty Member
4. All concerned staff members
5. Principal's file
6. BVM Central Committee