Ref. No.:_____(to be filled in at TEQIP office)	**Date:**

BIRLA VISHVAKARMA MAHAVIDYALAYA (BVM) ENGINEERING COLLEGE
VALLABH VIDYANAGAR -388120, GUJARAT, INDIA
TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME FUNDS
(TEQIP FUNDS)
Proposal for Attending Workshops, Technology Exhibitions, Publications In National / International Conferences/Tech Fest participation (for GIA Students)

Name of the Student:	ID No. / Enrollment No.:	Type of the Event: Conference / Training programme / Seminar / Workshop / Others (specify)
Branch: Category :		
Name of the Event:		
Name and address of the event organizer:		
Duration and date(s):		
For a conference write title of the paper. For other events mention purpose of attending with reference to TEQIP Funds objective:		
Date & time of departure from BVM :	Expected date & time of returning to BVM:	
Total estimated expenditure involved (in INR): ₹ _____ (Rupees _____ _____) Please give details overleaf (registration fees, traveling cost, etc.)		
Whether any advance* is requested: YES / NO. If YES, Rs. _____ * The advance will be booked in the name of the applicant and is to be adjusted within 10 days of returning to BVM.		
(1) A copy of advertisement / invitation / brochure of the event (clearly indicating details of place, registration cost, and duration) are attached herewith. (2) Abstract (along with ordered list of authors) of the paper (if applicable) is attached herewith. (3) I shall submit a brief report indicating the outcomes of the event to the Academic Officer, Principal, and to the TEQIP office at the time of submitting the final bills. (4) I shall abide by the prevailing norms.		

Signature of Applicant: _____Department Faculty Counsellor: _____

Head of the Department: _____

	The proposal is appropriate for Student activity of TEQIP-Funds	Budgetary provision is checked.
Student Activity Officer, TEQIP Funds	Academics Officer, TEQIP Funds	Finance Officer, TEQIP-Funds
Remarks (if any):	Approved / Not Approved	
Coordinator, TEQIP-Funds	Principal	

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History of expenditure incurred by the applicant under TEQIP-Funds (to be filled in by the applicant): (Attach separate sheet if needed):

Sr.	**Title (with Reference No.)**	**Expenditure (INR)**
1		
2		
3		
4		
5		
6		
	Total	

Details of estimated expenditure for this proposal:

Sr.	Particulars	Amount (Rs.)	Remarks (if any)
1			
2			
3			
4			
5			
6			
	Total		

Received Rs._____ as Advance, vide Payment Advice No._____ dated

_____. The advance will be adjusted within 10 working days after returning to the institute.

Signature of the Student with
Date ID No. _____