

Summary:

SR.NO.	ITEM
1.	INCLUSION OF RESEARCH ETHICS IN THE RESEARCH METHODOLOGY COURSE WORK
2.	RESEARCH ETHICS COMMITTEE (REC)
3.	LIST OF RESEARCH COMMITTEE 2015-20
4.	CODE OF ETHICS FOR PLAGIARISM
5.	PLAGIARISM POLICY
6.	USER MANUAL FOR PLAGIARISUM CHECK ON TURNITIN PORTAL FOR STUDENTS PROJECT REPORTS
7.	PERMISSIBLE AND NON-PERMISSIBLE EXPENDITURE FOR INSTITUTIONS
8.	INTERNATIONAL TRAVEL GRANT MANUAL BY NPIU

3.4.1. The Institution ensures implementation of its stated Code of Ethics for research through the following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee

3.4.1 (1). Inclusion of research ethics in the research methodology course work

S.N.	Course Code	Year	Program	Course Name	Link of syllabus
1	CE541	2015-16 onwards	M. Tech. Environmental Engineering	Research Methodology in Civil Engineering	https://www.bvmengineering.ac.in/syllabi/PG/EN/CE541.pdf
2	CE541	2015-16 onwards	M. Tech. Civil (Construction Engineering & Management)	Research Methodology in Civil Engineering	https://www.bvmengineering.ac.in/syllabi/PG/CM/CE541.pdf
3	SE541	2015-16 onwards	M. Tech. Civil (Structural Engineering)	Research Methodology	https://www.bvmengineering.ac.in/syllabi/PG/SE/SE541.pdf
4	CE541	2015-16 onwards	M. Tech. Civil (Transportation Engineering)	Research Methodology in Civil Engineering	https://www.bvmengineering.ac.in/syllabi/PG/TE/CE541.pdf
5	CP541	2015-16 onwards	M. Tech. Computer Engineering (Software Engineering)	Research Design and Methods	https://www.bvmengineering.ac.in/syllabi/PG/CP/CP541.pdf
6	EE541	2015-16 onwards	M. Tech. Electrical Engineering	Research Methodology in Electrical Engineering	https://www.bvmengineering.ac.in/syllabi/PG/EE/EE541.pdf
7	ME541	2015-16 onwards	M. Tech. Machine Design	Research Methodology and Experimental Techniques	https://www.bvmengineering.ac.in/syllabi/PG/MD/ME541.pdf
8	SE541	2015-16 onwards	M. Tech. Infrastructure Engineering & Technology	Research Methodology	https://www.bvmengineering.ac.in/syllabi/PG/SE/SE541.pdf
9	3HS01	2018-19 onwards	All Branches of UG	Ethics and constitution of India	https://www.bvmengineering.ac.in/syllabi/UG1920/HS/3HS01.pdf
10	5CE02	2018-19 onwards	M. Tech. Environmental Engineering	Research methodology and IPR	https://www.bvmengineering.ac.in/syllabi/PG1920/CE/5CE02.pdf
11	5CE02	2018-19 onwards	M. Tech. Civil (Construction Engineering & Management)	Research methodology and IPR	https://www.bvmengineering.ac.in/syllabi/PG1920/CE/5CE02.pdf

12	5CE02	2018-19 onwards	M. Tech. Civil (Structural Engineering)	Research methodology and IPR	https://www.bvmengineering.ac.in/syllabi/PG1920/CE/5CE02.pdf
13	5CE02	2018-19 onwards	M. Tech. Civil (Transportation Engineering)	Research methodology and IPR	https://www.bvmengineering.ac.in/syllabi/PG1920/CE/5CE02.pdf
14	5CP008	2018-19 onwards	M. Tech. Computer Engineering (Software Engineering)	Research design and Methods	https://www.bvmengineering.ac.in/syllabi/PG1920/CP/5CP08.pdf
15	5EE07	2018-19 onwards	M. Tech. Electrical Engineering	Research methodology and intellectual property rights	https://www.bvmengineering.ac.in/syllabi/PG1920/EE/5EE07.pdf
16	5MD04	2018-19 onwards	M. Tech. Machine Design	Research methodology and experimental techniques	https://www.bvmengineering.ac.in/syllabi/PG1920/MD/5MD04.pdf
17	5CE03	2018-19 onwards	M. Tech. Infrastructure Engineering and Technology	Research methodology	https://www.bvmengineering.ac.in/syllabi/PG1920/CE/5CE02.pdf
18	PHD20-01	2018-19 onwards	PhD	Research methodology	https://bvmengineering.ac.in/PhDSection/2%20PhD%20Course%20Content%20%202020_21.pdf
19	PHD20-02	2018-19 onwards	PhD	RESEARCH and publication ethics(RPE)	https://bvmengineering.ac.in/PhDSection/2%20PhD%20Course%20Content%20%202020_21.pdf



Birla Vishvakarma Mahavidyalaya
BVM Engineering College
An Autonomous Institution
(Managed by Charutar Vidya Mandal)

Research Ethics Committee

The aim of a Research Ethics Committee is to promote research, such as knowledge, truth, and avoidance of error and also, protect potential researchers in the research. Research Ethics Committee takes into account potential risks and benefits for the community in which the research will be carried out of high ethical standards in research in Engineering and Science.

Research Ethics Committee are responsible for providing an independent evaluation of proposed research studies, ultimately ensuring that the research does not proceed unless standards and regulations are met and also, prohibitions against fabricating, falsifying, or misrepresenting research data promote the truth and minimize error.

The Research Ethics Committee compliance following members:

- | | |
|--|------------------|
| 1. Dr Indrajit N Patel, Principal BVM, BVM | Convener |
| 2. Dr A K Verma, Head Structural Department, Dean R & D | Co-convener |
| 3. Dr D G Thakore, Head Computer Department, Advisor | Member |
| 4. Dr P M George, Head Mechanical Department, Dean Academics | Member |
| 5. Dr S D Dhiman, Coordinator TEQIP III | Member |
| 6. Dr M M Vegad, Jt. Coordinator, TEQIP III | Member |
| 7. IQAC Coordinator/Director | Member |
| 8. Dr D M Patel, Coordinator Faculty Staff Development | Member |
| 9. Prof S B Patel, Nodal Officer Finance, TEQIP III | Member |
| 10. Dr Akshay A. Pandya, PG Coordinator | Member |
| 11. Dr J M Rathod, Associate Dean Administration | Member |
| 12. Dr Darshana Bhatt, Associate Dean R & D | Member |
| 13. Dr Mukesh Shimpi, Associate Dean R & D, Coordinator R & D, TEQIP III | Member Secretary |


Principal



BIRLA VISHVAKARMA MAHAVIDYALAYA
(ENGINEERING COLLEGE)
VALLABH VIDYANAGAR

No.F/25/

24.08.2015

VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2015-16

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities:

1. INSTITUTE DEVELOPMENT COMMITTEE

1. Principal	Dr. F. S. Umrigar
2. Dean - Admin. & Intl. Collo. & Convener	Dr. Indrajit Patel
3. Dean - Academic	Dr. P. M. Geroge
4. Dean - Faculty Affairs	Dr. T.D. Pawar
5. Dean - Student Affairs/Alumni/Reso.Gen.	Dr. A.M. Trivedi
6. Dean – Quality Assurance	Dr. D. G. Thakore
7. Dean - III	Dr. L. B. Zala
8. Dean – Research & Development	Dr. A. K. Verma
9. Head, Civil Dept.	Dr. L. B. Zala
10. Head, CP	Dr. D. G. Thakore
11. Head, Electrical Dept.	Dr. B. R. Parekh
12. Head, Electronics Dept.	Dr. T. D. Pawar
13. Head, ET Dept.	Dr. Mehul B. Shah
14. Head, IT Dept.	Prof. (Ms.)Zankhana H Shah
15. Head, Mathematics Dept.	Dr. (Mrs.) T. A. Desai
16. Head, Mechanical Dept.	Dr. P.M.George
17. Head, Production Dept.	Dr. A. M. Trivedi
18. Head, Structural Dept.	Dr. A.K.Verma

DEPT. LEVEL: BY CONCERNED HEAD

The members will meet at regular intervals and will prepare the strategic planning for the future in line with mission & vision statement. The Committee will prepare short term and long term plans related to curriculum/syllabi, TEQIP Programme lab. Development, R&D, AICTE & ISTE, DST proposals and other fund raising proposals, testing and Consultancy, STTP programmes, University related assignments, library facilities, exams, infrastructure facilities, etc. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan, procurement plan, budgeting and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/workshop for overall holistic growth of staff, scholastic activities, etc. at the institutional level and will convey the same to the core planning group at the departmental level. The Committee will also monitor for its fruitful results. The above members will motivate all the members of BVM family (teaching and non-teaching staff) to make all efforts to improve the employability of students by increasing the efforts for better quality of academic programmes, administration and participation in co-curricular and extra curricular activities.



2. INFRASTRUCTURE DEVELOPMENT + MAINTENANCE COMMITTEE

- | | |
|--|--------------------|
| 1. Dean (Admin) | Dr. Indrajit Patel |
| 2. Assoc. Dean & Convener | Dr. Jayesh Pitroda |
| 3. Asso. Prof. Comp. Dept. – Comp. related | Prof. P. B. Swadas |
| 4. Civil Engg. Dept- Civil Works | Dr. D. S. Vyas |
| 5. Elect. Convener Elect. Works | Dr. N. G. Mishra |
| 6. Electronics Dept.- Electro. related | Dr. J. M. Rathod |
| 7. ET Dept. – CC Camera related | Dr. B. C. Goradiya |
| 8. Head, IT Dept. – Computer related | Prof. Z. H. Shah |
| 9. Head, Production Dept. – Workshop related | Dr. A.M.Trivedi |
| 10. Prof. Mechanical Dept.- Mech.related | Prof. S. P. Joshi |

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/ rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.

3. ACADEMIC COUNCIL

- | | |
|--|-----------------------|
| 1. Principal | Dr. F. S. Umrigar |
| 2. Head, Civil | Dr. L. B. Zala |
| 3. Head, Computer | Dr. D. G. Thakore |
| 4. Head, Electrical | Dr. B. R. Parekh |
| 5. Head, Electronics | Dr. T. D. Pawar |
| 6. Head, ET | Dr. M. B. Shah |
| 7. Head, IT | Prof. Z. H. Shah |
| 8. Head, Maths | Dr. T. A. Desai |
| 9. Head, Mechanical | Dr. P. M. George |
| 10. Head, Production | Dr. A. M. Trivedi |
| 11. Head, Structural | Dr. A. K. Verma |
| 12. Member, Professor | Dr. Indrajit Patel |
| 13. Member, Professor | Dr. D. M. Patel |
| 14. Member, Asso.Professor | Prof. A. A. Shaikh |
| 15. Member, Asst.Professor | Dr. S. V. Mevada |
| 16. Member, Nominated by Principal | Dr. S. D. Dhiman |
| 17. Member (BoG nominee) – Industry Expert | Er. Jagdishbhai Patel |
| 18. Member (BoG nominee) – Industry Expert | Er. V. B. Kalyankar |
| 19. Member (BoG nominee) – Academician | Prof. N. Ramakrishan |
| 20. Member (BoG nominee) – Research Inst. | Er. R. C. Patel |
| 21. Member, (Univ.nominee) | |
| 22. Member, (Univ.nominee) | |
| 23. Member, (Univ.nominee) | |



4. ACADEMIC QUALITY ASSURANCE COMMITTEE

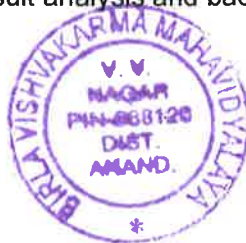
- | | |
|---------------------------------------|------------------------|
| 1. Dean, Quality Assurance & Head, CP | Dr. D. G. Thakore |
| 2. Assoc. Dean & Convener | Prof. A.A.Shaikh |
| 3. Assoc. Dean & Co-Convener | Dr. S. D. Dhiman |
| 4. Controller of Examination | Prof. S. A. Shah |
| 5. Head, Civil Dept. | Dr. L. B. Zala |
| 6. Head, Electrical Dept. | Dr. B. R. Parekh |
| 7. Head, Electronics Dept. | Dr. T. D. Pawar |
| 8. Head, ET Dept. | Dr. Mehul B. Shah |
| 9. Head, IT Dept. | Prof. (Ms.) Z. H Shah |
| 10. Head, Mathematics Dept. | Dr. (Mrs.) T. A. Desai |
| 11. Head, Mechanical Dept. | Dr. P.M.George |
| 12. Head, Production Dept. | Dr. A. M. Trivedi |
| 13. Head, Structural Dept. | Dr. A.K.Verma |
| 14. Civil Dept. | Prof. P. J. Shah |
| 15. Computer Dept. | Dr. M. M. Vegad |
| 16. Electronics Dept. | Dr. D. M. Patel |
| 17. ET Dept. | Prof. Robinson Paul |
| 18. IT Dept. | Prof. Nilesh Prajapati |
| 19. Maths Dept. | Prof. R. B. Gandhi |
| 20. Mechanical Dept. | Prof. P. M. Agrawal |
| 21. Production Dept. | Prof. K. D. Bhatt |
| 22. Structural Dept. | Prof. Vimlesh Agrawal |

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/workshop for overall holistic growth of the staff.

5. ACADEMIC AFFAIRS COMMITTEE

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|--------------------------------------|-------------------------------|
| 1. Assoc. Dean, Academics & Convener | Dr. V. J. Patel |
| 2. Assoc. Dean, Academics | Dr. H. V. Patel |
| 3. Controller of Examiner | Prof. S. A. Shah |
| 4. GTU Coordinator & OICS | Prof. P. S. Bhakhar |
| 5. Civil Dept. | Prof. Neha R. Patel |
| 6. Computer Dept. | Prof. Bhavesh Tanawala |
| 7. Electrical Dept. | Prof. G.K.Sharma |
| 8. Electronics Dept. | Prof. (Ms.) Panchal Parul |
| 9. ET Dept. | Prof. Sandip Unadkat |
| 10. IT Dept. | Prof. Samip Patel |
| 11. Maths Dept. | Dr. M. E. Shimpi |
| 12. Mechanical Dept. | Prof. Prakash Tadvi |
| 13. Production Dept. | Prof. Rakesh Barot |
| 14. Structural Dept. | Prof. (Mrs.) Elizabeth George |

Members will contact the concerned Chairman, Board of Studies/HoD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling.



6. CURRICULUM DEVELOPMENT BOARD (All BoS Chairmen)

- | | |
|---|-------------------|
| 1. Dean Academic & Chairman, Mechanical | Dr. P. M. Geroje |
| 2. Chairman, Civil | Dr. L. B. Zala |
| 3. Chairman, Computer | Dr. D. G. Thakore |
| 4. Chairman, Electrical | Dr. B. R. Parekh |
| 5. Chairman, Electro. & Tele. | Dr. M. B. Shah |
| 6. Chairman, Electronics | Dr. T. D. Pawar |
| 7. Chairman, Information Tech. | Prof. Z. H. Shah |
| 8. Chairman, Mathematics & Humanities | Dr. T. A. Desai |
| 9. Chairman, Production | Dr. A. M. Trivedi |
| 10. Chairman, Structural | Dr. A. K. Verma |

The committee will review the curriculum as per GTU / SPU norms as well as new syllabi for autonomy as per CTE/SPFU guidelines. The Curriculum development Board will develop the curriculum on the basis of program educational objective and will prepare course objectives and syllabus in line with PEO's. There will be a regular meeting (one in a week) with Department faculty members to discuss the academic matters.

7. TRAINING & PLACEMENT COMMITTEE

- | | |
|---|------------------------|
| 1. Dean - III | Dr. L. B. Zala |
| 2. Training & Placement Officer - Convener | Prof. P. B. Swadas |
| 3. Training & Placement | Prof. B. A. Lad |
| 4. I/c.Training & Placement Officer | Shri Mehul Patel |
| 5. Civil Dept. | Dr. D. S. Vyas |
| 6. Civil Dept. | Prof. H. J. Chauhan |
| 7. Civil Dept. | Prof. N. F. Umrigar |
| 8. Structural Dept. | Dr. (Mrs.) D.A.Sinha |
| 9. Computer Dept. | Prof. M. J. Joshi |
| 10. Electrical Dept. | Prof. M. N. Sinha |
| 11. Electronics Dept. | Prof. M. P. Prajapati |
| 10. ET Dept. | Prof. Robinson Paul |
| 11. IT Dept. | Prof. Vatsal Shah |
| 12. Production Dept. | Prof. Jigisha Thakkar |
| 13. Mechanical Dept. | Prof. J. N. Jain |
| 14. Mechanical Dept. | Prof. Ketul Bhrambhatt |

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

8. PERSONALITY DEVELOPMENT PROGRAMME (PDP) COMMITTEE:

- | | |
|---------------------------------------|--------------------------|
| 1. Dean – Students Affairs | Dr. A. M. Trivedi |
| 2. Mechanical Dept. – Convener | Prof. Falesh R Vora |
| 3. Electrical Dept. | Prof. Ashish R Patel |
| 4. Structural Dept. | Dr. (Mrs.) Deepa Sinha |
| 5. Civil Dept. | Prof. D. S. Modi |
| 6. Electronics Dept. | Prof. (Ms.) K. D. Patel |
| 7. Production Dept. | Prof. Rakesh Barot |
| 8. IT Dept. | Prof. Kanu G Patel |
| 9. Computer Dept. | Prof. Bhavesh A Tanawala |



10 ET Dept.
11 Maths Dept.

Prof. R. C. Rana
Prof. Tridip Macwan

The Committee will see that the students and interested faculty members undergo the career development & communication skill programmes. Dr. (Mrs.) Deepa Sinha will be in touch with Hon. Director, CDC for better co-ordination. Also they will interact with the visiting faculty involved to discuss our requirement and feedback and will also check the presence of students at regular intervals.

9. PUBLIC RELATION AND PUBLICITY COMMITTEE:

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|--|------------------------|
| 1. Dean – Admin. | Prof. Indrajit N Patel |
| 2. Mathematics Dept. - Convener | Dr. Namita Sathe |
| 3. Civil Dept. | Prof. C. B. Mishra |
| 4. Computer Dept. | Prof. Hasan Mosin |
| 5. Electrical Dept. | Prof. A. A. Shaikh |
| 6. Electronics Dept. | Prof. D. L. Vala |
| 7. ET Dept. | Prof. M. M. Sevak |
| 8. IT Dept. | Prof. Krupali Shah |
| 9. Maths Dept. | Dr. Vrajesh Khambolja |
| 10. Mechanical Dept. | Prof. Dhara Trivedi |
| 11. Production Dept. | Prof. Akil Jariya |
| 12. Structural Dept. | Prof. Vimlesh Agrawal |

The members will be in touch with the In-charges of different extra curricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through news papers or any other publications / media through Principal, BVM. They will send the copy to news papers elsewhere to the Convener, Literary Committee of BVMCC. Any news item to be published must be approved by the Principal. They will also make arrangement for medical check up / Thalessemia Test for newly admitted students and other activity like learning license etc.

10. LIBRARY COMMITTEE:

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|--|-----------------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Professor-in-charge, Library | Dr. V. D. Chauhan |
| 3. Librarian & Convener | Shri J. D. Patel |
| 4. Civil Dept. | Prof. (Mrs.) Reshma L Patel |
| 5. Computer Dept. | Prof. Kirti .J.Sharma |
| 6. Electrical Dept | Prof. A.M.Patel |
| 7. Electronics Dept. | Prof. C. S. Patel |
| 8. ET Dept. | Prof. A. B. Bambhaniya |
| 9. IT Dept. | Prof. Kanu G. Patel |
| 10. Maths Dept. | Prof. Aakar Roghelia |
| 11. Mechanical Dept. | Prof. Vijay Pratapsingh |
| 12. Production Dept. | Prof. Akil Jariya |
| 13. Structural Dept. | Prof. Vishal A Arekar |

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No.of journals/



e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

11. STUDENTS COUNSELLING COMMITTEE:

- | | |
|-----------------------------------|-----------------------------|
| 1. Dean, Student Affairs / Alumni | Dr. A. M. Trivedi |
| 2. Civil Dept. - Convener | Prof. A. N. Bhavsar |
| 3. GTU Coordinator & OICS | Prof. Praful Bhakhar |
| 4. Controller of Examination | Prof. S. A. Shah |
| 5. Computer Dept. | Prof. Kirti J Sharma |
| 6. Electrical Dept. | Prof. J.K.Chauhan |
| 7. Electronics Dept. | Prof. A.A.Daiya |
| 8. ET Dept. | Prof. Robinson Paul |
| 9. IT Dept. | Prof. Krupali Shah |
| 10. Maths Dept. | Prof. R. B. Gandhi |
| 11. Mechanical Dept. | Prof. Vipul Chaudhari |
| 12. Production Dept. | Prof. (Ms.) Purvi D Chauhan |
| 13. Structural Dept | Prof. E. George |

The Convener will be in touch with the Credit System (SPU/GTU) and will find out the list of the academically weak students (SPI < 2) for 2 consecutive semesters and those who have completed 8 semesters). Necessary counseling will be done and interaction with parents for the benefit of the students will be a regular feature. The experts with human touch from society be invited for strengthening the counseling. Faculty Advisors may also be contacted if necessary for help through respective Head of Dept. They will also arrange health awareness lectures like yoga and pranayam as required by D.T.E. Office particularly to First Level students.

12. CREDIT SYSTEM ADVISORY COMMITTEE:

1. Principal
2. All Dean & Head of Departments
3. Controller of Exam. & GTU Coordinator & OICS
4. Representatives / Experts decided by Principal

The Committee will discuss the planning of academic calendar including exam. Schedule etc. to be discussed in the meeting of the Principals of the three colleges. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee.

13. GREEN & CLEAN CAMPUS COMMITTEE:

- | | |
|------------------------------|--------------------|
| 1 Dean, Admin. | Dr. Indrajit Patel |
| 2 Convener – Convener | Dr. D. S. Vyas |
| 3 Member | Dr. T. A. Desai |
| 4 Civil Dept. | Dr. Jayesh Pitroda |
| 5 Admin Staf | Shri G. C. Patel |

The members will arrange for monitoring the maintenance including general cleaning of the allocated areas with the help of the maintenance committee members and Admn. Officer. Maintenance if any requires will inform to



Maintenance Committee through Principal. The committee will also suggest Parking Layout plan for BVM Campus in Co-operation with Dr. L. B. Zala and Prof. C. B. Mishra.

14. ELECTRICAL POWER MONITORING COMMITTEE:

- | | |
|---------------------------------------|---------------------|
| 1. Electrical Dept. – Convener | Dr. N. G. Mishra |
| 2. Electrical Dept. | Prof. Y.R.Prajapati |
| 3. Electrical Wireman | Shri N. B. Patel |
| 4. Electrical Wireman | Shri R. C. Patel |
| 5. Electrical Dept. Lab. Asst. | Shri Tejas Patel |
| 6. Workshop Wireman, | Shri D. P. Macwan |

The Convener will ensure uninterrupted power supply and will monitor the power consumption at college level and study the electrical load as per the advice of MGVCL in consultation with Hon. Jt. Secretary, Estate Section, CVM.

15. CAMPUS CLEANING COMMITTEE (CAMPUS + CLASS ROOMS/LABS & LIBRARY)

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|----------------------------------|----------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head Clerk - Convener | Shri G. C. Patel |
| 3. Supervisor, Civil Dept. | Shri B. M. Panchal |
| 4. Supervisor, Computer Dept. | Shri B. C. Patel |
| 5. Supervisor, Electrical Dept. | Shri Nilesh Patel |
| 6. Supervisor, Electronics dept. | Shri H. J. Sevak |
| 7. Supervisor, ET Dept. | Shri Chirag A. Patel |
| 8. Supervisor, IT Dept. | Shri Ronak Patel |
| 9. Supervisor, Mech. Dept. | Shri J. D. Parmar |
| 10. Supervisor, Workshop | Shri P. I. Patel |
| 11. Supervisor, Structural Dept. | Shri P.M.Karvela |
| 12. Supervisor, Library | Shri S. K. Shah |

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

16. STUDENTS WELFARE & DISCIPLINARY COMMITTEE:

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|---|----------------------|
| 1. Dean Students Affairs & Vice President BVMCC | Dr. A. M. Trivedi |
| 2. Vice President BVMCC. - Convener | Prof. P.B.Swadasi |
| 3. Civil Dept. | Prof. N. F. Umrigar |
| 4. Computer Dept. | Prof. Udesang Jaliya |
| 5. Electrical Dept. | Dr. N. G. Mishra |
| 6. Electronics Dept. | Prof. A. A. Daiya |
| 7. ET Dept. | Dr. B. C. Goradiya |
| 8. IT Dept. | Prof. Chintan Mahant |
| 9. Maths Dept. | Prof. Akar Roghelia |
| 10. Mechanical Dept. | Prof. B.S.Patel |
| 11. Production Dept. | Dr. Manish Mehta |
| 12. Structural Dept. | Dr. A. K. Verma |

The members will study the applications received for financial help and will guide for contacting the funding organizations and may also recommend for the same. The members will also study the case of indiscipline and will send the final report to the Principal for necessary action.



17. TIME TABLE (CLASS) COMMITTEE:

1. Dean, Academic	Dr. P. M. George
2. Convener	Dr. D. G. Thakore
3. Computer Dept. – Co-Convener	Prof. Udesang Jaliya
4. Computer Dept. – Co-convener	Prof. Kirti Sharma
5. Civil Dept.	Prof. P. J. Shah
6. Civil Dept.	Prof. Amit A Amin
7. Computer Dept.	Prof. Bhavesh Tanawala
8. Electrical Dept.	Prof. M. N. Sinha
9. Electrical Dept.	Prof. D. A. Parikh
10. Electronics Dept.	Prof. C.S. Patel
11. Electronics Dept.	Prof. M. M. Solanki
12. ET Dept.	Prof. Darshan Dalwadi
13. ET Dept.	Prof. Anish Vahora
14. IT Dept.	Prof. Nilesh Prajapati
15. IT Dept	Prof. Samip Patel
16. Maths Dept.	Prof. R. B. Gandhi
17. Maths Dept.	Dr. M.E.Shimpi
18. Mechanical Dept.	Prof. R.G.Jivani
19. Mechanical Dept.	Prof. J.R. Koisha
20. Production Dept.	Prof. P. D. Chauhan
21. Production Dept.	Prof. Akil Jariya
22. Structural Dept.	Prof. A.N.Desai
23. Structural Dept.	Dr. S.V.Mevada

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the credit system of BVM and other two colleges (GCET & ADIT – Time Table Convener). The Time Tables will be prepared for individual teachers, laboratory, class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for one committee for dept. meeting.

18. EXAM TIME TABLE COMMITTEE

1 Controller of Examination	Prof. S. A. Shah
2 All Members of Acad. Affairs Comm.	

The committee will prepare exam time table for mid semester and End semester exam.

19. HOSTEL ADVISORY COMMITTEE:

1. Rector – Convener	Dr. A.K.Verma
2. Rector – Co-convener	Dr. N.G.Mishra
3. Hostel Supdt.	Prof. D.S.Modi
4. -do-	Prof. G.B.Rathod
5. -do-	Prof. Vimlesh Agrawal
6. -do-	Prof. Ronak Vashi
7. -do-	Prof. M.M.Solanki
8. -do-	Prof. Amit Chokshi
9. Maths Dept.	Prof. S.D.Bhagat
10. Administrative Staff	Shri G. C. Patel



The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

20. COMPUTERIZATION OF ADMN. WORK & WEBSITE (OFFICE AUTOMATION) COMMITTEE

- | | |
|-------------------------------------|----------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head, IT Dept. - Convener | Prof. Z. H. Shah |
| 3. Civil Dept. | Prof. H. J. Chauhan |
| 4. Computer Dept. | Prof. Hasan Mosin I. |
| 5. Computer Programmer | Shri B. C. Patel |
| 6. Electrical Dept. | Prof. A. A. Shaikh |
| 7. Electrical Dept. (SF) | Prof. Swapnil Arya |
| 8. Electronics Dept. | Prof. A. A. Daiya |
| 9. Head, ET Dept. | Dr. Mehul B. Shah |
| 10. IT Dept. | Prof. Vatsal Shah |
| 11. Maths Dept. | Prof. R. B. Gandhi |
| 12. Mechanical, Dept. | Dr. V. J. Patel |
| 13. Production Dept. | Dr. Manish Mehta |
| 14. Technician, IT Dept. | Shri Ronak Patel |

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level. The concerned staff should be given training of operating his accounts / work. The Committee will also keep the BVM website up-to-date by contacting the concerned Head, and Administrative Officer (For administrative data and information).

21. RESEARCH & DEVELOPMENT COMMITTEE

- | | |
|--|------------------------|
| 1. Dean, Research & Development | Dr. A. K. Verma |
| 2. Asso. Dean – Convener | Dr. (Mrs.) D.R.Bhatt |
| 3. Maths Dept. – Co-convener | Dr. M. E. Shimpi |
| 4. Civil Dept. | Dr. S. D. Dhiman |
| 5. Computer Dept. | Dr. Mayur Vegad |
| 6. Electrical Dept. | Dr. Akshay Pandya |
| 7. Electronics Dept. | Dr. (Ms.) M.S.Holia |
| 8. ET Dept. | Prof. Anish Vohra |
| 9. IT Dept. | Prof. Keyur Bhrambhatt |
| 10. Maths Dept. | Dr. (Mrs.) T. A. Desai |
| 11. Mechanical Dept. | Dr. H. P. Patolia |
| 12. Production Dept. | Prof. K. D. Bhatt |

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.



22. INDUSTRY – INSTITUTE – INTERACTION (III) COMMITTEE

- | | |
|---|-------------------------|
| 1. Principal, Co-Chairman (VV Nagar Zone II Sankul) | Dr. F.S.Umrigar |
| 2. Vice President, VUIA, GIDC – Co-Chairman
(VV Nagar Zone II Sankul) | Er. Jagdishbhai I Patel |
| 3. Dean, GTU | Dr. Indrajit N Patel |
| 4. MD, BC Instrument Ind., GIDC, Executive Committee
& Board Member of VUIA | Er. Sunil Dave |
| 5. Dean, III | Dr. L. B. Zala |
| 6. Gen. Secretary, VUIA | Shri Manoj Patel |
| 7. Coordinator, GTU Sankul & Convener | Prof. J. N. Jain |
| 8. Civil Dept. | Prof. Amit Bhavsar |
| 9. Civil Dept. | Prof. N. F. Umrigar |
| 10. Computer Dept. | Prof. Bhavesh Tanawala |
| 11. Computer Dept. | Prof. S. A. Bakhru |
| 12. Head, Civil Dept. | Dr. L.B.Zala |
| 13. Head, Computer Dept. | Dr. D.G.Thakore |
| 14. Head, Electrical Dept. | Dr. B.R.Parekh |
| 15. Head, Electronics Dept. | Dr. T.D.Pawar |
| 16. Head, ET Dept. | Dr. Mehul B. Shah |
| 17. Head, IT Dept. | Prof. (Ms.) Z.H.Shah |
| 18. Head, Mathematics Dept. | Dr. (Mrs.) T.A. Desai |
| 19. Head, Mechanical Dept. | Dr. P.M.George |
| 20. Head, Production Dept. | Dr. A.M.Trivedi |
| 21. Head, Structural Dept. | Dr. A.K.Verma |
| 22. Electrical Dept. | Prof. J. C. Baria |
| 23. Electronics Dept. | Prof. D.L.Vala |
| 24. ET Dept. | Dr. B. C. Goradiya |
| 25. IT Dept. | Prof. Keyur Brahmhatt |
| 26. Mathematics Dept. | Prof. R.B.Gandhi |
| 27. Mechanical Dept. | Prof. H. A. Bhargav |
| 28. Production Dept. | Prof. Hiren Pal |
| 29. Structural Dept. | Dr. (Mrs) Deepa A Sinha |
| 30. TPO & Computer Dept, | Prof. P. B. Swadas |

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students.

23. ALUMNI ACTIVITIES DEVELOPMENT COMMITTEE

- | | |
|--|-------------------------|
| 1. President (Chairman, CVM) | Dr. C.L.Patel |
| 2. Sr. Vice President (Chairman, CGSM) | Er. V.C.Patel |
| 3. Jr. Vice President | Dr. S.N.Patel |
| 4. Chairman (Principal, BVM) | Dr. F.S.Umrigar |
| 5. Dean | Dr. A.M.Trivedi |
| 6. Secretary | Dr. A. M. Trivedi |
| 7. Jt. Secretary | Er. Pradeep Patel |
| 8. Jt. Secretary | Dr. D. S. Vyas |
| 9. Treasurer | Er. K.H.Babaria |
| 10. Executive Member | Er. Anilbhai T. Patel |
| 11. Executive Member | Er. Narottambhai Patel |
| 12. Executive Member | Er. Prayasvin B. Patel |
| 13. Executive Member | Er. V.M.Patel |
| 14. Executive Member | Er. Ravindra R. Khetani |



15. Executive Member	Er. B M Vyas
16. Executive Member	Er. Mehul Patel
17. Executive Member	Dr. S.V.Vaishnav
18. Executive Member	Prof. J.C.Panchal
19. Executive Member	Dr. A K Verma
20. Executive Member	Er. N.H.Barot
21. Executive Member	Er. Pragneshbhai Patel
22. Executive Member	Er. Mukesh Patel
23. Executive Member	Dr. P.M.George
24. Executive Member	Dr. B.R.Parekh
25. Executive Member	Dr. T. D. Pawar
26. Executive Member	Dr. Indrajit Patel
27. Executive Member	Dr. D. G. Thakore
28. Executive Member	Dr. L. B. Zala
29. Executive Member	Dr. (Mrs.) T.A.Desai
30. Executive Member	K. Shrinivasan
31. Executive Member	Dr. M. B. Shah
32. Executive Member	Prof. Zankhana Shah
33. Executive Member	Shri Paresh Thakar

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, and newsletters for the Alumni members.

24. COMPETITIVE EXAM & HIGHER STUDIES COMMITTEE

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. – Convener	Dr. H. P. Patolia
3. Civil Dept.	Prof. H.J.Chauhan
4. Civil Dept.	Prof. N.F. Umrigar
5. Computer Dept.	Dr. N. M. Patel
6. Electrical Dept.	Prof. A. M. Patel
7. Electronics Dept.	Prof. (Ms.) Kaushika D. Patel
8. ET Dept.	Prof. Darshan Dalwadi
9. IT Dept.	Prof. Bijal Dalwadi
10. Maths Dept.	Dr. (Mrs.) N.S.Sathe
11. Mechanical Dept.	Prof. P. M. Agrawal
12. Mechanical Dept.	Prof. H. G. Kataria
13. Production Dept.	Prof. Hiren Pal
14. Structural Dept.	Prof. Vishal Patel

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations.

25. ANTI SEXUAL HARASSMENT COMMITTEE (ASH) & COUNSELLING CELL

1. Principal – Chairman	Dr. F. S. Umrigar
2. Head, Maths Dept. – Convener	Dr. (Mrs.) T.A.Desai
3. Head, IT Dept.	Prof. (Ms.) Z.H.Shah
4. Civil Dept.	Prof. (Ms.) R. L. Patel
5. Computer Dept.	Prof. (Ms.) M. J. Joshi
6. Electrical Dept.	Prof. (Ms.) Dharita K Patel
7. Electronics Dept.	Dr. (Ms.) M.S.Holia
8. ET Dept.	Prof. Palak Patel
9. IT Dept.	Prof. (Ms.) Bijal N Dalwadi



10. Mechanical Dept.	Dr. (Ms.) V.D.Chauhan
11. Production Dept.	Prof. (Ms.) Jigisha Thakkar
12. Structural Dept.	Dr. (Mrs.) B.K.Shah
13. Admin. Staff	Mrs. P. James

The committee will focus on women development and counseling. Periodic meetings will be held and complaints in regards to women harassment will be discussed and resolved in consultation with college administration and management.

26. COLLEGIATE WOMEN'S DEVELOPMENT COMMITTEE

1. Principal	Dr. F. S. Umrigar
2. Head, Maths Dept. - Convener	Dr. (Mrs.) T. A. Desai
3. Head, IT Dept.	Prof.(Ms.) Z. H. Shah
4. Asso. Professor	Prof.(Mrs.) Elizabeth George
5. Electronics Dept.	Dr. (Ms.) M.S.Holia
6. Computer Dept.	Ms. Mahasweta Joshi
7. ET Dept.	Prof. Ripal Patel
8. Terminal Operator	Mrs. B. V. Raval
9. Ladies Representative	Shweta K. Thacker
10. Ex. Ladies Representative	Kum.Kajal Thacker

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

27. SC/ST STUDENTS COUNSELLING COMMITTEE:

1. Dean –Student Affairs	Dr. A. M. Trivedi
2. Electronics Dept. - Convener	Prof. D.L. Vala
3. Civil Dept.	Prof. H.J.Chauhan
4. Computer Dept.	Prof. H.D.Vasava
5. Electrical Dept.	Prof. Manish Sinha
6. ET, Dept.	Prof. Hiren Patel
7. IT, Dept.	Prof. Vishal Polara
8. Maths Dept.	Prof. S.D. Bhagat
9. Mechanical Dept.	Prof. V.H.Chaudhary
10 Production Dept.	Prof. Purvi Chauhan
11 Administrative Staff	Shri V.D.Parmar

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST Students development.

28. STAFF DEVELOPMENT COMMITTEE:

1. Principal	Dr. F. S. Umrigar
2. Dean, Faculty Affairs	Dr. T.D.Pawar
3. Electronics Dept. – Convener	Dr. D. M. Patel
4. Assoc. Dean, Maths Dept.	Dr. T. A. Desai
5. Civil Dept.	Prof. P. J. Shah
6. Computer Dept.	Prof. S. A. Bakhru
7. Electrical Dept.	Prof. A. R. Patel
8. ET Dept.	Prof. Ronak Vashi



9. IT Dept.	Prof. Kanu G Patel
10. Mechanical Dept.	Prof. R. G. Jivani
11. Production Dept.	Dr. A. M. Trivedi
12. Structural Dept.	Prof. Vishal Arekar
13. Administrative staff	Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education.

29. MEMBERS OF ANTIRAGGING COMMITTEE - INSTITUTE LEVEL

1. Principal, BVM, President – BVMCC	Dr. F. S. Umrigar
2. Dean, Student Affairs	Dr. A. M. Trivedi
3. Vice President, BVM Central Committee - Convener	Dr. A. M. Trivedi
4. Assoc. Dean, Student Affairs	Prof. B. S. Patel
Members of the Committee (Key Stake Holders)	
5. Vallabh Vidyanagar Police Inspector	
6. Local Media	Shri Salim Pathan
7. Municipal Council Member, V V Nagar	Mrs. Reshma Patel
8. Rep. of Mamlatdar, Anand Taluka	
9. Parent Representative	Prof. P. B. Swadas
10. First Year Boys Representative	
11. First Year Girls Representative	
12. General Secretary	Jayshil R Patel
13. Ladies Representative	Shweta K. Thacker
14. Rep. of Teaching Faculty	Prof. Vinay J. Patel
15. Rep. of Administrative Staff	Shri M. J. Sevak

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control.

30. P.G.PROGRAMME COMMITTEE – ADMIN:

1. Chief Coordinator	Dr. Indrajit Patel
2. Electrical Dept.– Overall Coordinator	Prof. Akshay Pandya
3. Computer Engg.	Prof. P.B.Swadas
4. Const. Engg. Management	Prof. J.J.Bhavsar
5. Env. Engg.	Dr. D.S.Vyas
6. Machine Design	Prof. Vishal Pandya
7. Maths Dept.	Dr. T. A. Desai
8. Power System	Dr. N. G. Mishra
9. Structural Engg.	Prof. V. B. Patel
10. Transportation Sys. Engg.	Dr. L.B.Zala

31. ENTREPRENEURSHIP DEVELOPMENT CELL

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. - Convener	Prof. J.N.Jain
3. Civil Dept	Prof. A. N. Bhavsar
4. Computer Dept.	Dr. N.M.Patel
5. Electrical Dept.	Prof. Y. R. Prajapati
6. Electronics Dept.	Prof. M.P.Prajapati



- | | |
|----------------------|--------------------------|
| 7. ET Dept. | Prof. Anish Vahora |
| 8. ET Dept. | Dr. B. C. Goradiya |
| 9. IT Dept. | Prof. Nilesh Prajapati |
| 10. Maths Dept. | Dr.(Mrs.) Namita S Sathe |
| 11. Mechanical Dept. | Prof. Mazumdar |
| 12. Production Dept. | Prof. Akil Jariya |
| 13. Structural Dept. | Prof. Vimlesh Agrawal |
| 14. Structural Dept. | Dr.(Mrs.) Deepa A Sinha |

32. PHYSICALLY DISABILITY GRIEVANCES READDRESSAL COMMITTEE

- | | |
|----------------------|--------------------|
| 1. Convener | Dr. Indrajit Patel |
| 2. Member Electrical | Dr. N. G. Mishra |
| 3. Member Structural | Dr. B. K. Shah |
| 4. Member Civil | Dr. J. R. Pitroda |

33. INTERNAL QUALITY ASSURANCE CELL (IQAC) under CAS

- | | |
|-------------------------------------|---------------------|
| 1. Dean – Faculty Affairs | Dr. T. D. Pawar |
| 2. Assoc. Dean, Academic - Convenor | Dr. V. J. Patel |
| 3. Mechanical Dept. | Prof. P. M. Agrawal |
| 4. Electrical Dept. | Prof. A. A. Shaikh |
| 5. Structural Dept. | Prof. A. N. Desai |
| 6. Head Clerk – Office | Shri G. C. Patel |
| 7. Sr. Clerk – Office | Shri V. D. Parmar |

The Committee will help in preparing the documents for the Promotion under Career Advancement Scheme (CAS).

All the Conveners are requested to call the meeting of the concerned members and General Secretary of BVMCC be contacted for the help of the students representatives (volunteers).

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.

Convener if required, may co-opt / take help of any of the teaching / non-teaching staff members for fruitful smooth functioning of the committee as and when required.


Dr. Indrajit Patel
Dean, Administration

Dr. F. S. UMRIGAR
PRINCIPAL

Copy to :

1. Hon. Chairman, BVM Board of Governors for information
2. Hon. Secretary, CVM
3. All the Head of Departments with a request to circulate among all faculty members
4. All concerned members
5. Principal's file
6. BVM Central Committee



BIRLA VISHVAKARMA MAHAVIDYALAYA
(ENGINEERING COLLEGE)
VALLABH VIDYANAGAR

No.F/25/

VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2016-17

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities:

1. INSTITUTE DEVELOPMENT COMMITTEE

1. Principal	Dr. Indrajit Patel
2. Dean - Admin. & Intl. Collo. & Convener	Dr. Indrajit Patel
3. Dean - Academic	Dr. P. M. George
4. Dean - Faculty Affairs	Dr. T.D. Pawar
5. Dean - Student Affairs/Alumni/Reso.Gen.	Dr. A.M. Trivedi
6. Dean – Quality Assurance	Dr. D. G. Thakore
7. Dean - III	Dr. L. B. Zala
8. Dean – Research & Development	Dr. A. K. Verma
9. Head, Civil Dept.	Dr. L. B. Zala
10. Head, CP	Dr. D. G. Thakore
11. Head, Electrical Dept.	Dr. B. R. Parekh
12. Head, Electronics Dept.	Dr. T. D. Pawar
13. Head, ET Dept.	Dr. Mehul B. Shah
14. Head, IT Dept.	Prof. (Ms.)Zankhana H Shah
15. Head, Mathematics Dept.	Dr. (Mrs.) T. A. Desai
16. Head, Mechanical Dept.	Dr. P.M.George
17. Head, Production Dept.	Dr. A. M. Trivedi
18. Head, Structural Dept.	Dr. A.K.Verma

DEPT. LEVEL: BY CONCERNED HEAD

The members will meet at regular intervals and will prepare the strategic planning for the future in line with mission & vision statement. The Committee will prepare short term and long term plans related to curriculum/syllabi, TEQIP Programme lab. Development, R&D, AICTE & ISTE, DST proposals and other fund raising proposals, testing and Consultancy, STTP programmes, University related assignments, library facilities, exams, infrastructure facilities, etc. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan, procurement plan, budgeting and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/workshop for overall holistic growth of staff, scholastic activities, etc. at the institutional level and will convey the same to the core planning group at the departmental level. The Committee will also monitor for its fruitful results. The above members will motivate all the members of BVM family (teaching and non-teaching staff) to make all efforts to improve the employability of students by increasing the efforts for better quality of academic programmes, administration and participation in co-curricular and extra curricular activities.



2. INFRASTRUCTURE DEVELOPMENT + MAINTENANCE COMMITTEE

1. Dean (Admin)	Dr. Indrajit Patel
2. Assoc. Dean & Convener	Dr. Jayesh Pitroda
3. Asso. Prof. Comp. Dept. – Comp. related	Prof. P. B. Swadas
4. Civil Engg. Dept- Civil Works	Dr. D. S. Vyas
5. Elect. Convener Elect. Works	Dr. N. G. Mishra
6. Electronics Dept- Electro. related	Dr. J. M. Rathod
7. ET Dept. – CC Camera related	Dr. B. C. Goradiya
8. Head, IT Dept. – Computer related	Prof. Z. H. Shah
9. Head, Production Dept. – Workshop related	Dr. A.M.Trivedi
10. Prof. Mechanical Dept.- Mech.related	Prof. S. P. Joshi

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/ rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.

3. ACADEMIC COUNCIL

1. Principal	Dr. Indrajit Patel
2. Head, Civil	Dr. L. B. Zala
3. Head, Computer	Dr. D. G. Thakore
4. Head, Electrical	Dr. B. R. Parekh
5. Head, Electronics	Dr. T. D. Pawar
6. Head, ET	Dr. M. B. Shah
7. Head, IT	Prof. Z. H. Shah
8. Head, Maths	Dr. T. A. Desai
9. Head, Mechanical	Dr. P. M. George
10. Head, Production	Dr. A. M. Trivedi
11. Head, Structural	Dr. A. K. Verma
12. Member, Professor	Dr. Indrajit Patel
13. Member, Professor	Dr. D. M. Patel
14. Member, Asso.Professor	Prof. A. A. Shaikh
15. Member, Asst.Professor	Dr. S. V. Mevada
16. Member, Nominated by Principal	Dr. S. D. Dhiman
17. Member (BoG nominee) – Industry Expert	Er. Jagdishbhai Patel
18. Member (BoG nominee) – Industry Expert	Er. V. B. Kalyankar
19. Member (BoG nominee) – Academician	Prof. N. Ramakrishan
20. Member (BoG nominee) – Research Inst.	Er. R. C. Patel
21. Member, (Univ.nominee)	
22. Member, (Univ.nominee)	
23. Member, (Univ.nominee)	



4. ACADEMIC QUALITY ASSURANCE COMMITTEE

1. Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2. Assoc. Dean & Convener	Prof. A.A.Shaikh
3. Assoc. Dean & Co-Convener	Dr. S. D. Dhiman
4. Controller of Examination	Prof. S. A. Shah
5. Head, Civil Dept.	Dr. L. B. Zala
6. Head, Electrical Dept.	Dr. B. R. Parekh
7. Head, Electronics Dept.	Dr. T. D. Pawar
8. Head, ET Dept.	Dr. Mehul B. Shah
9. Head, IT Dept.	Prof. (Ms.) Z. H Shah
10. Head, Mathematics Dept.	Dr. (Mrs.) T. A. Desai
11. Head, Mechanical Dept.	Dr. P.M.George
12. Head, Production Dept.	Dr. A. M. Trivedi
13. Head, Structural Dept.	Dr. A.K.Verma
14. Civil Dept.	Prof. P. J. Shah
15. Computer Dept.	Dr. M. M. Vegad
16. Electronics Dept.	Dr. D. M. Patel
17. ET Dept.	Prof. Robinson Paul
18. IT Dept.	Prof. Nilesh Prajapati
19. Maths Dept.	Prof. R. B. Gandhi
20. Mechanical Dept.	Prof. P. M. Agrawal
21. Production Dept.	Prof. K. D. Bhatt
22. Structural Dept.	Prof. Vimlesh Agrawal

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/workshop for overall holistic growth of the staff.

5. ACADEMIC AFFAIRS COMMITTEE

1. Assoc. Dean, Academics & Convener	Dr. V. J. Patel
2. Assoc. Dean, Academics	Dr. H. V. Patel
3. Controller of Examiner	Prof. S. A. Shah
4. GTU Coordinator & OICS	Prof. P. S. Bhakhar
5. Civil Dept.	Prof. Neha R. Patel
6. Computer Dept.	Prof. Bhavesh Tanawala
7. Electrical Dept.	Prof. G.K.Sharma
8. Electronics Dept.	Prof. (Ms.) Panchal Parul
9. ET Dept.	Prof. Sandip Unadkat
10. IT Dept.	Prof. Samip Patel
11. Maths Dept.	Dr. M. E. Shimpi
12. Mechanical Dept.	Prof. Prakash Tadvi
13. Production Dept.	Prof. Rakesh Barot
14. Structural Dept.	Prof. (Mrs.) Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HoD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling.



6. CURRICULUM DEVELOPMENT BOARD (All BoS Chairmen)

- | | |
|---|-------------------|
| 1. Dean Academic & Chairman, Mechanical | Dr. P. M. George |
| 2. Chairman, Civil | Dr. L. B. Zala |
| 3. Chairman, Computer | Dr. D. G. Thakore |
| 4. Chairman, Electrical | Dr. B. R. Parekh |
| 5. Chairman, Electro. & Tele. | Dr. M. B. Shah |
| 6. Chairman, Electronics | Dr. T. D. Pawar |
| 7. Chairman, Information Tech. | Prof. Z. H. Shah |
| 8. Chairman, Mathematics & Humanities | Dr. T. A. Desai |
| 9. Chairman, Production | Dr. A. M. Trivedi |
| 10. Chairman, Structural | Dr. A. K. Verma |

The committee will review the curriculum as per GTU / SPU norms as well as new syllabi for autonomy as per CTE/SPFU guidelines. The Curriculum development Board will develop the curriculum on the basis of program educational objective and will prepare course objectives and syllabus in line with PEO's. There will be a regular meeting (one in a week) with Department faculty members to discuss the academic matters.

7. TRAINING & PLACEMENT COMMITTEE

- | | |
|---|------------------------|
| 1. Dean - III | Dr. L. B. Zala |
| 2. Training & Placement Officer - Convener | Prof. P. B. Swadas |
| 3. Training & Placement | Prof. B. A. Lad |
| 4. I/c. Training & Placement Officer | Shri Mehul Patel |
| 5. Civil Dept. | Dr. D. S. Vyas |
| 6. Civil Dept. | Prof. H. J. Chauhan |
| 7. Civil Dept. | Prof. N. F. Umrigar |
| 8. Structural Dept. | Dr. (Mrs.) D.A. Sinha |
| 9. Computer Dept. | Prof. M. J. Joshi |
| 10. Electrical Dept. | Prof. M. N. Sinha |
| 11. Electronics Dept. | Prof. M. P. Prajapati |
| 10. ET Dept. | Prof. Robinson Paul |
| 11. IT Dept. | Prof. Vatsal Shah |
| 12. Production Dept. | Prof. Jigisha Thakkar |
| 13. Mechanical Dept. | Prof. J. N. Jain |
| 14. Mechanical Dept. | Prof. Ketul Bhrambhatt |

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

8. PERSONALITY DEVELOPMENT PROGRAMME (PDP) COMMITTEE:

- | | |
|---------------------------------------|--------------------------|
| 1. Dean – Students Affairs | Dr. A. M. Trivedi |
| 2. Mechanical Dept. – Convener | Prof. Falesh R Vora |
| 3. Electrical Dept. | Prof. Ashish R Patel |
| 4. Structural Dept. | Dr. (Mrs.) Deepa Sinha |
| 5. Civil Dept. | Prof. D. S. Modi |
| 6. Electronics Dept. | Prof. (Ms.) K. D. Patel |
| 7. Production Dept. | Prof. Rakesh Barot |
| 8. IT Dept. | Prof. Kanu G Patel |
| 9. Computer Dept. | Prof. Bhavesh A Tanawala |



10 ET Dept.
11 Maths Dept.

Prof. R. C. Rana
Prof. Tridip Macwan

The Committee will see that the students and interested faculty members undergo the career development & communication skill programmes. Dr. (Mrs.) Deepa Sinha will be in touch with Hon. Director, CDC for better co-ordination. Also they will interact with the visiting faculty involved to discuss our requirement and feedback and will also check the presence of students at regular intervals.

9. PUBLIC RELATION AND PUBLICITY COMMITTEE:

- | | |
|--|------------------------|
| 1. Dean – Admin. | Prof. Indrajit N Patel |
| 2. Mathematics Dept. - Convener | Dr. Namita Sathe |
| 3. Civil Dept. | Prof. C. B. Mishra |
| 4. Computer Dept. | Prof. Hasan Mosin |
| 5. Electrical Dept. | Prof. A. A. Shaikh |
| 6. Electronics Dept. | Prof. D. L. Vala |
| 7. ET Dept. | Prof. M. M. Sevak |
| 8. IT Dept. | Prof. Krupali Shah |
| 9. Maths Dept. | Dr. Vrajesh Khambolja |
| 10. Mechanical Dept. | Prof. Dhara Trivedi |
| 11. Production Dept. | Prof. Akil Jariya |
| 12. Structural Dept. | Prof. Vimlesh Agrawal |

The members will be in touch with the In-charges of different extra curricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through news papers or any other publications / media through Principal, BVM. They will send the copy to news papers elsewhere to the Convener, Literary Committee of BVMCC. Any news item to be published must be approved by the Principal. They will also make arrangement for medical check up / Thalessemia Test for newly admitted students and other activity like learning license etc.

10. LIBRARY COMMITTEE:

- | | |
|--|-----------------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Professor-in-charge, Library | Dr. V. D. Chauhan |
| 3. Librarian & Convener | Shri J. D. Patel |
| 4. Civil Dept. | Prof. (Mrs.) Reshma L Patel |
| 5. Computer Dept. | Prof. Kirti .J.Sharma |
| 6. Electrical Dept | Prof. A.M.Patel |
| 7. Electronics Dept. | Prof. C. S. Patel |
| 8. ET Dept. | Prof. A. B. Bambhaniya |
| 9. IT Dept. | Prof. Kanu G. Patel |
| 10. Maths Dept. | Prof. Aakar Roghelia |
| 11. Mechanical Dept. | Prof. Vijay Pratapsingh |
| 12. Production Dept. | Prof. Akil Jariya |
| 13. Structural Dept. | Prof. Vishal A Arekar |

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No.of journals/



e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

11. STUDENTS COUNSELLING COMMITTEE:

- | | |
|-----------------------------------|-----------------------------|
| 1. Dean, Student Affairs / Alumni | Dr. A. M. Trivedi |
| 2. Civil Dept. - Convener | Prof. A. N. Bhavsar |
| 3. GTU Coordinator & OICS | Prof. Praful Bhakhar |
| 4. Controller of Examination | Prof. S. A. Shah |
| 5. Computer Dept. | Prof. Kirti J Sharma |
| 6. Electrical Dept. | Prof. J.K.Chauhan |
| 7. Electronics Dept. | Prof. A.A.Daiya |
| 8. ET Dept. | Prof. Robinson Paul |
| 9. IT Dept. | Prof. Krupali Shah |
| 10. Maths Dept. | Prof. R. B. Gandhi |
| 11. Mechanical Dept. | Prof. Vipul Chaudhari |
| 12. Production Dept. | Prof. (Ms.) Purvi D Chauhan |
| 13. Structural Dept | Prof. E. George |

The Convener will be in touch with the Credit System (SPU/GTU) and will find out the list of the academically weak students (SPI < 2) for 2 consecutive semesters and those who have completed 8 semesters). Necessary counseling will be done and interaction with parents for the benefit of the students will be a regular feature. The experts with human touch from society be invited for strengthening the counseling. Faculty Advisors may also be contacted if necessary for help through respective Head of Dept. They will also arrange health awareness lectures like yoga and pranayam as required by D.T.E. Office particularly to First Level students.

12. CREDIT SYSTEM ADVISORY COMMITTEE:

1. Principal
2. All Dean & Head of Departments
3. Controller of Exam. & GTU Coordinator & OICS
4. Representatives / Experts decided by Principal

The Committee will discuss the planning of academic calendar including exam. Schedule etc. to be discussed in the meeting of the Principals of the three colleges. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee.

13. GREEN & CLEAN CAMPUS COMMITTEE:

- | | |
|------------------------------|--------------------|
| 1 Dean, Admin. | Dr. Indrajit Patel |
| 2 Convener – Convener | Dr. D. S. Vyas |
| 3 Member | Dr. T. A. Desai |
| 4 Civil Dept. | Dr. Jayesh Pitroda |
| 5 Admin Staf | Shri G. C. Patel |

The members will arrange for monitoring the maintenance including general cleaning of the allocated areas with the help of the maintenance committee members and Admn. Officer. Maintenance if any requires will inform to



Maintenance Committee through Principal. The committee will also suggest Parking Layout plan for BVM Campus in Co-operation with Dr. L. B. Zala and Prof. C. B. Mishra.

14. ELECTRICAL POWER MONITORING COMMITTEE:

- | | |
|---------------------------------------|---------------------|
| 1. Electrical Dept. – Convener | Dr. N. G. Mishra |
| 2. Electrical Dept. | Prof. Y.R.Prajapati |
| 3. Electrical Wireman | Shri N. B. Patel |
| 4. Electrical Wireman | Shri R. C. Patel |
| 5. Electrical Dept. Lab. Asst. | Shri Tejas Patel |
| 6. Workshop Wireman, | Shri D. P. Macwan |

The Convener will ensure uninterrupted power supply and will monitor the power consumption at college level and study the electrical load as per the advice of MGVCL in consultation with Hon. Jt. Secretary, Estate Section, CVM.

15. CAMPUS CLEANING COMMITTEE (CAMPUS + CLASS ROOMS/LABS & LIBRARY)

- | | |
|----------------------------------|----------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head Clerk - Convener | Shri G. C. Patel |
| 3. Supervisor, Civil Dept. | Shri B. M. Panchal |
| 4. Supervisor, Computer Dept. | Shri B. C. Patel |
| 5. Supervisor, Electrical Dept. | Shri Nilesh Patel |
| 6. Supervisor, Electronics dept. | Shri H. J. Sevak |
| 7. Supervisor, ET Dept. | Shri Chirag A. Patel |
| 8. Supervisor, IT Dept. | Shri Ronak Patel |
| 9. Supervisor, Mech. Dept. | Shri J. D. Parmar |
| 10. Supervisor, Workshop | Shri P. I. Patel |
| 11. Supervisor, Structural Dept. | Shri P.M.Karvela |
| 12. Supervisor, Library | Shri S. K. Shah |

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

16. STUDENTS WELFARE & DISCIPLINARY COMMITTEE:

- | | |
|---|----------------------|
| 1. Dean Students Affairs & Vice President BVMCC | Dr. A. M. Trivedi |
| 2. Vice President BVMCC. - Convener | Prof. P.B.Swadas |
| 3. Civil Dept. | Prof. N. F. Umrigar |
| 4. Computer Dept. | Prof. Udesang Jaliya |
| 5. Electrical Dept. | Dr. N. G. Mishra |
| 6. Electronics Dept. | Prof. A. A. Daiya |
| 7. ET Dept. | Dr. B. C. Goradiya |
| 8. IT Dept. | Prof. Chintan Mahant |
| 9. Maths Dept. | Prof. Akar Roghelia |
| 10. Mechanical Dept. | Prof. B.S.Patel |
| 11. Production Dept. | Dr. Manish Mehta |
| 12. Structural Dept. | Dr. A. K. Verma |

The members will study the applications received for financial help and will guide for contacting the funding organizations and may also recommend for the same. The members will also study the case of indiscipline and will send the final report to the Principal for necessary action.

17. TIME TABLE (CLASS) COMMITTEE:

Gen/Various Committee – 2016-17/pj



1. Dean, Academic	Dr. P. M. George
2. Convener	Dr. D. G. Thakore
3. Computer Dept. – Co-Convener	Prof. Udesang Jaliya
4. Computer Dept. – Co-convener	Prof. Kirti Sharma
5. Civil Dept.	Prof. P. J. Shah
6. Civil Dept.	Prof. Amit A Amin
7. Computer Dept.	Prof. Bhavesh Tanawala
8. Electrical Dept.	Prof. M. N. Sinha
9. Electrical Dept.	Prof. D. A. Parikh
10. Electronics Dept.	Prof. C.S. Patel
11. Electronics Dept.	Prof. M. M. Solanki
12. ET Dept.	Prof. Darshan Dalwadi
13. ET Dept.	Prof. Anish Vahora
14. IT Dept.	Prof. Nilesh Prajapati
15. IT Dept	Prof. Samip Patel
16. Maths Dept.	Prof. R. B. Gandhi
17. Maths Dept.	Dr. M.E.Shimpi
18. Mechanical Dept.	Prof. R.G.Jivani
19. Mechanical Dept.	Prof. J.R. Koisha
20. Production Dept.	Prof. P. D. Chauhan
21. Production Dept.	Prof. Akil Jariya
22. Structural Dept.	Prof. A.N.Desai
23. Structural Dept.	Dr. S.V.Mevada

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the credit system of BVM and other two colleges (GCET & ADIT – Time Table Convener). The Time Tables will be prepared for individual teachers, laboratory, class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for one committee for dept. meeting.

18. EXAM TIME TABLE COMMITTEE

1	Controller of Examination	Prof. S. A. Shah
2	All Members of Acad. Affairs Comm.	

The committee will prepare exam time table for mid semester and End semester exam.

19. HOSTEL ADVISORY COMMITTEE :

1.	Rector – Convener	Dr. A.K.Verma
2.	Rector – Co-convener	Dr. N.G.Mishra
3.	Hostel Supdt.	Prof. D.S.Modi
4.	-do-	Prof. G.B.Rathod
5.	-do-	Prof. Vimlesh Agrawal
6.	-do-	Prof. Ronak Vashi
7.	-do-	Prof. M.M.Solanki
8.	-do-	Prof. Amit Chokshi
9.	Maths Dept.	Prof. S.D.Bhagat
10.	Administrative Staff	Shri G. C. Patel

The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts.



& students and will send the proposal to the Principal for forwarding to the management for doing needful.

20. COMPUTERIZATION OF ADMN. WORK & WEBSITE (OFFICE AUTOMATION) COMMITTEE

- | | |
|-------------------------------------|----------------------|
| 1. Dean, Admin. | Dr. Indrajit Patel |
| 2. Head, IT Dept. - Convener | Prof. Z. H. Shah |
| 3. Civil Dept. | Prof. H. J. Chauhan |
| 4. Computer Dept. | Prof. Hasan Mosin I. |
| 5. Computer Programmer | Shri B. C. Patel |
| 6. Electrical Dept. | Prof. A. A. Shaikh |
| 7. Electrical Dept. (SF) | Prof. Swapnil Arya |
| 8. Electronics Dept. | Prof. A. A. Daiya |
| 9. Head, ET Dept. | Dr. Mehul B. Shah |
| 10. IT Dept. | Prof. Vatsal Shah |
| 11. Maths Dept. | Prof. R. B. Gandhi |
| 12. Mechanical, Dept. | Dr. V. J. Patel |
| 13. Production Dept. | Dr. Manish Mehta |
| 14. Technician, IT Dept. | Shri Ronak Patel |

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level. The concerned staff should be given training of operating his accounts / work. The Committee will also keep the BVM website up-to-date by contacting the concerned Head, and Administrative Officer (For administrative data and information).

21. RESEARCH & DEVELOPMENT COMMITTEE

- | | |
|--|------------------------|
| 1. Dean, Research & Development | Dr. A. K. Verma |
| 2. Asso. Dean – Convener | Dr. (Mrs.) D.R. Bhatt |
| 3. Maths Dept. – Co-convener | Dr. M. E. Shimpi |
| 4. Civil Dept. | Dr. S. D. Dhiman |
| 5. Computer Dept. | Dr. Mayur Vegad |
| 6. Electrical Dept. | Dr. Akshay Pandya |
| 7. Electronics Dept. | Dr. (Ms.) M.S. Holia |
| 8. ET Dept. | Prof. Anish Vohra |
| 9. IT Dept. | Prof. Keyur Bhrambhatt |
| 10. Maths Dept. | Dr. (Mrs.) T. A. Desai |
| 11. Mechanical Dept. | Dr. H. P. Patolia |
| 12. Production Dept. | Prof. K. D. Bhatt |

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.



22. INDUSTRY – INSTITUTE – INTERACTION (III) COMMITTEE

- | | |
|--|-------------------------|
| 1. Principal, Co-Chairman (VV Nagar Zone II Sankul) | Dr. Indrajit Patel |
| 2. Vice President, VUIA, GIDC – Co-Chairman (VV Nagar Zone II Sankul) | Er. Jagdishbhai I Patel |
| 3. Dean, GTU | Dr. Indrajit N Patel |
| 4. MD, BC Instrument Ind., GIDC, Executive Committee & Board Member of VUIA | Er. Sunil Dave |
| 5. Dean, III | Dr. L. B. Zala |
| 6. Gen. Secretary, VUIA | Shri Manoj Patel |
| 7. Coordinator, GTU Sankul & Convener | Prof. J. N. Jain |
| 8. Civil Dept. | Prof. Amit Bhavsar |
| 9. Civil Dept. | Prof. N. F. Umrigar |
| 10. Computer Dept. | Prof. Bhavesh Tanawala |
| 11. Computer Dept. | Prof. S. A. Bakhru |
| 12. Head, Civil Dept. | Dr. L.B.Zala |
| 13. Head, Computer Dept. | Dr. D.G.Thakore |
| 14. Head, Electrical Dept. | Dr. B.R.Parekh |
| 15. Head, Electronics Dept. | Dr. T.D.Pawar |
| 16. Head, ET Dept. | Dr. Mehul B. Shah |
| 17. Head, IT Dept. | Prof. (Ms.) Z.H.Shah |
| 18. Head, Mathematics Dept. | Dr. (Mrs.) T.A. Desai |
| 19. Head, Mechanical Dept. | Dr. P.M.George |
| 20. Head, Production Dept. | Dr. A.M.Trivedi |
| 21. Head, Structural Dept. | Dr. A.K.Verma |
| 22. Electrical Dept. | Prof. J. C. Baria |
| 23. Electronics Dept. | Prof. D.L.Vala |
| 24. ET Dept. | Dr. B. C. Goradiya |
| 25. IT Dept. | Prof. Keyur Brahmhatt |
| 26. Mathematics Dept. | Prof. R.B.Gandhi |
| 27. Mechanical Dept. | Prof. H. A. Bhargav |
| 28. Production Dept. | Prof. Hiren Pal |
| 29. Structural Dept. | Dr. (Mrs) Deepa A Sinha |
| 30. TPO & Computer Dept, | Prof. P. B. Swadas |

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students.

23. ALUMNI ACTIVITIES DEVELOPMENT COMMITTEE

- | | |
|--|-------------------------|
| 1. President (Chairman, CVM) | Dr. C.L.Patel |
| 2. Sr. Vice President (Chairman, CGSM) | Er. V.C.Patel |
| 3. Jr. Vice President | Dr. S.N.Patel |
| 4. Chairman (Principal, BVM) | Dr. F.S.Umrigar |
| 5. Dean | Dr. A.M.Trivedi |
| 6. Secretary | Dr. A. M. Trivedi |
| 7. Jt. Secretary | Er. Pradeep Patel |
| 8. Jt. Secretary | Dr. D. S. Vyas |
| 9. Treasurer | Er. K.H.Babaria |
| 10. Executive Member | Er. Anilbhai T. Patel |
| 11. Executive Member | Er. Narottambhai Patel |
| 12. Executive Member | Er. Prayasvin B. Patel |
| 13. Executive Member | Er. V.M.Patel |
| 14. Executive Member | Er. Ravindra R. Khetani |
| 15. Executive Member | Er. B M Vyas |
| 16. Executive Member | Er. Mehul Patel |



17. Executive Member	Dr. S.V.Vaishnav
18. Executive Member	Prof. J.C.Panchal
19. Executive Member	Dr. A K Verma
20. Executive Member	Er. N.H.Barot
21. Executive Member	Er. Pragneshbhai Patel
22. Executive Member	Er. Mukesh Patel
23. Executive Member	Dr. P.M.George
24. Executive Member	Dr. B.R.Parekh
25. Executive Member	Dr. T. D. Pawar
26. Executive Member	Dr. Indrajit Patel
27. Executive Member	Dr. D. G. Thakore
28. Executive Member	Dr. L. B. Zala
29. Executive Member	Dr. (Mrs.) T.A.Desai
30. Executive Member	K. Shrinivasan
31. Executive Member	Dr. M. B. Shah
32. Executive Member	Prof. Zankhana Shah
33. Executive Member	Shri Paresh Thakar

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, news letters for the Alumni members.

24. COMPETITIVE EXAM & HIGHER STUDIES COMMITTEE

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. – Convener	Dr. H. P. Patolia
3. Civil Dept.	Prof. H.J.Chauhan
4. Civil Dept.	Prof. N.F. Umrigar
5. Computer Dept.	Dr. N. M. Patel
6. Electrical Dept.	Prof. A. M. Patel
7. Electronics Dept.	Prof. (Ms.) Kaushika D. Patel
8. ET Dept.	Prof. Darshan Dalwadi
9. IT Dept.	Prof. Bijal Dalwadi
10. Maths Dept.	Dr. (Mrs.) N.S.Sathe
11. Mechanical Dept.	Prof. P. M. Agrawal
12. Mechanical Dept.	Prof. H. G. Kataria
13. Production Dept.	Prof. Hiren Pal
14. Structural Dept.	Prof. Vishal Patel

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/departmental level for appearing in GATE and other such examinations.

25. ANTI SEXUAL HARASSMENT COMMITTEE (ASH) & COUNSELLING CELL

1. Principal – Chairman	Dr. Indrajit Patel
2. Head, Maths Dept. – Convener	Dr. (Mrs.) T.A.Desai
3. Head, IT Dept.	Prof. (Ms.) Z.H.Shah
4. Civil Dept.	Prof. (Ms.) R. L. Patel
5. Computer Dept.	Prof. (Ms.) M. J. Joshi
6. Electrical Dept.	Prof. (Ms.) Dharita K Patel
7. Electronics Dept.	Dr. (Ms.) M.S.Holia
8. ET Dept.	Prof. Palak Patel
9. IT Dept.	Prof. (Ms.) Bijal N Dalwadi
10. Mechanical Dept.	Dr. (Ms.) V.D.Chauhan
11. Production Dept.	Prof. (Ms.) Jigisha Thakkar



12. Structural Dept.
13. Admin. Staff

Dr. (Mrs.) B.K.Shah
Mrs. P. James

The committee will focus on women development and counseling. Periodic meetings will be held and complaints in regards to women harassment will be discussed and resolved in consultation with college administration and management.

26. COLLEGIATE WOMEN'S DEVELOPMENT COMMITTEE

- | | |
|--|------------------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Head, Maths Dept. - Convener | Dr. (Mrs.) T. A. Desai |
| 3. Head, IT Dept. | Prof.(Ms.) Z. H. Shah |
| 4. Asso. Professor | Prof.(Mrs.) Elizabeth George |
| 5. Electronics Dept. | Dr. (Ms.) M.S.Holia |
| 6. Computer Dept. | Ms. Mahasweta Joshi |
| 7. ET Dept. | Prof. Ripal Patel |
| 8. Terminal Operator | Mrs. B. V. Raval |
| 9. Ladies Representative | Shweta K. Thacker |
| 10. Ex. Ladies Representative | Kum.Kajal Thacker |

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

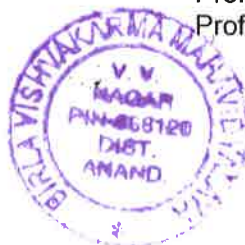
27. SC/ST STUDENTS COUNSELLING COMMITTEE:

- | | |
|--|---------------------|
| 1. Dean –Student Affairs | Dr. A. M. Trivedi |
| 2. Electronics Dept. - Convener | Prof. D.L. Vala |
| 3. Civil Dept. | Prof. H.J.Chauhan |
| 4. Computer Dept. | Prof. H.D.Vasava |
| 5. Electrical Dept. | Prof. Manish Sinha |
| 6. ET, Dept. | Prof. Hiren Patel |
| 7. IT, Dept. | Prof. Vishal Polara |
| 8. Maths Dept. | Prof. S.D. Bhagat |
| 9. Mechanical Dept. | Prof. V.H.Chaudhary |
| 10 Production Dept. | Prof. Purvi Chauhan |
| 11 Administrative Staff | Shri V.D.Parmar |

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development.

28. STAFF DEVELOPMENT COMMITTEE :

- | | |
|---------------------------------|--------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Dean, Faculty Affairs | Dr. T.D.Pawar |
| 3. Electronics Dept. – Convener | Dr. D. M. Patel |
| 4. Assoc. Dean, Maths Dept. | Dr. T. A. Desai |
| 5. Civil Dept. | Prof. P. J. Shah |
| 6. Computer Dept. | Prof. S. A. Bakhru |
| 7. Electrical Dept. | Prof. A. R. Patel |
| 8. ET Dept. | Prof. Ronak Vashi |
| 9. IT Dept. | Prof. Kanu G Patel |
| 10. Mechanical Dept. | Prof. R. G. Jivani |



- | | |
|--------------------------|---------------------|
| 11. Production Dept. | Dr. A. M. Trivedi |
| 12. Structural Dept. | Prof. Vishal Arekar |
| 13. Administrative staff | Shri G.C.Patel |

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education.

29. MEMBERS OF ANTIRAGGING COMMITTEE - INSTITUTE LEVEL

1.	Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2.	Dean, Student Affairs	Dr. A.K.Verma
3.	Vice President, BVM Central Committee - Convener	
4.	Assoc. Dean, Student Affairs	Prof. B. S. Patel
5.	Coordinator, Women Cell	Dr. T.A. Desai
		Prof. Zankhana Shah
Members of the Committee (Key Stake Holders)		
6.	Vallabh Vidyanagar Police Inspector	
7.	Local Media	Shri Salim Pathan
8.	Municipal Council Member, V V Nagar	Mrs. Reshma Patel
9.	Rep. of Mamlatdar, Anand Taluka	
10.	Parent Representative	Prof. P. B. Swadas
11.	First Year Boys Representative	Patel Akashkumar M
12.	First Year Girls Representative	Patel Kajal S
13.	General Secretary	Alay B Patel
14.	Ladies Representative	Shweta K. Thacker
15.	Rep. of Teaching Faculty	Dr. D.M. Patel
16.	Rep. of Administrative Staff	Shri M. J. Sevak

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control.

30. P.G.PROGRAMME COMMITTEE – ADMIN :

- | | |
|---|---------------------|
| 1. Chief Coordinator | Dr. Indrajit Patel |
| 2. Electrical Dept.– Overall Coordinator | Prof. Akshay Pandya |
| 3. Computer Engg. | Prof. P.B.Swadas |
| 4. Const. Engg. Management | Prof. J.J.Bhavsar |
| 5. Env. Engg. | Dr. D.S.Vyas |
| 6. Machine Design | Prof. Vishal Pandya |
| 7. Maths Dept. | Dr. T. A. Desai |
| 8. Power System | Dr. N. G. Mishra |
| 9. Structural Engg. | Prof. V. B. Patel |
| 10. Transportation Sys. Engg. | Dr. L.B.Zala |



31. ENTREPRENEURSHIP DEVELOPMENT CELL

1. Dean, III	Dr. L. B. Zala
2. Mechanical Dept. - Convener	Prof. J.N.Jain
3. Civil Dept	Prof. A. N. Bhavsar
4. Computer Dept.	Dr. N.M.Patel
5. Electrical Dept.	Prof. Y. R. Prajapati
6. Electronics Dept.	Prof. M.P.Prajapati
7. ET Dept.	Prof. Anish Vahora
8. ET Dept.	Dr. B. C. Goradiya
9. IT Dept.	Prof. Nilesh Prajapati
10. Maths Dept.	Dr.(Mrs.) Namita S Sathe
11. Mechanical Dept.	Prof. Mazumdar
12. Production Dept.	Prof. Akil Jariya
13. Structural Dept.	Prof. Vimlesh Agrawal
14. Structural Dept.	Dr.(Mrs.) Deepa A Sinha

32. PHYSICALLY DISABILITY GRIEVANCES READDRESSAL COMMITTEE

1. Convener	Dr. Indrajit Patel
2. Member Electrical	Dr. N. G. Mishra
3. Member Structural	Dr. B. K. Shah
4. Member Civil	Dr. J. R. Pitroda

33. INTERNAL QUALITY ASSURANCE CELL (IQAC) under CAS

1.	Dean – Faculty Affairs	Dr. T. D. Pawar
2.	Assoc. Dean, Academic - Convenor	Dr. V. J. Patel
3.	Mechanical Dept.	Prof. P. M. Agrawal
4.	Electrical Dept.	Prof. A. A. Shaikh
5.	Structural Dept.	Prof. A. N. Desai
6.	Head Clerk – Office	Shri G. C. Patel
7.	Sr. Clerk – Office	Shri V. D. Parmar

The Committee will help in preparing the documents for the Promotion under Career Advancement Scheme (CAS).

34. GRIEVANCE REDRESSAL COMMITTEE :

1.	Convener	Dr. B.C.Goradiya
2.	Structural Dept.	Dr. Darshana Bhatt
3.	Maths Dept.	Prof. R.B.Gandhi
4.	Electrical Dept.	Prof. R.P.Mehta
5.	Computer Dept.	Prof. S.A.Bakhru
6.	Electronics Dept.	Dr. M.S.Holia
7.	Electrical Dept.(Hostel)	Dr. N.G.Mishra
8.	Shri Girish C Patel	Admn.Officer



All the Conveners are requested to call the meeting of the concerned members and General Secretary of BVMCC be contacted for the help of the students representatives (volunteers).

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.

Conveners if required, may co-opt / take help of any of the teaching / non-teaching staff members for fruitful smooth functioning of the committee as and when required.


Dr. Indrajit Patel
PRINCIPAL

Copy to :

1. Hon. Chairman, BVM Board of Governors for information
2. Hon. Secretary, CVM
3. All the Head of Departments with a request to circulate among all faculty members
4. All concerned members
5. Principal's file
6. BVM Central Committee



BIRLA VISHVAKARMA MAHAVIDYALAYA
(ENGINEERING COLLEGE)
VALLABH VIDYANAGAR

No.F/25/

VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2017-18

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities:

1. INFRASTRUCTURE PLANNING & SUPPORT COMMITTEE

1.	Principal	Dr. Indrajit Patel
2.	Asso. Dean (Admin)	Dr. J.M. Rathod
3.	Asst. Professor, Civil Dept. - Convener	Dr. J.R. Pitroda
4.	Asso. Prof. Comp. Dept. – Comp. related	Prof. P. B. Swadas
5.	Civil Engg. Dept- Civil Works	Dr. H.J. Chauhan
6.	Elect. Convener Elect. Works	Dr. N. G. Mishra
7.	Electronics Dept.- Electro. related	Prof. A.A. Daiya
8.	EC Dept. – CC Camera related	Dr. B. C. Goradiya
9.	IT Dept. – Computer related	Dr. Keyur Brahmhatt
10.	Production Dept. – Workshop related	Prof. K.D. Bhatt
11.	Mechanical Dept.- Mechanical related	Prof. S. P. Joshi
12.	Admn. Officer	Shri G.C. Patel

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/ rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.

2. ACADEMIC AFFAIRS COMMITTEE

1.	Assoc. Dean, Academics & Convener	Dr. V. J. Patel
2.	Assoc. Dean, Academics & OICS(Autonomous)	Dr. H. V. Patel
3.	Controller of Examination	Prof. S. A. Shah
4.	Jt. Controller of Examination	Dr. S.V. Mevada

5. GTU Coordinator	Prof. P. S. Bhakhar
6. NPTEL Coordinator	Dr. R. P.Mehta
7. Civil Dept.	Prof. N. R. Patel
8. Computer Dept.	Prof. B.A. Tanawala
9. Electrical Dept.	Prof. G.K.Sharma
10. Electronics Dept.	Prof. P.H. Panchal
11. EC Dept.	Dr. S.R. Unadkat
12. IT Dept.	Prof. Vikram Agrawal
13. Maths Dept.	Dr. M. E. Shimpi
14. Mechanical Dept.	Prof. P.M. Tadv
15. Production Dept.	Prof. R.S.Barot
16. Structural Dept.	Prof. (Mrs.)Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HoD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling. To provide student cumulative update for results to concerned counsellors. To provide counsellor work flow and record forms. To provide industrial visits, industrial training and expert talks feedback forms to be filled by the students.

3. ACADEMIC QUALITY ASSURANCE COMMITTEE

1. Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2. Assoc. Dean & Convener	Prof. A.A.Shaikh
3. Assoc. Dean & Co-Convener	Dr. S. D. Dhiman
4. Controller of Examination	Prof. S. A. Shah
5. Head, Civil Dept.	Dr. L. B. Zala
6. Head, Electrical Dept.	Dr. B. R. Parekh
7. Head, Electronics Dept.	Dr. T. D. Pawar
8. Head, EC Dept.	Dr. B.C.Goradiya
9. Head, IT Dept.	Dr. Keyur Brahmhatt
10. Head, Mathematics Dept.	Dr. (Mrs.)T. A. Desai
11. Head, Mechanical Dept.	Dr. P.M.George
12. Head, Production Dept.	Dr. A. M. Trivedi
13. Head, Structural Dept.	Dr. A.K.Verma
14. Civil Dept.	Dr. H.J.Chauhan
15. Computer Dept.	Dr. M. M. Vegad
16. Electronics Dept.	Dr. D. M. Patel
17. EC Dept.	Dr. S.R.Unadkat
18. IT Dept.	Prof. N.B. Prajapati
19. Maths Dept.	Dr. R. B. Gandhi
20. Mechanical Dept.	Dr. (Mrs).V.D.Chauhan
21. Production Dept.	Prof. (Mrs.) P.D.Chauhan
22. Structural Dept.	Prof. A.N.Desai

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

4. CURRICULUM DEVELOPMENT BOARD

1. Dean, Academic & Chairman, Mechanical	Dr. P. M. George
2. Asso. Dean & Member Secretary (Academics)	Dr. V.J. Patel
3. Asso. Dean, (Academics & OICS)	Dr. H.V. Patel
4. Controller of Examination	Prof. S. A. Shah
5. Jt. Controller of Examination	Dr. S.V. Mevada
6. Chairman, Civil	Dr. L. B. Zala
7. Chairman, Computer	Dr. D. G. Thakore
8. Chairman, Electrical	Dr. B. R. Parekh
9. Chairman, Electro. & Communication	Dr. B.C. Goradiya
10. Chairman, Electronics	Dr. T. D. Pawar
11. Chairman, Information Technology	Dr. Keyur Brahmbhatt
12. Chairman, Mathematics & Humanities	Dr. T. A. Desai
13. Chairman, Production	Dr. A. M. Trivedi
14. Chairman, Structural	Dr. A. K. Verma
15. NPTEL Coordinator	Dr. R. P. Mehta

The Curriculum development Board will develop the curriculum on the basis of program educational objective and will prepare course objectives and syllabus in line with PEO's. There will be a regular meeting (one in a week) with Department faculty members to discuss the academic matters.

4. TRAINING & PLACEMENT AND III COMMITTEE

1. Dean, III & Head, Civil Dept.	Dr. L. B. Zala
2. Training & Placement Officer - Convener	Dr. Mehul .J. Shah
3. Training & Placement Officer	Shri Mehul Patel
4. Associate Dean, III	Prof. J. N. Jain
5. Asso. Dean, III & T&P Adviser	Dr. R.P. Mehta
6. Associate Dean , III	Prof. Amit Bhavsar
7. Head, EC Dept. & T&P Advisor	Dr. B.C. Goradiya
8. Head, Computer Dept.	Dr. D.G. Thakore
9. Head, Electrical Dept.	Dr. B.R. Parekh
10. Head, Electronics Dept.	Dr. T.D. Pawar
11. Head, IT Dept.	Dr. Keyur Brahmbhatt
12. Head, Mathematics Dept.	Dr. (Mrs.) T.A. Desai
13. Head, Mechanical Dept.	Dr. P.M. George
14. Head, Production Dept.	Dr. A.M. Trivedi
15. Head, Structural Dept.	Dr. A.K. Verma
16. Civil Dept.	Prof. N. F. Umrigar
17. Structural Dept.	Dr. (Mrs.) D.A. Sinha
18. Structural Dept.	Prof. Elizabeth George
19. Computer Dept.	Prof. S. A. Bakhru
20. Computer Department	Prof. M. I. Hasan
21. Computer Dept.	Prof. (Mrs.) M. J. Joshi
22. Electronics Dept.	Dr. D.L. Vala
23. Electronics Dept.	Prof. M. P. Prajapati
24. Electronics Dept.	Prof. Parul Panchal
25. Electrical Dept.	Prof. M. N. Sinha
26. Electrical Dept.	Prof. A.M. Patel
27. Mechanical Dept.	Prof. H. G. Kataria
28. Mechanical Dept.	Prof. Ketul Bhrambhatt
29. Mechanical Dept.	Prof. H. A. Bhargav

30.	Mechanical Dept.	Prof. Kinjal Patel
31.	Production Dept.	Prof. R.S.Barot
32.	Production Dept.	Prof. Gaurav Patel
33.	EC Dept.	Prof. Robinson Paul
34.	EC Dept.	Prof. Darshan Dalwadi
35.	IT Dept.	Prof. Chintan Mahant
36.	IT Dept.	Prof. Vatsal Shah
37.	Mathematics Dept.	Dr. R.B.Gandhi
37	President, VUIA,GIDC	Shri Nileshbhai S Patel
38	Parkage Industries, V.U.Nagar (Chairman, Industry section, VV Nagar Zone II Sankul)	Shri Jagdishbhai I Patel
39	Gen. Secretary, VUIA	Shri Hemal R Patel,Western Engg.Works
40	Overall PG Coordinator	Dr. Akshay Pandya
41	PG Coordinator -Computer Engg	Prof. P.B.Swadad
42	PG Coordinator -Const. Engg. Management	Dr. J.R.Pitroda
43	PG Coordinator -Env. Engg.	Prof. (Mrs.) R.L.Patel
44	PG Coordinator -Machine Design	Prof. Vishal Pandya
45	PG Coordinator - Power System	Prof. Swapnil Atya
46	PG Coordinator -Structural Engg.	Prof. V. B. Patel
47	PG Coordinator -Transportation Sys.Engg.	Prof. Pinakin Patel
48	PG Coordinator -Infrastructure Engg.&Tech.	Prof. (Mrs.) Jagruti Shah

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MoUs for students projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

6. PERSONALITY DEVELOPMENT PROGRAMME (PDP) COMMITTEE:

1.	Dean – Students Affairs	Dr. A. M. Trivedi
2.	Mechanical Dept. – Convener	Prof. F. R Vora
3.	Electrical Dept.	Prof. A. R Patel
4.	Structural Dept.	Dr. (Mrs.) D.A Sinha
5.	Civil Dept.	Prof. D. S. Modi
6.	Electronics Dept.	Dr. (Mrs.) K. D. Patel
7.	Production Dept.	Prof. R.S. Barot
8.	IT Dept.	Prof. K. G Patel
9.	Computer Dept.	Prof. B. A Tanawala

The Committee will see that the students and interested faculty members undergo the career development & communication skill programmes. Also they will interact with the visiting faculty involved to discuss our requirement and feedback and will also check the presence of students at regular intervals.

7. PUBLIC RELATION AND PUBLICITY COMMITTEE:

- | | |
|--|-----------------------------|
| 1. Principal | Prof. Indrajit N Patel |
| 2. Mathematics Dept. - Convener | Dr. (Mrs.)N.S. Sathe |
| 3. Training & Placement Officer | Dr. Mehul J Shah |
| 4. Training & Placement Officer | Shri Mehul Patel |
| 5. Computer Dept. | Dr. U.K.Jalia |
| 6. Electrical Dept. | Prof. A.R.Patel |
| 7. Electronics Dept. | Dr. (Mrs.)M.S.Holia |
| 8. EC Dept. | Prof. M. M. Sevak |
| 9. IT Dept. | Prof. (Mrs.)K.H. Shah |
| 10. Mechanical Dept. | Prof. (Mrs.)Dhara P Trivedi |
| 11. Production Dept. | Prof. Akil Jariya |
| 12. Structural Dept. | Prof. (Mrs.)Jagruti Shah |

The members will be in touch with the In-charges of different extra curricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through newspapers or any other publications / media through Principal, BVM. They will send the copy to news papers elsewhere to the Convener, Literary Committee of BVMCC. Any news item to be published must be approved by the Principal.

8. LIBRARY & COMPETITIVE EXAM COMMITTEE:

- | | |
|---------------------------------|---------------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Professor-in-charge, Library | Dr. (Mrs.)V. D. Chauhan |
| 3. NPTEL Coordinator | Dr. R.P.Mehta |
| 4. Librarian | Shri J. D. Patel |
| 5. Civil Dept. | Dr. H.J.Chauhan |
| 6. Civil Dept. | Prof. N.F. Umrigar |
| 7. Computer Dept. | Dr. N. M. Patel |
| 8. Computer Dept. | Prof. Kirti J.Sharma |
| 9. Electrical Dept | Prof. A.M.Patel |
| 10. Electrical Dept. | Prof. (Mrs.)D.K.Patel |
| 11. Electronics Dept. | Dr. (Ms.) K. D. Patel |
| 12. Electronics Dept. | Prof. C. S. Patel |
| 13. EC Dept. | Prof. A. B. Bambhaniya |
| 14. EC Dept. | Prof. Darshan Dalwadi |
| 15. IT Dept. | Prof. Kanu G. Patel |
| 16. IT Dept. | Prof. (Mrs.)Bijal Dalwadi |
| 17. Maths Dept. | Dr. (Mrs.) N.S.Sathe |
| 18. Maths Dept. | Prof. S.D.Bhagat |
| 19. Mechanical Dept. | Dr. H. P. Patolia |
| 20. Mechanical Dept. | Prof. P.G.Choksi |
| 21. Production Dept. | Prof. Akil Jariya |
| 22. Production Dept. | Prof. Jatin Makwana |
| 23. Structural Dept. | Prof. V. A Arekar |
| 24. Structural Dept. | Prof. Vishal Patel |
| 25. Library | Ms. Dharti Patel |

26. Library
27. IT Dept.
28. IT Dept.

Shri Pritesh K.Darji
 Shri Dilay Patel
 Shri Ronak Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No.of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of website and automation committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.

Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC(single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/ departmental level for appearing in GATE and other such examinations like NPTEL, CAT, TOEFL, GRE, IELTS.

9. STUDENTS COUNSELLING COMMITTEE:

- | | |
|--|------------------------------|
| 1. Vice President, BVM Central Committee | Prof. B.S.Patel, |
| 2. Vice President, BVM Central Committee | Dr. B.C.Goradiya |
| 3. Asso. Dean, (Academics & OICS) | Dr H.V.Patel |
| 4. Civil Dept. - Convener | Prof. A. N. Bhavsar |
| 5. GTU Coordinator | Prof. P.S. Bhakhar |
| 6. Controllor of Examination | Prof. S. A. Shah |
| 7. Jt. Controllor of Examination | Dr. S.V.Mevada |
| 8. Computer Dept. | Prof. Kirti J Sharma |
| 9. Electrical Dept. | Prof. G.K.Sharma |
| 10. Electronics Dept. | Prof. A.A.Daiya |
| 11. EC Dept. | Prof. Robinson Paul |
| 12. IT Dept. | Prof. (Mrs.)K.H. Shah |
| 13. Maths Dept. | Dr. R. B. Gandhi |
| 14. Mechanical Dept. | Prof. Vipul Chaudhari |
| 15. Production Dept. | Prof. (Mrs.) J.B.Thakkar |
| 16. Structural Dept | Prof. (Mrs.)Elizabeth George |

The Convener will be in touch with the Credit System (SPU/GTU) and will find out the list of the academically weak students (SPI < 2) for 2 consecutive semesters and those who have completed 8 semesters). Necessary counseling will be done and

interaction with parents for the benefit of the students will be a regular feature. The experts with human touch from society be invited for strengthening the counseling. Faculty Advisors may also be contacted if necessary for help through respective Head of Dept. They will also arrange health awareness lectures like yoga and pranayam as required by D.T.E. Office particularly to First Level students.

10. CREDIT SYSTEM CORE COMMITTEE:

- | | |
|---|--------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Dean, (Academics)& Head,
Mechanical Dept | Dr. P.M.George |
| 3. Asso. Dean & Member Secretary
(Academics) | Dr. V.J.Patel |
| 4. Asso. Dean, (Academics) & OICS | Dr. H.V.Patel |
| 5. Controller of Examination | Prof. S.A.Shah |
| 6. Jt. Controller of Examination | Dr. S.V.Mevada |
| 7. GTU Coordinator | Prof. P.S.Bhakhari |
| 8. Computer Programmer | Shri B.C.Patel |

The Committee will discuss the planning of academic calendar including exam. schedule etc. The committee will prepare exam time table for mid semester and End semester exam with the help of Time Table Committee members of each department. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, Central Assessment for end semester examinations, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee. Implementation of ERP software for student registration, attendance, statistics, etc. shall be supervised by this committee.

11. CAMPUS CLEANING COMMITTEE

- | | |
|--|-----------------------|
| 1. Electronics Dept. - Convener | Prof. A.A.Daiya |
| 2. Admn. Officer | Shri G. C. Patel |
| 3. Admn. Officer(SFI) | Shri Swapnil Patel |
| 4. Admn. staff | Shri V.D.Parmar |
| 5. Civil Dept. | Shri B. M. Panchal |
| 6. Computer Dept. | Shri B. C. Patel |
| 7. Electrical Dept. | Shri Nilesh Patel |
| 8. Electronics dept. | Shri H. J. Sevak |
| 9. EC Dept. | Shri Chirag A. Patel |
| 10. IT Dept. | Shri Ronak Patel |
| 11. Mech. Dept. | Shri Nilesh Ganvit |
| 12. Workshop | Shri P. I. Patel |
| 13. Structural Dept. | Shri P.M.Karvela |
| 14. Library | Shri Paranjay P Joshi |

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

12. STUDENTS AFFAIRS COMMITTEE:

1. Dean, Students Affairs	Dr. A. M. Trivedi
2. Vice President BVMCC	Prof. B.S.Patel
3. Vice President BVMCC	Dr. B.C.Goradiya
4. Rector(Boys hostel)	Dr. A. K. Verma
5. Rector(Boys hostel)	Dr. N. G. Mishra
6. Rector(Girls hostel)	Prof.(Mrs.) Jagruti Shah
7. Mechanical Dept.	Prof. F.R.Vora
8. Electronics Dept.	Prof. A. A. Daiya
9. IT Dept.	Prof. Chintan Mahant
10. Maths Dept.	Prof. Aakar Roghelia
11. Civil Dept.	Prof. N. F. Umrigar
12. Computer Dept.	Dr. Udesang Jaliya
13. Production Dept.	Prof. Gaurav Patel
14. Hostel Supdt, EC Dept.	Prof. G.B.Rathod
15. Hostel Supdt.,Electronics Dept.	Prof. M.M.solanki
16. Hostel Supdt.,EC Dept.	Prof. Amit Choksi
17. Hostel Supdt, IT Dept.	Prof. Ronak Vashi
18. Hostel Supdt.	Prof. D.S.Modi
19. Hostel Supdt	Prof. V.V. Agrawal
20. Maths Dept.	Prof. S.D.Bhagat
21. Admn.Officer	Shri G. C. Patel

The members will study the applications received for financial help and will guide for contacting the funding organizations and may also recommend for the same. The members will also study the case of indiscipline and will send the final report to the Principal for necessary action.

The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

They will also make arrangement for medical check up / Thalessemia Test for newly admitted students and other activity like learning license etc.

Organizing of Cultural festival, technical festival and annual day shall be looked after by this committee.

13. TIME TABLE (CLASS) COMMITTEE:

1. Convener	Dr. D. G. Thakore
2. Computer Dept. – Co-Convener	Dr. U.K. Jaliya
3. Computer Dept. – Co-Convener	Prof. K.J. Sharma
4. Civil Dept.	Prof. P. J. ShahT
5. Civil Dept.	Prof. A. A Amin
6. Computer Dept.	Prof. B.A.Tanawala
7. Electrical Dept.	Prof. M. N. Sinha
8. Electrical Dept.	Prof. D. A. Parikh
9. Electronics Dept.	Prof. C. J.Jayaswal
10. Electronics Dept.	Prof. M. M. Solanki

11. EC Dept.	Prof. Darshan Dalwadi
12. EC Dept.	Prof. Anish Vahora
13. IT Dept.	Prof. Nilesh Prajapati
14. IT Dept	Prof. (Mrs.) Bijal Dalwadi
15. Maths Dept.	Dr. R. B. Gandhi
16. Maths Dept.	Dr. M.E.Shimpi
17. Mechanical Dept.	Prof. R.G.Jivani
18. Mechanical Dept.	Prof. J.R. Koisha
19. Production Dept.	Prof. P. D. Chauhan
20. Production Dept.	Prof. Akil Jariya
21. Structural Dept.	Prof. A.N.Desai
22. Structural Dept.	Prof. V.A.Arekar

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for individual teachers, laboratory, class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for dept. meeting.

14. ERP IMPLEMENTATION COMMITTEE

1. Computer Dept. - Convener	Prof. P.B.Swadas
2. IT Dept.- Co-convener	Prof. Vatsal Shah
3. Mech. Dept.	Dr. V.J.Patel
4. Asso. Dean, (Academics) & OICS	Dr. H.V.Patel
5. Controller of Examination	Prof. S.A.Shah
6. Jt. Controller of Examination	Dr. S.V.Mevada
7. IT Dept.	Prof. N.B.Prajapati
8. IT Dept.	Prof. Priyank Bhojak
9. Computer Dept.	Prof. M.I.Hasan
10. Computer Dept.	Prof. Pranay Patel
11. Computer Programmer	Shri B. C. Patel
12. IT Dept.	Shri Ronak Patel

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic email/sms to students with less attendance, e.g. absent for three or more days consecutively.
- To develop moodle facilities in ERP.
- To get online course feedback.

15. WEBSITE AND OFFICE AUTOMATION COMMITTEE:

01. Head, IT Dept.	Dr. Keyur Brahmhatt
02. IT Dept- Convener	Prof. Vatsal Shah
03. Computer Dept.	Prof. M.I.Hasan
04. IT Dept.	Prof. Priyank Bhojak
05. Civil Dept.	Prof. A.A.Amin
06. Electrical Dept.	Prof. Swapnil Arya
07. Electronics Dept.	Prof. A. A. Daiya
08. Maths Dept.	Dr. (Mrs.)Dipti R Patel

09. Mechanical, Dept.	Prof. V.H.Chaudhary
10. Production Dept.	Prof. Akil Jaria
11. EC Dept.	Prof. Robinson Paul
12. Computer Programmer	Shri B. C. Patel
13. IT Dept.	Shri Ronak Patel

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso.Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT(NMEICT).

16. RESEARCH & DEVELOPMENT COMMITTEE

1. Dean, Research & Development	Dr. A. K. Verma
2. Asso. Dean – Convener	Dr. (Mrs.) D.R.Bhatt
3. Asso. Dean(R&D) & Co-convener	Dr. M. E. Shimpi
4. Asso. Dean, III	Dr. R.P.Mehta
5. Asso.Professor & Head, EC Dept. & SSIP Coordinator	Dr. B.C.Goradiya
6. Civil Dept.	Dr. S. D. Dhiman
7. Computer Dept.	Dr. M.M. Vegad
8. Electrical Dept.	Dr. Akshay Pandya
9. Electronics Dept.	Dr. (Ms.) M.S.Holia
10. IT Dept.	Dr. Keyur Bhrambhatt
11. Maths Dept.	Dr. (Mrs.) T. A. Desai
12. Mechanical Dept.	Dr. H. P. Patolia
13. Production Dept.	Prof. Rakesh Barot
14. Mechanical Dept.	Prof. Hitesh Bhargav
15. EC Dept.	Dr. R.C.Rana
16. IT Dept.	Prof. Nilesh Prajapati
17. Structural Dept.	Dr V.A.Arekar

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP,2017)

17. ALUMNI ACTIVITIES DEVELOPMENT COMMITTEE

1. President (Chairman, CVM)	Dr. C.L.Patel
2. Sr. Vice President (Chairman, CGSM)	Er. V.C.Patel
3. Jr. Vice President	Dr. S.N.Patel
4. Chairman (Principal, BVM) & Dean	Dr. Indrajit Patel
5. Secretary	Dr. A. M. Trivedi
6. Jt. Secretary	Er. Pradeep Patel

7.	Jt. Secretary	Dr. D. S. Vyas
8.	Treasurer	Er. K.H.Babaria
9.	Executive Member	Er. Anilbhai T. Patel
10.	Executive Member	Er. Narottambhai Patel
11.	Executive Member	Er. Prayasvin B. Patel
12.	Executive Member	Er. V.M.Patel
13.	Executive Member	Shri Praful Motilal Jobanpatra
14.	Executive Member	Er. Ravindra R. Khetani
15.	Executive Member	Er. B M Vyas
16.	Executive Member	Er. Mehul Patel
17.	Executive Member	Dr. S.V.Vaishnav
18.	Executive Member	Late Prof. J.C.Panchal
19.	Executive Member	Er. Vinod V Panchasara
20.	Executive Member	Er. Pragnesh Patel
21.	Executive Member	Er. Mukesh Patel
22.	Executive Member	Er. Veljibhai Sheta
23.	Executive Member	Shri Paresh thakar
24.	Executive Member	Dr. A.D.Patel
25.	Executive Member	Shri Devang Joshi
26.	Executive Member	Shri Vasudev B Pandya
27.	Executive Member	Dr. F.S.Umrigar
28.	Executive Member	Dr. A K Verma
29.	Executive Member	Dr. P.M.George
30.	Executive Member	Dr. B.R.Parekh
31.	Executive Member	Dr. T. D. Pawar
32.	Executive Member	Dr. D. G. Thakore
33.	Executive Member	Dr. L. B. Zala
34.	Executive Member	Dr. (Mrs.) T.A.Desai
35.	Executive Member	Dr. B.C.Goradiya
36.	Executive Member	Dr. Keyur Brahmhbhatt

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, news letters for the Alumni members.

18. INTERNAL COMPLAINT COMMITTEE(ICC) (As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1.	Head, Maths Dept. – Convener	Dr. (Mrs.) T.A.Desai
2.	Head, IT Dept.	Dr. Keyur Brahmhbhatt
3.	Electrical Dept.	Prof. J.C.Baria
4.	Admn.Officer	Shri G.C.Patel
5.	Computer Dept.	Mrs Bindu V Raval
6.	Ladies Representative	Ms. Megha Patel
7.	Students GS	Mr. Jatan Jagrutbhai Patel
8.	Cultural Secretary	Mr. Kishan Patel
9.	Women NGO Representative	Dr.Arti Pamnani, SEWA(NGO)

Responsibilities of Internal Complaints Committee (ICC) - The Internal Complaints Committee shall:

- (a) Provide assistance if an employee or a student chooses to file a complaint with the police;

- (b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;
- (c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;
- (d) Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and
- (e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

19. COLLEGIATE WOMEN'S DEVELOPMENT COMMITTEE

- | | |
|--|-------------------------------|
| 1. Principal | Dr. Indrajit Patel |
| 2. Head, Maths Dept. - Convener | Dr. (Mrs.) T. A. Desai |
| 3. IT Dept. | Prof. (Mrs. Zankhana Shah |
| 4. Structural Dept. | Prof. (Mrs.) Elizabeth George |
| 5. Electronics Dept. | Dr. (Mrs.) M.S.Holia |
| 6. Computer Dept. | Prof. (Mrs.) Mahasweta Joshi |
| 7. EC Dept. | Prof. (Mrs.) Ripal Patel |
| 8. EC Dept. | Prof. (Mrs.) Palak Patel |
| 9. Computer Dept. | Prof. (Mrs.) M. J. Joshi |
| 10. Electrical Dept. | Prof. (Mrs.) Dharita K Patel |
| 11. IT Dept. | Prof. (Mrs.) Bijal Dalwadi |
| 12. Mechanical Dept. | Prof. (Ms.) Kinjal Patel |
| 13. Production Dept. | Prof. (Mrs.) J.B. Thakkar |
| 14. Computer Dept. | Mrs. Bindu V. Raval |
| 15. Ex. Ladies Representative | Kum. Shweta K. Thacker |
| 16. Ladies Representative | Ms. Megha Patel |

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

20. SC/ST & OBC STUDENTS COUNSELLING COMMITTEE:

- | | |
|----------------------------------|---------------------|
| 1. Civil Dept. - Convener | Dr. H.J.Chauhan |
| 2. Computer Dept. | Prof. H.D.Vasava |
| 3. Electrical Dept. | Prof. M.N. Sinha |
| 4. EC, Dept. | Prof. Hiren Patel |
| 5. IT, Dept. | Prof. Vishal Polara |
| 6. Maths Dept. | Prof. S.D. Bhagat |
| 7. Mechanical Dept. | Prof. V.H.Chaudhary |
| 8. Production Dept. | Prof. Purvi Chauhan |
| 9. Administrative Staff | Shri V.D.Parmar |
| 10. Credit System Office | Shri S.C.Ka.Patel |

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development.

Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.

21. STAFF DEVELOPMENT COMMITTEE :

1. Principal	Dr. Indrajit Patel
2. Dean, Faculty Affairs	Dr. T.D.Pawar
3. Asso. Dean (Admin)	Dr. J.M.Rathod
4. Electronics Dept. – Convener	Dr. D. M. Patel
5. Assoc. Dean, Maths Dept.	Dr. (Mrs.) T. A. Desai
6. Civil Dept.	Prof. P. J. Shah
7. Computer Dept.	Prof. S. A. Bakhru
8. Electrical Dept.	Prof. A. R. Patel
9. EC Dept.	Prof. Ronak Vashi
10. IT Dept.	Prof. Kanu G Patel
11. Mechanical Dept.	Prof. R. G. Jivani
12. Production Dept.	Dr. A. M. Trivedi
13. Structural Dept.	Prof. V.V.Agrawal
14. Administrative staff	Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

22. ANTIRAGGING COMMITTEE - INSTITUTE LEVEL

1. Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2. Dean, Student Affairs	Dr. A.M.Trivedi
3. Vice President, BVM Central Committee – Convener	Prof. B.S.Patel
4. Rector, Hostels	Dr. A.K.Verma
5. Rector, Hostels	Dr. N.G.Mishra
6. Head, IT Dept.	Dr. Keyur Brahmhatt

Members of the Committee (Key Stake Holders)

7. Vallabh Vidyanagar Police Inspector	Shri A.C.Parmar
8. Local Media	Shri Salim Pathan
9. Municipal Council Member, V V Nagar	Mrs. Reshma Patel
10. Rep. of Mamlatdar, Anand Taluka	
11. Parent Representative	Prof. K.B.Shah, Asso.Professor, Mech.Dept., ADIT
12. First Year Boys Representative	Mr.Patel Rohan H
13. First Year Girls Representative	Ms. Nidhi Mulchandani
14. General Secretary	Mr. Jatan Patel
15. Ladies Representative	Ms. Megha Patel
16. Rep. of Teaching Faculty	Dr. D.M. Patel
17. Rep. of Administrative Staff	Shri M. J. Sevak

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control.

23. P.G.PROGRAMME COMMITTEE

- | | |
|---|---------------------------|
| 1. Chief Coordinator | Dr. Indrajit Patel |
| 2. Electrical Dept.– Overall Coordinator | Dr. Akshay Pandya |
| 3. Computer Engg. | Prof. P.B.Swadas |
| 4. Const. Engg. Management | Dr. J.R.Pitroda |
| 5. Env. Engg. | Prof. (Mrs.) R.L.Patel |
| 6. Machine Design | Prof. Vishal Pandya |
| 7. Maths Dept. | Dr. (Mrs.) T. A. Desai |
| 8. Power System | Prof. Swapnil Arya |
| 9. Structural Engg. | Prof. V. B. Patel |
| 10. Transportation Sys. Engg. | Prof. Pinakin Patel |
| 11. Infrastructure Engg.&Tech. | Prof. (Mrs.) Jagruti Shah |

24. PHYSICALLY DISABILITY GRIEVANCES REDRESSAL COMMITTEE

- | | |
|----------------------|-------------------|
| 1. Convener | Dr. H.V.Patel |
| 2. Member Electrical | Prof. J.C.Baria |
| 3. Member Structural | Prof. V.B.Patel |
| 4. Member Civil | Dr. J. R. Pitroda |

25. INTERNAL QUALITY ASSURANCE CELL (IQAC) under CAS

- | | |
|-------------------------------------|---------------------|
| 1. Dean – Faculty Affairs | Dr. T. D. Pawar |
| 2. Assoc. Dean, Academic - Convener | Dr. V. J. Patel |
| 3. Mechanical Dept. | Dr. H.P.Patolia |
| 4. Electrical Dept. | Prof. A. A. Shaikh |
| 5. Structural Dept. | Prof. A. N. Desai |
| 6. Electrical Dept. | Prof. J.C.Baria |
| 7. Mechanical Dept. | Prof. H.C.Kataria |
| 8. Mechanical Dept. | Prof. V.H.Chaudhari |
| 9. Electronics Dept. | Prof. C.J. Jayaswal |
| 10. Admn.Officer | Shri G. C. Patel |
| 11. Admn.staff | Shri V. D. Parmar |

The Committee will help in preparing the documents for the Promotion under Career Advancement Scheme (CAS).

26. GRIEVANCE REDRESSAL COMMITTEE :

- | | |
|-----------------------------|-----------------------|
| 1. Convener | Dr. B.C.Goradiya |
| 2. Structural Dept. | Dr. (Mrs.) D.R. Bhatt |
| 3. Maths Dept. | Dr. R.B.Gandhi |
| 4. Electrical Dept. | Dr. R.P.Mehta |
| 5. Computer Dept. | Prof. S.A.Bakhru |
| 6. Electronics Dept. | Dr. (Mrs.)M.S.Holia |
| 7. Electrical Dept.(Hostel) | Dr. N.G.Mishra |

8. Admn. Officer
- 9 Admn. Officer(SFI)

Shri G.C Patel
Shri Swapnil Patel

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the students representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.

(Dr. Indrajit Patel)
PRINCIPAL

Copy to :

1. Hon. Chairman, BVM Board of Governors for information.
2. Hon. Secretary, CVM
3. All the Heads of Departments with a request to circulate among all faculty members
4. All concerned members
5. Principal's file
6. BVM Central Committee



Birla Vishvakarma Mahavidyalaya

An Autonomous Institution

(Engineering College)

Vallabh Vidyanagar - 388 120

Various Committees For The Academic Year 2018-19

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities.

1. Infrastructure Planning & Support Committee

1	Principal	Dr. Indrajit Patel
2	Associate Dean (Admin)	Dr. J.M.Rathod
3	Associate Professor, Civil Dept. - Convener	Dr. J.R. Pitroda
4	Associate Professor, Comp. Dept. - Comp. related	Prof. P. B. Swadas
5	Civil Engg. Dept - Civil Works	Dr. H.J.Chauhan
6	Elect. Convener Elect. Works	Dr. N. G. Mishra
7	Electronics Dept- Electro. related	Prof. A.A.Daiya
8	EC Dept - CC Camera related	Dr. B. C. Goradiya
9	IT Dept. - Computer related	Dr. Keyur Brahmhatt
10	Production Dept. - Workshop related	Prof. R.J.Jivani
11	Mechanical Dept.- Mechanical related	Prof. S. P. Joshi
12	Administrative Officer	Mr. G.C.Patel

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.



2. Academic Affairs Committee

1	Associate Dean, Academics & Convener, Member Secretary- Academic Council	Dr. V. J. Patel
2	OICS	Dr. H. V. Patel
3	Controller of Examination	Prof. S. A. Shah
4	Jt. Controller of Examination	Dr. S.V.Mevada
5	GTU Coordinator	Dr. P. S. Bhakhar
6	NPTEL Coordinator	Dr. R. P.Mehta
7	Civil Dept.	Prof. N. R. Patel
8	Computer Dept.	Prof. B.A. Tanawala
9	Electrical Dept.	Prof. G.K.Sharma
10	Electronics Dept.	Prof. P.H. Panchal
11	EC Dept.	Dr. S.R. Unadkat
12	IT Dept.	Prof. Vikram Agrawal
13	Mathematics Dept.	Dr. M. E. Shimpi
14	Mechanical Dept.	Prof. P.M. Tadvi
15	Production Dept.	Prof. R.S.Barot
16	Structural Dept.	Prof. Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HOD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling. To provide student cumulative update for results to concerned counsellors. To provide counsellor work flow and record forms. To provide industrial visits, industrial training and expert talk's feedback forms to be filled by the students.

3. Academic Quality Assurance Committee

1	Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2	Associate Dean & Convener	Prof. A.A.Shaikh
3	Associate Dean & Co-Convener	Dr. S. D. Dhiman
4	Controller of Examination	Prof. S. A. Shah
5	Head, Civil Dept.	Dr. L. B. Zala
6	Head, Electrical Dept.	Dr. B. R. Parekh
7	Head, Electronics Dept.	Dr. T. D. Pawar
8	Head, EC Dept.	Dr. B.C.Goradiya
9	Head, IT Dept.	Dr. Keyur Brahmhatt
10	Head, Mathematics Dept.	Dr. (Mrs.)T. A. Desai
11	Head, Mechanical Dept.	Dr. P.M.George
12	Head, Production Dept.	Dr. A. M. Trivedi
13	Head, Structural Dept.	Dr. A.K.Verma
14	Civil Dept.	Dr. H.J.Chauhan
15	Computer Dept.	Dr. M. M. Vegad
16	Electronics Dept.	Dr. D. M. Patel



17	EC Dept.	Dr. S.R.Unadkat
18	IT Dept.	Dr. N.B. Prajapati
19	Maths Dept.	Dr. R. B. Gandhi
20	Mechanical Dept.	Dr. V.D.Chauhan
21	Production Dept.	Prof. P.D.Chauhan
22	Structural Dept.	Prof. A.N.Desai

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

4. Industry Institute Interaction Committee

1	Dean, III & Head, Civil Dept.	Dr. L. B. Zala
2	Training & Placement Officer - Convener	Dr. Mehul J Shah
3	Training & Placement Officer	Prof. Mehul Patel
4	Associate Dean, III	Prof. J. N. Jain
5	Asso. Dean, III & T&P Adviser	Dr. R.P.Mehta
6	Associate Dean , III	Prof. Amit Bhavsar
7	Head, EC Dept. & T&P Adviser	Dr. B.C.Goradiya
8	Head, Computer Dept.	Dr. D.G.Thakore
9	Head, Electrical Dept.	Dr. B.R.Parekh
10	Head, Electronics Dept.	Dr. T.D.Pawar
11	Head, IT Dept.	Dr. Keyur Brahmhatt
12	Head, Mathematics Dept.	Dr. (Mrs.) T.A. Desai
13	Head, Mechanical Dept.	Dr. P.M.George
14	Head, Production Dept.	Dr. A.M.Trivedi
15	Head, Structural Dept.	Dr. A.K.Verma
16	Civil Dept.	Prof. N. F. Umrigar
17	Structural Dept.	Dr. D.A.Sinha
18	Structural Dept.	Prof. Elizabeth George
19	Computer Dept.	Prof. S. A. Bakhru
20	Computer Department	Prof. M. I. Hasan
21	Computer Dept.	Prof. M. J. Joshi
22	Electronics Dept.	Dr. D.L.Vala
23	Electronics Dept.	Prof. M. P. Prajapati
24	Electronics Dept.	Prof. Parul Panchal
25	Electrical Dept.	Prof. M. N. Sinha
26	Electrical Dept.	Prof. A.M.Patel
27	Mechanical Dept.	Prof. H. G. Kataria
28	Mechanical Dept.	Prof. Ketul Bhramhatt
29	Mechanical Dept.	Dr. H. A. Bhargav
30	Mechanical Dept.	Prof. Kinjal Patel
31	Production Dept.	Prof. R.S.Barot
32	Production Dept.	Prof. Gaurav Patel
33	EC Dept.	Prof. Robinson Paul



34	EC Dept.	Dr. Darshan Dalwadi
35	IT Dept.	Prof. Chintan Mahant
36	IT Dept.	Prof. Vatsal Shah
37	Mathematics Dept.	Dr. R.B.Gandhi
38	President, VUIA,GIDC	Mr. Nileshbhai S Patel
39	Parkage Industries, V.U.Nagar (Chairman, Industry section, VV Nagar Zone II Sankul)	Mr. Jagdishbhai I Patel
40	Gen. Secretary, VUIA	Mr. Hemal R Patel, Western Engg. Works

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry-institution interaction by arranging lectures/seminars/training Programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MOUs for student's projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

5. Public Relation And Publicity Committee

1	Principal	Dr. Indrajit Patel
2	Mathematics Dept. - Convener	Dr. N.S. Sathe
3	Training & Placement Officer	Dr. Mehul J Shah
4	Training & Placement Officer	Prof.Mehul Patel
5	Computer Dept.	Dr. U.K.Jalia
6	Electrical Dept.	Prof. A.R.Patel
7	Electronics Dept.	Dr. M.S.Holia
8	EC Dept.	Prof. M. M. Sevak
9	IT Dept.	Prof. K.H. Shah
10	Mechanical Dept.	Prof. Dhara P Trivedi
11	Production Dept.	Prof. Akil Jariya
12	Structural Dept.	Prof. Jagruti Shah

The members will be in touch with the In-charges of different extracurricular & co-curricular activities at degree level or institute level to give publicity of the various events organized through newspapers or any other publications / media through Principal, BVM. They will send the copy to newspapers elsewhere to the Convener, Literary Committee of BVM. Any news item to be published must be approved by the Principal.



6. Library Committee

1	Principal	Dr. Indrajit Patel
2	Professor-in-charge, Library	Dr. V. D. Chauhan
3	NPTEL Coordinator	Dr. R.P.Mehta
4	Librarian	Shri J. D. Patel
5	Civil Dept.	Dr. H.J.Chauhan
6	Civil Dept.	Prof. N.F. Umrigar
7	Computer Dept.	Dr. N. M. Patel
8	Computer Dept.	Prof. K.J.Sharma
9	Electrical Dept.	Prof. A.M.Patel
10	Electrical Dept.	Prof. D.K.Patel
11	Electronics Dept.	Dr. K. D. Patel
12	Electronics Dept.	Prof. C. S. Patel
13	EC Dept.	Prof. A. B. Bambhaniya
14	EC Dept.	Dr. Darshan Dalwadi
15	IT Dept.	Prof. Kanu G. Patel
16	IT Dept.	Prof. Bijal Dalwadi
17	Maths Dept.	Dr. N.S.Sathe
18	Maths Dept.	Prof. S.D.Bhagat
19	Mechanical Dept.	Dr. H. P. Patolia
20	Mechanical Dept.	Prof. P.G.Choksi
21	Production Dept.	Prof. Akil Jariya
22	Production Dept.	Prof. Jatin Makwana
23	Structural Dept.	Dr. V. A Arekar
24	Structural Dept.	Prof. Vishal Patel
25	Library	Ms. Dharti Patel
26	Library	Mr. Pritesh K.Darji
27	IT Dept.	Mr. Ronak Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET / INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No. of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, and new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of website and automation committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.



Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC (single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/departmental level for appearing in GATE and other such examinations like NPTEL, CAT, TOEFL, GRE, and IELTS.

7. Credit System Core Committee

1	Principal	Dr. Indrajit Patel
2	Dean, (Academics)& Head, Mechanical Dept	Dr. P.M.George
3	Asso.Dean & Member Secretary (Academics)	Dr. V.J.Patel
4	Asso. Dean, (Academics) & OICS	Dr. H.V.Patel
5	Controller of Examination	Prof. S.A.Shah
6	Jt. Controller of Examination	Dr. S.V.Mevada
7	GTU Coordinator	Prof. P.S.Bhakhhar
8	Computer Programmer	Shri B.C.Patel

The Committee will discuss the planning of academic calendar including exam. Schedule etc. The committee will prepare exam time table for mid semester and End semester exam with the help of Time Table Committee members of each department. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, Central Assessment for end semester examinations, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee. Implementation of ERP software for student registration, attendance, statistics, etc. shall be supervised by this committee.

8. Green Campus Committee

1	Electronics Dept. - Convener	Prof. A.A.Daiya
2	Admin. Officer	Mr. G. C. Patel
3	Admin. Officer(SFI)	Mr. Swapnil Patel
4	Admin. staff	Mr. V.D.Parmar
5	Civil Dept.	Mr. B. M. Panchal
6	Computer Dept.	Mr. B. C. Patel
7	Electrical Dept.	Mr. Nilesh Patel
8	Electronics dept.	Mr. H. J. Sevak
9	EC Dept.	Mr. Chirag A. Patel
10	IT Dept.	Mr. Ronak Patel
11	Mech. Dept.	Mr. Nilesh Ganvit
12	Workshop	Mr. P. I. Patel



- 13 Structural Dept.
- 14 Library

Mr. P.M.Karvela
Mr. Paranjay P Joshi

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

They will also make arrangement for medical checkup / Thalassemia Test for newly admitted students and other activity like learning license etc.

Organizing of Cultural festival, technical festival and annual day shall be looked after by this committee.

9. Time Table (Class) Committee

1	Convener	Dr. D. G. Thakore
2	Computer Dept. – Co-Convener	Dr. U.K. Jaliya
3	Computer Dept. – Co-Convener	Prof. K.J. Sharma
4	Civil Dept.	Prof. P. J. Shah
5	Civil Dept.	Prof. A. A Amin
6	Computer Dept.	Prof. B.A.Tanawala
7	Electrical Dept.	Prof. M. N. Sinha
8	Electrical Dept.	Prof. D. A. Parikh
9	Electronics Dept.	Prof. C. J.Jayaswal
10	Electronics Dept.	Prof. M. M. Solanki
11	EC Dept.	Dr. Darshan Dalwadi
12	EC Dept.	Prof. Anish Vahora
13	IT Dept.	Dr. Nilesh Prajapati
14	IT Dept	Prof. Bijal Dalwadi
15	Maths Dept.	Dr. R. B. Gandhi
16	Maths Dept.	Dr. M.E.Shimpi
17	Mechanical Dept.	Prof. R.G.Jivani
18	Mechanical Dept.	Prof. J.R. Koisha
19	Production Dept.	Prof. P. D. Chauhan
20	Production Dept.	Prof. Akil Jariya
21	Structural Dept.	Prof. A.N.Desai
22	Structural Dept.	Dr. V.A.Arekar

The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for



individual teachers, laboratory, and class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for dept. meeting.

10. IT Cell Committee

1	Head, IT Dept.	Dr. Keyur Brahmbhatt
2	IT Dept- Convener	Prof. Vatsal Shah
3	Computer Dept.	Prof. M.I.Hasan
4	IT Dept.	Prof. Priyank Bhojak
5	Civil Dept.	Prof. A.A.Amin
6	Electrical Dept.	Prof. Swapnil Arya
7	Electronics Dept.	Prof. A. A. Daiya
8	Maths Dept.	Dr. Dipti R Patel
9	Mechanical, Dept.	Prof. V.H.Chaudhary
10	Production Dept.	Prof. Akil Jaria
11	EC Dept.	Prof. Robinson Paul
12	Computer Programmer	Mr. B. C. Patel
13	IT Dept.	Mr. Ronak Patel

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic email/sms to students with less attendance, e.g. absent for three or more days consecutively.
- To develop Moodle facilities in ERP.
- To get online course feedback.

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso. Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT(NMEICT).

11. Research & Development Committee

1	Dean, Research & Development	Dr. A. K. Verma
2	Asso. Dean - Convener	Dr. D.R.Bhatt
3	Asso. Dean(R&D) & Co-convener	Dr. M. E. Shimpi
4	Asso. Dean, III & T&P Adviser	Dr. R.P.Mehta
5	Professor & Head, EC Dept. & SSIP Coordinator	Dr. B.C.Goradiya



- 6 Civil Dept.
- 7 Computer Dept.
- 8 Electrical Dept.
- 9 Electronics Dept.
- 10 IT Dept.
- 11 Maths Dept.
- 12 Mechanical Dept.
- 13 Production Dept.
- 14 Mechanical Dept.
- 15 EC Dept.
- 16 IT Dept.
- 17 Structural Dept.

- Dr. S. D. Dhiman
- Dr. M.M. Vegad
- Dr. Akshay Pandya
- Dr. M.S.Holia
- Dr. Keyur Bhrambhatt
- Dr. T. A. Desai
- Dr. H. P. Patolia
- Prof. Rakesh Barot
- Dr. H.A. Bhargav
- Dr. R.C.Rana
- Dr. Nilesh Prajapati
- Dr V.A.Arekar

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP2017)

12. Alumni Activities Development Committee

- 1 President (Chairman, CVM)
- 2 Sr. Vice President (Chairman, CGSM)
- 3 Jr. Vice President
- 4 Chairman (Principal, BVM) & Dean
- 5 Secretary
- 6 Jt. Secretary
- 7 Jt. Secretary
- 8 Treasurer
- 9 Executive Member
- 10 Executive Member
- 11 Executive Member
- 12 Executive Member
- 13 Executive Member
- 14 Executive Member
- 15 Executive Member
- 16 Executive Member
- 17 Executive Member
- 18 Executive Member
- 19 Executive Member
- 20 Executive Member
- 21 Executive Member
- 22 Executive Member
- 23 Executive Member

- Er. Bhikhubhai Patel
- Er. V.C.Patel
- Dr. S.N.Patel
- Dr. Indrajit Patel
- Dr. A. M. Trivedi
- Er. Pradeep Patel
- Dr. D. S. Vyas
- Er. K.H.Babaria
- Er. Anilbhai T. Patel
- Er. Narottambhai Patel
- Er. Prayasvin B. Patel
- Er. V.M.Patel
- Shri Praful Jobanpatra
- Er. Ravindra R. Khetani
- Er. B M Vyas
- Er. Mehul Patel
- Dr. S.V.Vaishnav
- Late Prof. J.C.Panchal
- Er. Vinod V Panchasara
- Er. Pragnesh Patel
- Er. Mukesh Patel
- Er. Veljibhai Sheta
- Shri Paresh thakar



24	Executive Member	Dr. A.D.Patel
25	Executive Member	Shri Devang Joshi
26	Executive Member	Shri Vasudev B Pandya
27	Executive Member	Dr. F.S.Umrigar
28	Executive Member	Dr. A K Verma
29	Executive Member	Dr. P.M.George
30	Executive Member	Dr. B.R.Parekh
31	Executive Member	Dr. T. D. Pawar
32	Executive Member	Dr. D. G. Thakore
33	Executive Member	Dr. L. B. Zala
34	Executive Member	Dr. (Mrs.) T.A.Desai
35	Executive Member	Dr. B.C.Goradiya
36	Executive Member	Dr. Keyur Brahmhatt

The Committee will work for planning the activities to be carried out during the year and means and ways to increase the life membership and BVM Endowment Fund. It will prepare members directory, promotional material, newsletters for the Alumni members.

13. Internal Complaint Committee (ICC)

(As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1	Head, Maths Dept. – Convener	Dr. T.A.Desai
2	Head, IT Dept.	Dr. Keyur Brahmhatt
3	Electrical Dept.	Prof. J.C.Baria
4	Admn.Officer	Shri G.C.Patel
5	Computer Dept.	Mrs Bindu V Raval
6	Ladies Representative	Ms. Kalyani Bhatt
7	Students GS	Mr. Ambani Raj
8	Cultural Secretary	Mr. Gautam Vivekandan
9	Women NGO Representative	Dr. Arti Pamnani, SEWA(NGO)

Responsibilities of Internal Complaints Committee (ICC) - The Internal Complaints Committee shall:

(a) Provide assistance if an employee or a student chooses to file a complaint with the police;

(b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;

(c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;



(d) Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and

(e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

14. Collegiate Women's Development Committee

1	Principal	Dr. Indrajit Patel
2	Head, Maths Dept. - Convener	Dr. (Mrs.) T. A. Desai
3	IT Dept.	Prof.(Mrs. Zankhana Shah
4	Structural Dept.	Prof. (Mrs.) Jagruti Shah
5	Electronics Dept.	Dr. (Mrs.) M.S.Holia
6	Computer Dept.	Prof. (Mrs.) Mahasweta Joshi
7	EC Dept.	Prof. (Mrs.) Ripal Patel
8	EC Dept.	Prof. (Mrs.) Palak Patel
9	Electrical Dept.	Prof. (Mrs.) Dharita K Patel
10	IT Dept.	Prof. (Mrs.) Bijal Dalwadi
11	Mechanical Dept.	Prof. (Ms.) Kinjal Patel
12	Production Dept.	Prof. (Mrs.) J.B. Thakkar
13	Computer Dept.	Mrs. Bindu V. Raval
14	Ex. Ladies Representative	Kum. Megha Patel
15	Ladies Representative	Ms. Kalyani Bhatt

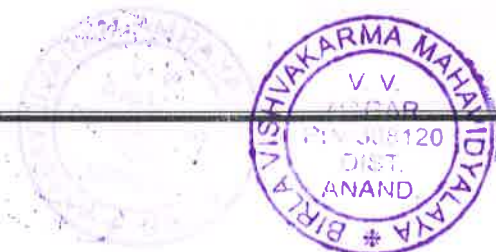
The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

15. SC/ST Cell

1	Civil Dept. - Convener	Dr. H.J.Chauhan
2	Computer Dept.	Prof. H.D.Vasava
3	Electrical Dept.	Prof. M.N. Sinha
4	EC, Dept.	Prof. Hiren Patel
5	IT, Dept.	Prof. Vishal Polara
6	Maths Dept.	Prof. S.D. Bhagat
7	Mechanical Dept.	Prof. V.H.Chaudhary
8	Production Dept.	Prof. Purvi Chauhan
9	Administrative Staff	Mr. V.D.Parmar
10	Credit System Office	Mr. S.C.Ka.Patel

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development. Prevention of atrocities act, 1989 No.33 of 1989 dated 11/9/1989.

Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.



16. Staff Development Committee

1	Principal	Dr. Indrajit Patel
2	Dean, Faculty Affairs	Dr. T.D.Pawar
3	Asso.Dean(Admin)	Dr. J.M.Rathod
4	Electronics Dept. – Convener	Dr. D. M. Patel
5	Assoc. Dean, Maths Dept.	Dr. (Mrs.) T. A. Desai
6	Civil Dept.	Prof. P. J. Shah
7	Computer Dept.	Prof. S. A. Bakhru
8	Electrical Dept.	Prof. A. R. Patel
9	EC Dept.	Prof. Ronak Vashi
10	IT Dept.	Prof. Kanu G Patel
11	Mechanical Dept.	Prof. R. G. Jivani
12	Production Dept.	Dr. A. M. Trivedi
13	Structural Dept.	Prof. V.V.Agrawal
14	Administrative staff	Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

17. Anti-ragging Committee - Institute Level

1	Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2	Dean, Student Affairs	Dr. A.M.Trivedi
3	Vice President, BVM Central Committee – Convener	Prof. B.S.Patel
4	Rector, Hostels	Dr. A.K.Verma
5	Rector, Hostels	Dr. N.G.Mishra
6	Head, IT Dept.	Dr. Keyur Brahmhatt
7	Rector, Girls Hostel	Prof. Jagruti Shah

Members of the Committee (Key Stake Holders)

8	Vallabh Vidyanagar Police Inspector	Shri A.C.Parmar
9	Local Media	Shri Salim Pathan
10	Municipal Council Member, V V Nagar	Mrs. Reshma Patel
11	Rep. of Mamlatdar, Anand Taluka	?????
12	Parent Representative	??????
13	First Year Boys Representative	??????
14	First Year Girls Representative	??????
15	General Secretary	Mr. Ambani Raj
16	Ladies Representative	Ms. Kalyani Bhatt
17	Rep. of Teaching Faculty	Dr. D.M. Patel
18	Rep. of Administrative Staff	Shri M. J. Sevak



The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control. It is as per the AICTE letter vide No.37.3/Legal/AICTE/2009 dated 1/7/2009.

18. Internal Quality Assurance Cell (IQAC) under CAS

1	Dean – Faculty Affairs	Dr. T. D. Pawar
2	Assoc. Dean, Academic - Convener	Dr. V. J. Patel
3	Mechanical Dept.	Dr. H.P.Patolia
4	Electrical Dept.	Prof. A. A. Shaikh
5	Structural Dept.	Prof. A. N. Desai
6	Electrical Dept.	Prof. J.C.Baria
7	Mechanical Dept.	Prof. H.C.Kataria
8	Mechanical Dept.	Prof. V.H.Chaudhari
9	Electronics Dept.	Prof. C.J. Jayaswal
10	Admn.Officer	Mr. G. C. Patel
11	Admn. staff	Mr. V. D. Parmar

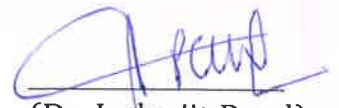
19. Grievance Redressal Committee

1	Convener	Dr. B.C.Goradiya
2	Co-Convener	Dr. H.V.Patel
3	Structural Dept.	Dr. (Mrs.) D.R. Bhatt
4	Maths Dept.	Dr. R.B.Gandhi
5	Electrical Dept.	Dr. R.P.Mehta
6	Computer Dept.	??????
7	Electronics Dept.	Dr. (Mrs.)M.S.Holia
8	Electrical Dept.(Hostel)	Dr. N.G.Mishra
9	Member Civil	Dr. J. R. Pitroda
10	Admn.Officer	Shri G.C Patel

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action. It is as per the grievance redressal regulations 2005,AICTE letter vide no.F/37.3/Leval/2012 dated 25.5.2012.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the student's representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.

If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.


(Dr. Indrajit Patel)
Principal





Birla Vishvakarma Mahavidyalaya

An Autonomous Institution

(Engineering College)

Vallabh Vidyanagar – 388 120

Various Committees For The Academic Year 2019-20

The following Committees are formed for attaining the best overall performance of the Institute in academic, co-curricular and extra-curricular activities.

1. Infrastructure Planning & Support Committee

1	Principal	Dr. Indrajit Patel
2	Associate Dean (Admin)	Dr. J.M.Rathod
3	Associate Professor, Civil Dept. - Convener	Dr. J.R. Pitroda
4	Associate Professor, Comp. Dept. – Comp. related	Prof. P. B. Swadas
5	Civil Engg. Dept - Civil Works	Dr. H.J.Chauhan
6	Elect. Convener Elect. Works	Prof. Y.R.Prajapati
7	Electronics Dept- Electro. related	Prof. C.S.Patel
8	EC Dept – CC Camera related	Dr. B. C. Goradiya
9	IT Dept. – Computer related	Dr. Keyur Brahmhatt
10	Production Dept. – Workshop related	Prof. R.G.Jivani
11	Mechanical Dept.- Mechanical related	Prof. M.J.Zinzuwadia
12	Administrative Officer	Mr. G.C.Patel

The members will meet, discuss and implement about the new infrastructure to be created, renovation and modification in infrastructure which is suggested by core planning group. They will study the proposal and will work out all the necessary details in consultation with the Principal and Hon. Jt. Secretary, Estate Section, CVM and will submit to the Principal for necessary further action. Planning and budget preparation for DTE maintenance grant shall be done in advance and execution shall be done and monitored. The planning and development of central facilities like central library, central computer center, central assessment hall, electrical supply, etc. shall be done by this committee.

The Committee will see that the reports received regarding Civil, Mechanical, Electrical, Computer, Computer Networking, EPABX, Elevator, Generator, Refrigeration & Air-conditioning, Plumbing & Sanitary, Carpentry, etc. repairing/maintenance/rework/ modification/ new infrastructure development be executed promptly to the satisfaction of the concerned Head of Dept. The Committee will also regularly inspect and look into maintenance of the BVM Auditorium and BVM Canteen, Central Water Tank and surroundings in order to keep infrastructure well maintained.



2. Academic Affairs Committee

1	Associate Dean, Academics & Convener	Dr. V. J. Patel
2	Associate Dean, Academics & OICS(Autonomous)	Dr. H. V. Patel
3	Controller of Examination	Dr. S.V.Mevada
4	Jt. Controller of Examination	Prof. D.S.Modi
5	GTU Coordinator	Prof. R.R.Vashi
6	NPTEL Coordinator	Dr. R. P.Mehta
7	Civil Dept.	Prof. (Mrs.)N.R. Patel
8	Computer Dept.	Prof. B.A. Tanawala
9	Electrical Dept.	Prof. G.K.Sharma
10	Electronics Dept.	Prof. (Mrs.) P.H. Panchal
11	EC Dept.	Dr. S.R. Unadkat
12	IT Dept.	Prof. Dharmesh Patel
13	Mathematics Dept.	Dr. M. E. Shimpi
14	Mechanical Dept.	Prof. P.M. Tadvi
15	Production Dept.	Prof. R.S.Barot
16	Structural Dept.	Prof. (Mrs.)Elizabeth George

Members will contact the concerned Chairman, Board of Studies/HOD well in advance to finalize the syllabi book so that it is ready before first level students get registered, and will remain in touch with Credit System office and will make the list of the important points to be addressed to the newly admitted students at the time of orientation in consultation with the Principal. The committee will look into registration, exam schedule, result analysis and backlog students counseling. To provide student cumulative update for results to concerned counsellors. To provide counsellor work flow and record forms. To provide industrial visits, industrial training and expert talk's feedback forms to be filled by the students.

3. Academic Quality Assurance Committee

1	Dean, Quality Assurance & Head, CP	Dr. D. G. Thakore
2	Associate Dean & Convener	Prof. A.A.Shaikh
3	Associate Dean & Co-Convener	Dr. S. D. Dhiman
4	Controller of Examination	Dr. S.V.Mevada
5	Head, Civil Dept.	Dr. L. B. Zala
6	Head, Electrical Dept.	Dr. B. R. Parekh
7	Head, Electronics Dept.	Dr. T. D. Pawar
8	Head, EC Dept.	Dr. B.C.Goradiya
9	Head, IT Dept.	Dr. Keyur Brahmhatt
10	Head, Mathematics Dept.	Dr. (Mrs.)T. A. Desai
11	Head, Mechanical Dept.	Dr. P.M.George
12	Head, Production Dept.	Prof. K.D.Bhatt
13	Head, Structural Dept.	Dr. A.K.Verma
14	Civil Dept.	Dr. H.J.Chauhan
15	Computer Dept.	Dr. M. M. Vegad
16	Electronics Dept.	Dr. D. M. Patel



17	EC Dept.	Dr. D.C.Dalwadi
18	IT Dept.	Dr. N.B. Prajapati
19	Maths Dept.	Dr. R. B. Gandhi
20	Mechanical Dept.	Dr. (Mrs.) V.D.Chauhan
21	Production Dept.	Prof. (Mrs.) P.D.Chauhan
22	Structural Dept.	Prof. A.N.Desai

The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

4. Industry Institute Interaction Committee

1	Dean, III & Head, Civil Dept.- Convener	Dr. L. B. Zala
2	Training Officer	Dr. Mehul J Shah
3	Placement Officer	Prof. Mehul Patel
4	Associate Dean , III	Prof. Amit Bhavsar
5	Civil Dept.	Prof. N. F. Umrigar
6	Structural Dept.	Dr. (Mrs.)D.A.Sinha
7	Structural Dept.	Prof. (Mrs.) Elizabeth George
8	Computer Dept.	Prof. Pranay Patel
9	Computer Department	Prof. M. I. Hasan
10	Computer Dept.	Prof. (Mrs.)M. J. Joshi
11	Electronics Dept.	Dr. D.L.Vala
12	Electronics Dept.	Prof. M. P. Prajapati
13	Electronics Dept.	Prof. (Mrs.)Parul Panchal
14	Electrical Dept.	Prof. M. N. Sinha
15	Electrical Dept.	Prof. A.M.Patel
16	Mechanical Dept.	Prof. H. G. Kataria
17	Mechanical Dept.	Prof. Ketul Bhrambhatt
18	Mechanical Dept.	Dr. H. A. Bhargav
19	Mechanical Dept.	Prof. (Ms.)Kinjal Patel
20	Production Dept.	Prof. R.S.Barot
21	Production Dept.	Dr. H.S.Berawala
22	EC Dept.	Prof. Robinson Paul
23	EC Dept.	Dr. D.C. Dalwadi
24	IT Dept.	Prof. Chintan Mahant
25	IT Dept.	Prof. Vatsal Shah
26	Mathematics Dept.	Dr. R.B.Gandhi
27	President, VUIA,GIDC	Mr. Harshad Mehta
28	Package Industries, V.U.Nagar	Mr. Jagdishbhai I Patel

The members will make all the efforts to bring the agencies for placement and arrange for campus placement interviews, make all arrangements for campus, pre-placement talks, hospitality of interviewers / company ambassadors and will also make arrangement for strong industry institution interaction by arranging



lectures/seminars/training programmes of experts from industries / Govt./Public Sector / Defense etc. for preparing students for placement. They will also find out the organizations for deputing the students for field training. The arrangement for their comfortable stay, etc. will be made by the committee.

The Committee will work for developing the interaction within the Institute and Industries and overall monitor IDP/UDP projects of final year students. It will plan and organize expert talks, seminars, workshops from industrial experts. It will organize industrial visits for the students. It will interact with industries for signing MOUs for student's projects, expert talks, industrial consultancy, etc. in a mutually beneficial way. It will plan and implement schemes for funding student projects through BVM Alumni Association.

5. Library Committee

1	Principal	Dr. Indrajit Patel
2	Professor-in-charge, Library	Dr. (Mrs.)V.D.Chauhan
3	NPTEL Coordinator	Dr. R.P.Mehta
4	Librarian	Shri J. D. Patel
5	Civil Dept.	Prof. N.F. Umrigar
6	Computer Dept.	Prof. K.J.Sharma
7	Electrical Dept.	Prof. A.M.Patel
8	Electronics Dept.	Prof. C. S. Patel
9	EC Dept.	Prof. A. B. Bambhaniya
10	IT Dept.	Prof. Kanu G. Patel
11	Maths Dept.	Prof. S.D.Bhagat
12	Mechanical Dept.	Prof. P.G.Choksi
13	Production Dept.	Prof. Akil Jariya
14	Structural Dept.	Dr. V. A Arekar
15	Library	Mrs. Dharti Patel
16	IT Dept.	Mr. Ronak Patel

Students and faculty members will be encouraged for maximum use of the library by this Committee. Members shall discuss with the concerned Head and faculty members of the respective dept. for subscribing new books/e books, IS Codes, journals/e journals, web portals, e-usage, Conference proceedings etc. IEEE / DELNET /INDEST / e-journal facilities be made available. Meet frequently and convey the suggestions from faculty members and prepare the proposals for increasing the facilities regularly and submit to the Principal for doing needful. The Librarian should continuously monitor the budget, new arrivals, No. of journals/ e-journals, internet connectivity of Library e-journals as per AICTE requirements. The maintenance of stacks, reference section, and new arrivals be regularly carried out and monitored. It should arrange book fairs periodically for students and faculty.

To prepare library web page with the help of website and automation committee. Library catalogue search interface, journals and their login procedure, list of books, availability of e-books, tie up for online digital resources, sharing of NPTEL



resources, list of books purchased in the last three years, names and contact details of committee members, etc. shall be made available in the library webpage.

Registration of students, monitoring, uploading of student data for scholarships in NPTEL website in SPOC (single point of contact) login shall be looked after. Sharing of NPTEL course material on LAN by Local server with students shall be implemented.

The committee will work for preparing students for higher learning and various competitive examinations. It will also ensure running of forums at institution/departmental level for appearing in GATE and other such examinations like NPTEL, CAT, TOEFL, GRE, and IELTS.

6. Credit System Core Committee

1	Principal	Dr. Indrajit Patel
2	Dean, (Academics)& Head, Mechanical Dept	Dr. P.M.George
3	Asso. Dean & Member Secretary (Academics)	Dr. V.J.Patel
4	Asso. Dean, (Academics) & OICS	Dr. H.V.Patel
5	Controller of Examination	Dr. S.V.Mevada
6	Jt. Controller of Examination	Prof. D.S.Modi
7	GTU Coordinator	Prof. R.R. Vashi
8	Computer Programmer	Shri B.C.Patel

The Committee will discuss the planning of academic calendar including exam. Schedule etc. The committee will prepare exam time table for mid semester and End semester exam with the help of Time Table Committee members of each department. The committee will plan and execute material as regards to registration process, verification of registration, maintenance of attendance records during the semester, issue of hall tickets and admit cards, late registration and computerization of the registration process and maintain the student dossier and transcript records. The enrollment of new students, exam seating arrangement, university supervision list, result processing as regards to internal exams, Central Assessment for end semester examinations, result verification, grade cards and updates sorting and distribution and other works related to credit system will be carried out by the committee. Implementation of ERP software for student registration, attendance, statistics, etc. shall be supervised by this committee.

7. Green Campus Committee

1	Electronics Dept. - Convener	Prof. A.A.Daiya
2	Admin. Officer	Mr. G. C. Patel
3	Admin. staff	Mr. Alpesh Patel
4	Civil Dept.	Mr. B. M. Panchal
5	Computer Dept.	Mr. B. C. Patel
6	Electrical Dept.	Mr. Nilesh Patel
7	Electronics dept.	Mr. H. J. Sevak
8	EC Dept.	Mr. Chirag A. Patel



- 9 IT Dept.
- 10 Mech. Dept.
- 11 Workshop
- 12 Structural Dept.
- 13 Library

Mr. Ronak Patel
 Mr. Nilesh Ganvit
 Mr. P. I. Patel
 Mr. P.M.Karvela
 Mr. Paranjay P Joshi

The Convener will see that the campus remains clean and neat and will instruct / guide the gardeners and others for maintaining the campus environment green and pleasant.

The affairs related with hostels in the campus shall be looked after by this committee. The feedback & complaints regarding hostel life of students shall be addressed by this committee. The Committee will meet for advising / suggesting about the working of the hostels. It will also study the suggestions received from the Rectors, Hostel Supdts. & students and will send the proposal to the Principal for forwarding to the management for doing needful.

They will also make arrangement for medical checkup / Thalassemia Test for newly admitted students and other activity like learning license etc.

Organizing of Cultural festival, technical festival and annual day shall be looked after by this committee.

8. *Time Table (Class) Committee*

- 1 **Convener**
- 2 Computer Dept. - **Co-Convener**
- 3 Computer Dept. - **Co-Convener**
- 4 Civil Dept.
- 5 Civil Dept.
- 6 Computer Dept.
- 7 Electrical Dept.
- 8 Electrical Dept.
- 9 Electronics Dept.
- 10 Electronics Dept.
- 11 EC Dept.
- 12 EC Dept.
- 13 IT Dept.
- 14 IT Dept
- 15 Maths Dept.
- 16 Maths Dept.
- 17 Mechanical Dept.
- 18 Mechanical Dept.
- 19 Production Dept.
- 20 Production Dept.
- 21 Structural Dept.
- 22 Structural Dept.

Dr. D. G. Thakore
 Dr. U.K. Jaliya
 Prof. K.J. Sharma
 Prof. P. J. Shah
 Prof. A. A Amin
 Prof. B.A.Tanawala
 Prof. M. N. Sinha
 Prof. D. A. Parikh
 Prof. C. J.Jayaswal
 Prof. M. M. Solanki
 Dr. D.C. Dalwadi
 Prof. Anish Vahora
 Dr. Nilesh Prajapati
 Prof. (Mrs.) Bijal Dalwadi
 Dr. R. B. Gandhi
 Dr. M.E.Shimpi
 Prof. R.G.Jivani
 Prof. J.R. Koisha
 Prof. (Mrs.)P.D.Chauhan
 Prof. Akil Jariya
 Prof. A.N.Desai
 Dr. V.A.Arekar



The Committee will receive the work load (in advance) from Head of Departments and will prepare the time tables & exam time tables in consultation with the Credit System Core Committee of BVM. The Time Tables will be prepared for individual teachers, laboratory, and class room. The common slot will be kept free for departmental meeting and the meetings of Head of Department. The committee will also see that for each dept. faculty members be kept free for dept. meeting.

9. IT Cell Committee

1	Head, IT Dept.	Dr. Keyur Brahmhatt
2	IT Dept- Convener	Prof. Vatsal Shah
3	Computer Dept.	Prof. M.I.Hasan
4	IT Dept.	Prof. Priyank Bhojak
5	Civil Dept.	Prof. A.A.Amin
6	Electrical Dept.	Prof. Swapnil Arya
7	Electronics Dept.	Prof. C.J.Jayaswal
8	Maths Dept.	Dr. (Mrs.) Dipti R Patel
9	Mechanical, Dept.	Prof. V.H.Chaudhary
10	Production Dept.	Prof. Akil Jaria
11	EC Dept.	Prof. Robinson Paul
12	Computer Programmer	Mr. B. C. Patel
13	IT Dept.	Mr. Ravi Patel

The Committee will review all the administration work including Credit System work and will try to computerize the same at maximum level through the ERP software implementation.

The committee should also look into the development of following facilities:

- To make available attendance of students to the parents.
- To create facility for automatic email/sms to students with less attendance, e.g. absent for three or more days consecutively.
- To develop Moodle facilities in ERP.
- To get online course feedback.

The Committee will keep the BVM website up-to-date by contacting the concerned Head and Administrative Officer (For administrative data and information). The concerned staff should be given training of operating his accounts / work. To create infrastructural frame work for creating student email ID at the time of admission. To develop online fee payment facility. Development of library web page in consultation with library & competitive exam committee. To share NPTEL resources in internal LAN network through library web page. To create email IDs of all functionaries like Heads, Deans and Asso. Deans. To create necessary infrastructure and apply for remote Centre for STTPs under the National Mission for Education through ICT(NMEICT).



10. Research & Development Committee

1	Dean, Research & Development	Dr. A. K. Verma
2	Asso. Dean(R&D) – Convener	Dr. M. E. Shimpi
3	Civil Dept.	Dr. S. D. Dhiman
4	Computer Dept.	Dr. N.M.Patel
5	Electrical Dept.	Dr. Akshay Pandya
6	Electronics Dept.	Dr. (Mrs.)M.S.Holia
7	Maths Dept.	Dr. (Mrs.)T. A. Desai
8	Mechanical Dept.	Dr. H. P. Patolia
9	Production Dept.	Dr. H.S.Berawala
10	Mechanical Dept.	Dr. H.A. Bhargav
11	EC Dept.	Dr. R.C.Rana
12	IT Dept.	Dr. Nilesh Prajapati
13	Structural Dept.	Dr V.A.Arekar

The Committee will encourage the faculty members of respective dept. for R&D work, R&D projects, and MODROB projects to be sent to AICTE and articles to be sent to local / state / national / international journals. The proposals to be submitted to AICTE, ISTE, GUJCOST / DST and other funding agency should be submitted to the undersigned through the Convener of the above committee.

The research & innovation of students can be extended to patent and product development with the help of Government funding for incubators and policies & projects like Student Starting & Innovation Policy (SSIP2017)

11. Internal Complaint Committee (ICC)

(As per Notification No. F. AICTE/WH/2016/01.—All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.

1	Head, Maths Dept. – Convener	Dr. (Mrs.) T.A.Desai
2	Head, IT Dept.	Dr. (Mrs.) Z.H.Shah
3	Electrical Dept.	Prof. (Mrs.) D.K.Patel
4	Mechanical Dept.	Dr. (Mrs.) V.D.Chauhan
5	Production Dept.	Prof. (Mrs.) J.B. Thakkar
6	Computer Dept.	Mrs B.V Raval
7	Ladies Representative	Ms. Saloni Gajjar
8	Women NGO Representative	Dr. Aruna Solanki(BBIT)

Responsibilities of Internal Complaints Committee (ICC) - The Internal Complaints Committee shall:

(a) Provide assistance if an employee or a student chooses to file a complaint with the police;

(b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's



rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;

(c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;

(d) Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and

(e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

12. Collegiate Women's Development Committee

1	Head, Maths Dept. - Convener	Dr. (Mrs.) T. A. Desai
2	IT Dept.	Prof. (Mrs.) Z.H. Shah
3	Structural Dept.	Prof. (Mrs.) Jagruti Shah
4	Electronics Dept.	Dr. (Mrs.) M.S.Holia
5	Computer Dept.	Prof. (Mrs.) M.J.Joshi
6	EC Dept.	Prof. (Mrs.) Palak Patel
7	Electrical Dept.	Prof. (Mrs.) D K Patel
8	IT Dept.	Prof. (Mrs.) Bijal Dalwadi
9	Mechanical Dept.	Prof. (Ms.) Kinjal Patel
10	Production Dept.	Prof. (Mrs) J.B. Thakkar
11	Computer Dept.	Mrs. B. V. Raval
12	Ladies Representative	Ms. Saloni Gajjar

The committee will focus on the holistic development of women and plan executive and monitoring all the activities in regards to women development. It will work for equal representation of women in all developmental activities of the college.

13. SC/ST Cell

1	Civil Dept. - Convener	Dr. H.J.Chauhan
2	Computer Dept.	Prof. H.D.Vasava
3	Electrical Dept.	Prof. M.N. Sinha
4	Electronics Dept.	Dr. M.M.Solanki
5	EC, Dept.	Prof. G.B.Rathod
6	IT, Dept.	Prof. Vishal Polara
7	Maths Dept.	Prof. S.D. Bhagat
8	Mechanical Dept.	Prof. V.H.Chaudhary
9	Production Dept.	Prof. (Mrs.)P.D. Chauhan
10	Administrative Staff	Mr. (Mrs.)V.D.Parmar
11	Credit System Office	Mr. S.C.Ka.Patel

The committee will focus on the holistic development of SC/ST students and plan executive and monitor all the activities in regards to SC/ST students development. Prevention of atrocities act, 1989 No.33 of 1989 dated 11/9/1989.



Efforts to enhance scholarship and financial help for such students shall be made from Govt. & NGOs and supervised by this committee.

14. Staff Development Committee

1	Principal	Dr. Indrajit Patel
2	Dean, Faculty Affairs	Dr. T.D.Pawar
3	Asso.Dean(Admin)	Dr. J.M.Rathod
4	Electronics Dept. – Convener	Dr. D. M. Patel
5	Civil Dept.	Prof. P. J. Shah
6	Computer Dept.	Prof. M.I.Hasan
7	Electrical Dept.	Prof. A. R. Patel
8	EC Dept.	Prof. R.R. Vashi
9	IT Dept.	Prof. Kanu G Patel
10	Mechanical Dept.	Prof. J.R.Koisha
11	Production Dept.	Prof. R.S.Barot
12	Structural Dept.	Prof. V.V.Agrawal
13	Administrative staff	Shri G.C.Patel

The committee will focus on the holistic staff development, execute and monitor all the activities in regards to the staff development. It will conduct training seminars/workshop & will support activities related to continuing education. The committee will focus on the feedback given by the students for the faculty and prepare plans for quality assurance and would implement and monitor quality assurance plan and develop suitable mechanism for staff motivation through awards for excellence in teaching. It would also suggest training seminars/ workshop for overall holistic growth of the staff.

15. Anti-ragging Committee - Institute Level

1	Principal, BVM, President – BVMCC	Dr. Indrajit Patel
2	Dean, Student Affairs	Dr. B.C.Goradiya
3	Vice President, BVM Central Committee – Convener	Prof. B.S.Patel
4	Rector, Hostels	Dr. A.K.Verma
5	Hostel Supd.	Prof. G.B.Rathod
6	Head, IT Dept.	Dr. Keyur Brahmhatt
7	Rector, Girls Hostel	Prof. Jagruti Shah
Members of the Committee (Key Stake Holders)		
8	Vallabh Vidyanagar Police Inspector	Shri A.C.Parmar
9	Local Media	Shri Salim Pathan
10	Municipal Council Member, V V Nagar	Mrs. Reshma Patel
11	Mamlatdar, Anand Taluka	Shri R.B.Parmar
12	Parent Representative	Dr. M.E.Shimpi
13	First Year Boys Representative	????
14	First Year Girls Representative	????
15	General Secretary	Mr. Tarun Nagar
16	Ladies Representative	Ms. Saloni Gajjar



- 17 Rep. of Teaching Faculty
18 Rep. of Administrative Staff

Dr. D.M. Patel
Shri K.B.Bhangale

The committee will focus on anti-ragging issues of the students and would resolve issues related to anti-ragging by suitable awareness drives, students counseling, monitoring and control. It is as per the AICTE letter vide No.37.3/Legal/AICTE/2009 dated 1/7/2009.

16. Career Advancement Scheme(CAS)

- | | | |
|----|----------------------------------|--------------------------|
| 1 | Dean – Faculty Affairs | Dr. T. D. Pawar |
| 2 | Assoc. Dean, Academic - Convener | Dr. V. J. Patel |
| 3 | Civil Dept. | Dr. S.D.Dhiman |
| 4 | Mechanical Dept. | Dr. H.P.Patolia |
| 5 | Electrical Dept. | Dr. R.P.Mehta |
| 6 | Structural Dept. | Prof. A. N. Desai |
| 7 | Computer Dept. | Dr. N.M.Patel |
| 8 | Maths Dept. | Dr. M.E.Shimpi |
| 9 | Production Dept. | Prof. (Mrs.) P.D.Chauhan |
| 10 | Electronics Dept. | Prof. C.J. Jayaswal |
| 11 | Admn.Officer | Mr. G. C. Patel |
| 12 | Admn.staff | Mr. Shailesh Ka Patel |

17. Grievance Redressal Committee


- | | | |
|----|-----------------------|-----------------------|
| 1 | Convener | Dr. B.C.Goradiya |
| 2 | Co-convener | Dr. H.V.Patel |
| 3 | Structural Dept. | Dr. (Mrs.) D.R. Bhatt |
| 4 | Maths Dept. | Dr. R.B.Gandhi |
| 5 | Electrical Dept. | Prof. Swapnil Arya |
| 6 | Computer Dept. | Prof. P.B.Swadas |
| 7 | Electronics Dept. | Dr. (Mrs.)K.D.Patel |
| 8 | Hostel Supdt.EC Dept. | Prof. Amit Choksi |
| 9 | Member, Civil Dept. | Dr. J. R. Pitroda |
| 10 | Admn.Officer | Shri G.C Patel |

This committee shall look into any grievance of students or staff members of BVM and will suggest necessary course of action. It is as per the grievance redressal regulations 2005, AICTE letter vide No. F/37.3/Level/2012 dated 25.5.2012.

All the Conveners are requested to call the meeting once in a month of the concerned members and General Secretary of BVMCC be contacted for the help of the student's representatives (volunteers). The minutes of the meeting shall be prepared and submitted to the Principal, BVM.



If any faculty member is interested to work in any of the above committees he/she is most welcome to join the team.


(Dr. Indrajit Patel)
Principal

Copy to:

- (1) Hon. Chairman, BVM Board of Governors for information.
- (2) Hon. Secretary, CVM.
- (3) All the Heads of Departments with a request to circulate among all faculty members.
- (4) All concerned staff members.
- (5) Principal's file.
- (6) BVM Central Committee.





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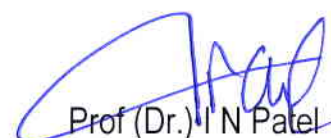
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Prof (Dr.) I N Patel

Principal

Birla Vishvakarma Mahavidyalaya



Multidisciplinary International Research Journal of Gujarat Technological University

GTU – Multidisciplinary International Research Journal

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Suggested Activity*	Centrally Funded, Government Funded and Aided Institutions	
1. Procurement of goods (equipment, furniture, books & learning resources, software and minor items) and civil works for improvement in teaching, training and learning facilities	Permitted	Not Permitted
	<ul style="list-style-type: none"> • Equipment and furniture² for: <ul style="list-style-type: none"> ○ modernizing and strengthening of existing UG and PG laboratories, workshops, computer centre, library and academic support facilities ○ modernization of laboratories in supporting departments ○ modernizing classrooms and smart classrooms ○ establishing new UG and PG laboratories, if any, required for the existing/new programmes ○ faculty research and institutional consultancy work ○ campus-wide networking of academic and administrative buildings, hostels and faculty residences, and enhancing internet facilities, IP Phones (VoIP) ○ Video Conference Facility ○ Course specific software ○ Procurement of equipment/furniture for Institutional TEQIP Unit ○ ICT enable learning and related software and hardware ○ Language laboratory ○ Procurement of computers, peripherals and furniture for establishing start-up centre 	<ul style="list-style-type: none"> • Equipment and furniture for: <ul style="list-style-type: none"> ○ improving hostel facilities other than electronic networking ○ Sport activities ○ Non Academic activities ○ Medical facilities • Purchase of vehicles • Equipment/furniture for non engineering programmes (MCA, MBA, Architecture, and Pharmacy) offered by institute
	<ul style="list-style-type: none"> • Modernization and strengthening of libraries: <ul style="list-style-type: none"> ○ Procurement of learning resources (print / digital books and journals) ○ Books & learning resources ○ Digitization of library, e-books ○ Membership of INDEST-AICTE etc. ○ Setting up of Swayam Prabha channels 	<ul style="list-style-type: none"> • Non academic magazines
<ul style="list-style-type: none"> • Civil works³ upto 5% of project allocation for the institution for: <ul style="list-style-type: none"> ○ Refurbishment, repair works, extension of existing academic buildings such as classrooms, laboratories, workshops, computer centre, TEQIP Cell and library ○ Reducing environment degradation and complying with EMF (see Civil Works Manual) 	<ul style="list-style-type: none"> • Civil works undertaken for betterment of hostels, staff quarters, sport facilities and non-academic structures 	
2. Improvement in teaching, learning and research competence		
2.1 Improve student learning		
a. Faculty and staff training a.i Faculty training <i>(applicable for faculty of engineering disciplines and supporting departments)</i>	(i) Qualification upgradation: <ul style="list-style-type: none"> • If faculty is enrolled for qualification upgradation either through full-time or part-time or by sandwich joint arrangement within/outside the parent Institution : <ul style="list-style-type: none"> ○ Fees charged for course work, registration fee etc. ○ Use of research facilities ○ Consumables ○ Expenses towards thesis printing and publication of thesis-based research papers 	<ul style="list-style-type: none"> • Salary, living expenses and travel expenses of faculty registered for qualification upgradation (on full or part time or by sandwich joint arrangement) either within the parent Institution or through deputation to another Institution

***Note :** The approving authority for these activities is BoG / Competent Authority of the institutions except few cases of procurement (including services) where World Bank's No objection is required.

In addition, institution may also conduct other activities (not listed here) under the scope of the project and those fulfil the objectives of the project with the approval of BoG/Competent Authority of the institution.

¹ Expenditure is permissible only for the AICTE/UGC approved UG and PG teaching programmes, provided that Goods, Civil Works and Consultancy Services are procured in accordance with the procurement methods and procedures given in the Procurement Manual and are not declared ineligible expenditure by the statutory Financial Auditors.

² Expenditure for procurement of any equipment and furniture will not be admissible if procured with co-financing from any other source.

³ Expenditure for any Civil Work activity will not be admissible if undertaken with co-financing from any other source.

	<p>(ii) Enhancing Knowledge and Research Competence:</p> <ul style="list-style-type: none"> ● Subject upgradation and research competence : Undertaking trainings in subject knowledge and research competence upgradation by faculty <ul style="list-style-type: none"> ○ Course fee; travel expenses, boarding and lodging, and sundry expenses/allowances as per applicable norms and rules when faculty is deputed out-station to another Institution [within India or abroad (as per Guidelines on International Travel)] for the duration of the Course, travel time and the time permitted by the BoG for visits to Institutions/Organizations of interest and relevance to the faculty in the vicinity of the location of training ○ Course fee and local travel expenses as per applicable norms and rules when faculty attends a Course in-station but at an Institution other than the parent Institution 	<ul style="list-style-type: none"> ● Any other payment to the faculty for attending the Course
	<ul style="list-style-type: none"> ● Participation by faculty in seminars, conferences, workshops and in Continuing Education Programmes (CEPs)⁴ etc.: <ul style="list-style-type: none"> ○ Registration fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when faculty is deputed outstation to another Institution within India or abroad (as per Guidelines on International Travel) for the duration of the seminar, conference or workshop, travel time and the time permitted by the BoG for visits to Institutions/Organizations of interest and relevance to the faculty in the vicinity of the location of seminar, workshop or conference ○ Registration fee; and local travel expenses as per applicable norms and rules when participation is within-station but at an Institution other than the employer Institution 	<ul style="list-style-type: none"> ● Any other payment to the faculty for attending seminars, workshops, conferences, etc as participant.
	<p>(iii) Management development training of Institution's senior officials and senior faculty:</p> <ul style="list-style-type: none"> ○ Course fee; travel expenses, boarding and lodging, and sundry expenses /allowances as per applicable norms and rules when deputed out-station to another Institution (within India or abroad) for the duration of the Course, travel time and the time permitted by the BoG for visits to Institutions/Organizations of interest and relevance to the faculty in the vicinity of the location of training ○ Trainer's fee and overheads; and sundry expenditure if training programmes organized within the parent Institution 	<ul style="list-style-type: none"> ● Any other payment to the officials and senior faculty for attending the Course

⁴ CEPs are to be targeted for working professionals only. The duration of the programme must be atleast 1 week (5 working days). The participants preferably should have representations from industries, faculty from other AICTE recognized Engineering institutions and few faculty of host institution. The CEPs be conducted preferably in cutting edge technologies.

	<p>(iv) Organizing subject area training programmes, pedagogical trainings, workshops, seminars, conferences and Continuing Education Programme (CEP):</p> <ul style="list-style-type: none"> ○ Hospitality to participants ○ Venue and logistic arrangements ○ Replication of printed training materials. ○ Publication of proceedings ○ Travel, boarding and lodging for invited external experts and honorarium for delivering expert lectures, CEPs etc. 	<ul style="list-style-type: none"> ● Registration fees of internal faculty ● Honorarium to internal faculty/staff
<p>a.ii Staff training</p>	<ul style="list-style-type: none"> ● Training of non-teaching staff, administrative and finance officers, etc.: <ul style="list-style-type: none"> ○ Course fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when the staff is deputed outstation to another Institution within India. ○ Course fee and local travel expenses as per applicable norms and rules when training is attended in-station but at an institution / organization other than the parent institution 	<ul style="list-style-type: none"> ● Any other payment to the staff for attending the training programme.
	<ul style="list-style-type: none"> ● Qualification upgradation of technical support staff: (applicable for staff of engineering disciplines and supporting departments) If staff is enrolled for qualification upgradation either through full-time or part-time or by sandwich joint arrangement within/outside the parent Institution : <ul style="list-style-type: none"> ○ Fees charged for course work, registration fee etc. ○ Use of research facilities ○ Consumables ○ Expenses towards thesis printing and publication of thesis-based research papers 	<ul style="list-style-type: none"> ● Salary, living expenses and travel expenses of faculty registered for qualification upgradation (on full or part time or by sandwich joint arrangement) either within the parent Institution or through deputation to another Institution
	<ul style="list-style-type: none"> ● Training of technical support staff: (applicable for staff of engineering disciplines and supporting departments) <ul style="list-style-type: none"> ○ Course fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when the technical support staff is deputed outstation to another Institution/ Organization within India. ○ Course fee and local travel expenses as per applicable norms and rules when training is attended in-station but at an Institution other than the parent Institution 	<ul style="list-style-type: none"> ● Any other payment to the staff for attending the training programme.
	<ul style="list-style-type: none"> ● Training of administrative and general support staff in functional areas: <ul style="list-style-type: none"> ○ Course fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when the technical support staff is deputed outstation to another Institution/ Organization within India. ○ Course fee and local travel expenses as per applicable norms and rules when training is attended in-station but at an Institution other than the parent Institution 	<ul style="list-style-type: none"> ● Any other payment to the staff for attending the training programme

<p>b. Enhancement of Research & Development & Innovation Providing Research Assistantships to increase enrolment in PhD programmes in Engineering & applied sciences disciplines</p>	<ul style="list-style-type: none"> • Research Assistantships to full time Doctoral students registered in the institution's engineering & applied sciences disciplines as per AICTE/ UGC norms including contingency charges* that do not get scholarship through any other scheme of Govt of India • Attending workshops, Technology exhibitions, publications in National / International conferences held in India of students UG and PG – Registration Fees, Travelling, boarding & lodging and incidental charges • Institutional memberships for professional societies viz. IEEE, ACM, IETE, CSI, Automotive Engineering, ISTE, IE(I), ASCE, ASME, for student chapters • Expenditure on travel, visa and stipend for 12 weeks under MITACS programme as per guidelines • Expense on testing/ characterization of samples of R&D projects undertaken by students/faculty • Seed money for start-up • Continuation of the activities of Centres of Excellence (CoE) established under TEQIP-II 	<ul style="list-style-type: none"> • Assistantship for M.Tech Students • Assistantship to Doctoral candidates under QIP scheme of AICTE/IITs etc. • Individual membership of professional society
<p>c. Improving transition rates of all categories of students and improving non-cognitive skills of students</p>	<ul style="list-style-type: none"> • Honorarium to faculty and staff for taking induction training, bridge Courses, remedial teaching classes and skill development training • Transportation charges of students visits, if any • Honorarium, TA and DA to outside experts for specialized training in soft components including communication - presentation skills • GATE Registration fee (only for final year students) • Honorarium, TA and DA to outside experts for GATE orientation programmes and specialized GATE training classes • Honorarium, TA and DA to outside experts for specialized training in Finishing School • Consultancy services procured for technical assistance related to knowledge/skill enhancement for weak students and establishing a Finishing School 	<ul style="list-style-type: none"> • Cost towards the boarding and lodging of students for attending the Finishing School
<p>d. Instituting academic and non-academic reforms</p>	<ul style="list-style-type: none"> • Curricular Reforms: <ul style="list-style-type: none"> ○ Travel cost, hospitality and honorarium paid to industry personnel / academic expert for participation in curriculum development/ revision/restructuring and curricular reforms ○ Sundry expenditure on holding meetings of the concerned Committees ○ Organizing workshops on reforms • Digital learning including MOOCs: <ul style="list-style-type: none"> ○ Certification fees for online courses (MOOCs/ Swayam) for students and faculty ○ Development of MOOCs/ Online courses • Accreditation: <ul style="list-style-type: none"> ○ Accreditation fees to NBA • Autonomy: <ul style="list-style-type: none"> ○ Assessment fees to UGC or University for obtaining Autonomous Institution Status from the UGC 	<ul style="list-style-type: none"> • Any payment in cash of kind or expenses related to the hosting of Accreditation Committee or any other assessment committee.

* Does not include dead stock (assets) items

2.2 Student employability		
a. Increasing interaction with industry	<ul style="list-style-type: none"> • Travel cost, hospitality and honorarium to industry personnel for participation in curriculum development/revision/restructuring, student assessment and Institutional bodies, and for delivering expert lectures • Organizing short term training programme for students in collaboration with Industry to increase Managerial skills, Entrepreneurial skills, Leadership skills, Communication skills, Technical skills and Team working skills for making them industry ready • Transportation charges for Industrial visits • Student attending internship in industry <ul style="list-style-type: none"> ○ Travel expenses, boarding, lodging and sundry expenses / allowances as per norms approved by BoG 	
b. Student career counselling and placement	<ul style="list-style-type: none"> • Expenditure towards inviting industry (excluding travel cost and lodging boarding) for campus interviews and hospitality during campus interviews • Tutoring by industry experts to prepare students for on- and off-campus job interviews 	<ul style="list-style-type: none"> • Consultancy/ registration fees to any agency (third party) for getting industry for campus placement
2.3 Increasing faculty productivity and motivation		
a. Sponsored research, consultancy and other revenue generating activities	<ul style="list-style-type: none"> • Securing sponsored projects and consultancy assignments • Publication of research papers in refereed journals available on Web of Science for faculty/ students • Commercialization of research products • Patenting of research products • Travel cost, hospitality and honorarium paid to experts for participation in Research & Development activities and for delivering expert lectures in the project institutions • Organizing conferences on R&D topics/themes 	<ul style="list-style-type: none"> • Fiscal incentives for increased participation in research, sponsored projects and consultancy work (<i>the incentives can, however, be given from Institutional resources including IRG</i>)
	<ul style="list-style-type: none"> • Developing research interest among UG and Masters students: <ul style="list-style-type: none"> ○ Fiscal incentive (as per norms approved by the BoG) to students that voluntarily associate with Industry oriented R&D projects ○ Expenses on travel, boarding and lodging of students that associate with an Industry for about 3-4 weeks during vacations to continue work on R&D projects ○ Consumables • Financial aid to the extent of 20% of total budget in Tech Fest/ project competitions • Registration Fees and TA for students participating in Tech Fest of IITs/NITs 	
	<ul style="list-style-type: none"> • Seed grant for research to faculty members and / or students to venture into innovative research and to strengthen research culture 	
	<ul style="list-style-type: none"> • Appointment of retired teachers from IITs/NITs/other reputed institutions as Senior Research Advisor for enhancement of Research & Development activities 	

2.4 Establishing Twinning System		
a. Activities proposed in IDP, twinning agreement, implementing AICTE measures or any activity deemed appropriate and mutually agreed	<ul style="list-style-type: none"> • Sharing of expenditure as agreed mutually by mentor and mentee institution 	<ul style="list-style-type: none"> • Any incentive/remuneration for conduct of twinning activities
3. Incremental Operating Cost	<ul style="list-style-type: none"> • Organizing BoG and other Committee Meetings (Travel expenses; boarding, lodging, and sundry expenses/allowances for out-station non-official members as per applicable norms and rules , Local travel expenses for in-station non-official members as per applicable norms and rules, Sitting fee to non-official members) • TA & DA for faculty and staff attending workshops and meetings organized by the NPIU and the SPIUs • TA & DA for faculty and staff attending training in the World Bank procedures as arranged by the NPIU and the SPIUs • Student training materials and other consumables • Occasional hiring of vehicles for project related works 	
	<ul style="list-style-type: none"> • Maintenance of equipment including computers and other assets: <ul style="list-style-type: none"> ○ Maintenance of equipment including computers and related devices through Annual Maintenance Contracts 	<ul style="list-style-type: none"> • Maintenance of buildings <i>(this should be carried out through Institution's own budget)</i>
	<ul style="list-style-type: none"> • Hiring technical services for: <ul style="list-style-type: none"> ○ Academic development/ processes ○ external financial audit for TEQIP funds 	
	<ul style="list-style-type: none"> • Salaries: <ul style="list-style-type: none"> ○ Salaries of full-time contract staff only appointed in TEQIP cell for implementation of the project subject to due approval from the competent authority of the institution 	

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

1.0 INTRODUCTION

These Guidelines are framed to ensure that all international travel related to the Project (TEQIP-III) are undertaken as per the set procedure outlined hereunder:

The objective of the International Travel Support Scheme under TEQIP-III is to enable participants to improve quality of education in Project Institutions through qualitative research. Participants therefore will need to demonstrate not only what they expect to learn or gain from the international experience but also how that experience will be shared with their/ other institutions and result in concrete activities at national level.

The purpose of international travel can be either or both of following:

- i. Presentation of Papers-
 - Plenary session
 - Invited lecture
- ii. Research collaboration only if there is a Joint Research Project

The travel taken for either of the above should have necessarily the following credentials:

- a) Presentation of Research papers in plenary session of International conferences or symposia having established credential in the form of research credentials like Citation; Impact factor and indices and the same should be available on web page of science or Google scholars
- b) Invitation to deliver key note address/ lecture in International conferences and symposia having established credential in the form of Citation; Impact factor and indices and the same should be available on web page of science or Google scholars
- c) For availing the travel under joint research collaboration, the research project should be already approved joint research collaboration i.e. MoU between the host university and participant's organization signed and the collaborative project in progress. The international travel for exploration of possibilities for Joint Research Collaboration is not permitted.

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

2.0 TARGET PARTICIPANTS

Faculty, Head of the project institutions, and Vice chancellors of ATUs are eligible for international travel under the Project.

3.0 ELIGIBILITY CRITERIA

In order to be eligible for international travel grant, not only the applicants (faculty, HoDs, Directors, Principal, VC) but also the Project Institutions have to fulfil the eligibility criteria as follows:

3.1 Institutional Eligibility: It is mandatory that the institution must meet specified assessment indicators as given below:

(A) Mentee Institute (must at least meet 6 out of 12 Assessment Indicators)				
Assessment Indicators			Yes/No	If yes, please provide documentary evidences
(i)	Autonomy obtained or applied for (At least State Government NOC Obtained and Affiliating University forwarded application to UGC).	:		
(ii)	50% of the eligible UG programmes should have been NBA accredited or applied for accreditation (SAR submitted).	:		
(iii)	BoG composition as per the prescribed structure (as per UGC/AICTE Guidelines)	:		
(iv)	Quarterly BoG Meeting conducted during previous year and availability of BoG minutes on the website	:		
(v)	Twining Activities carried out significantly	:		
(vi)	Atleast 40% students (pre final/ final year) appeared for GATE examination during previous year	:		
(vii)	Atleast 10% students out of appeared have valid GATE score during previous year.	:		
(viii)	20% of 2 nd and 3 rd Year Students have undertaken internship in the industry/IIT/NIT/Research organizations during previous year	:		
(ix)	Induction Programme for first year was successfully completed during previous year	:		

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

(x)	Focused soft skill training programme for final year students was conducted during previous year.	:		
(xi)	Start-up/innovation policy is formulated and innovation drive activity conducted significantly.	:		
(xii)	Atleast one National or International Conference organized.	:		

(B) Mentor Institute (must at least meet 9 out of 13 Assessment Indicators)

Assessment Indicators			Yes/No	If yes, please provide documentary evidences
(i)	Autonomy obtained from UGC with continuation, if any	:		
(ii)	60% of the eligible UG and PG programmes should have valid NBA accreditation.	:		
(iii)	Quarterly BoG Meeting conducted regularly during previous year and availability of all last BoG minutes on the website	:		
(iv)	20% of faculty of the institute visited mentee institute under Twinning Activities.	:		
(v)	Student Exchange Programme under twinning activity implemented for mentee institute significantly.	:		
(vi)	IDP of Mentee institute updated, under twinning activity, as per TEQIP-III guidelines.	:		
(vii)	Atleast 70% students (pre final/ final year) appeared for GATE examination during previous year.	:		
(viii)	Atleast 20% students out of appeared have valid GATE score during previous year.	:		
(ix)	40% of 2 nd and 3 rd Year Students have undertaken internship in the industry/IIT/NIT/Research organizations during previous year.	:		
(x)	Induction Programme for first year was successfully completed during previous year.	:		

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

(xi)	Focused soft skill training programme for final year students was conducted during previous year.	:		
(xii)	Activities on innovation drive conducted significantly.	:		
(xiii)	Atleast one National or International Conference/symposia organized with mentee institution.	:		

Assessment indicator (i) & (ii) are mandatory.

(C) ATUs (must at least meet 12 out of 20 Assessment Indicators)				
Assessment Indicators			Yes/No	If yes, please provide documentary evidences
(i)	Statute for awarding Autonomy to affiliated institution is available and autonomy granted to institutions	:		
(ii)	NAAC accredited (B+ grade) or applied for accreditation.	:		
(iii)	10% of affiliated institution have valid NBA accreditation.	:		
(iv)	Atleast 50% of faculty positions in affiliated institutions are filled through regular appointments.	:		
(v)	Research hub established and access to the faculty from affiliated institution is visible.	:		
(vi)	Choice based credit system is adopted by University for engineering programs of affiliated engineering colleges	:		
(vii)	ERP/MIS is in place for students of affiliated institutions showing entire information including result processing	:		
(viii)	Declaration of results before commencement of next year academic activity is visible	:		
(ix)	Organized National or International Conference with the participation of faculty of affiliated engineering colleges	:		

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

(x)	Atleast one leadership program for the Principals of affiliated engineering colleges conducted	:		
(xi)	Faculty of affiliated engineering colleges participated in Six pedagogical trainings/annual refresher course through SWYAM Platform during previous year	:		
(xii)	Student feedback mechanism is established in all affiliated colleges for evaluating faculty performance	:		
(xiii)	Industry Consultation Committee is established for all programs of study for curriculum revision	:		
(xiv)	Availability of Studio for preparing open online course (MOOCs) for the subjects of affiliated engineering colleges	:		
(xv)	Atleast three open online courses (MOOCs) have been developed with the help of quality faculty from affiliated institutions/university	:		
(xvi)	Induction Programme for first year students of affiliated all engineering colleges was successfully completed during previous year/current year	:		
(xvii)	20% of 2 nd and 3 rd Year Students of all affiliated engineering colleges have undertaken internship in the industry/IIT/NIT during previous year	:		
(xviii)	Atleast 30% students (pre final/ final year) from affiliated engineering colleges appeared for GATE examination during previous year.	:		
(xix)	Atleast 10% students from affiliated engineering colleges out of appeared have valid GATE score during previous year.	:		
(xx)	Activities on innovation drive conducted significantly in all affiliated engineering colleges	:		

3.2 Participants Eligibility

- (i) The applicant should have contributed in the implementation of TEQIP-III project in his institution significantly (Please attached certificate of head of the institute)

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

- (ii) The applicant should have contributed significantly in mentor/mentee institute by conducting the activities (not merely visiting the institute) under twinning arrangements of TEQIP-III project
- (iii) The applicant should have published at least four research papers in peer reviewed journals of his discipline with high impact value and having significant H/I/SCI Index value. The paper should be available on web page of Science or Google Scholar page.
- (iv) The applicant can avail the international travel under project once in a academic year

4.0 PROCEDURE

Applicants for undertaking International Travel are required to submit a complete proposal along with the enclosures to BoG for approval. Such BoG approved proposal shall be forwarded by the Head of the institution to SPIU (Focus state)/DTE (non-focus state) and then to NPIU. The achievements in the academic excellence, research contribution, contribution in the project activities of the concerned participant(s) desirous of availing International Travel facility under the Project be clearly mentioned in the proposal.

Applications from the Institutions meeting required Assessment Indicators (as given in above respective tables A; B; C) only shall be eligible for International Travel. An undertaking in this regard should be submitted to the SPIU/DTE and then to NPIU.

In view of the procedure to be followed and various approvals to be sought the applicants are advised to initiate their proposals at least 3 months before schedule of travel.

DETAILED PROCEDURE FOR APPROVING THE INTERNATIONAL TRAVEL

(i) In case of State Government aided/funded institutions:

- The Project Institutions shall constitute an Internal Scrutiny Committee (ISC); under the chairmanship of Dean (R&D) and consisting of senior faculty members. The ISC shall scrutinize the received proposal (format enclosed as Annex-I) and submit the report to the Head of the institution, along with the proposals.
- The Head of the institution shall submit the proposal to BoG with his remarks on the findings of internal scrutiny committee.

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

- The BoG will accord “**in principle**” approval for the proposal on the basis of scrutiny report and the recommendation of the Head of the institution.
- The Institute will send the proposal with BoG remarks to SPIU/DTE for further processing.
- **SPIU/DTE will ensure the eligibility of the institution w.r.t the performance assessment and** scrutinize the received proposal as per the checklist (Annex-II) and submit the proposal with its observation to NPIU
- **NPIU will constitute Screening Committee consisting of senior academicians.** The screening committee shall evaluate the proposal as per the criteria suggested in Annex-III and advice the Central Project Advisor (CPA), at NPIU. If deemed necessary, the Screening Committee may seek opinion from external theme experts before arriving at a conclusion.
- On the basis of advice received from the Screening Committee; the NPIU, shall submit a consolidated report to the MHRD for approval.
- The decision of the MHRD shall be final and will be communicated to the SPIU/DTE by the NPIU. SPIU/DTE shall further communicate it to the concerned institutions.

(ii) In case of Centrally Funded Institutions (CFIs):

- **The CFIs TEQIP Unit will ensure the eligibility of its institution w.r.t the performance assessment.**
- The CFIs meeting the eligibility shall constitute an internal scrutiny committee under the chairmanship of Dean (R&D) consisting of senior faculty members. The internal scrutiny committee (ISC) shall scrutinize the received proposal (format enclosed as Annex-I) and submit the report to the Institutional TEQIP Unit, along with the proposals.
- The CFIs TEQIP Unit will scrutinize the received proposal as per the checklist (Annex-II) and submit the proposal with its observation and the remarks of internal scrutiny committee to the “Screening Committee”.
(A Screening Committee be constituted by the BoG of the institution consisting of senior external experts)
- The screening committee shall evaluate the proposal as per the criteria suggested in Annex-III and advice the Director of the institution. If deemed necessary, the Screening Committee may seek opinion from external theme experts before arriving at a conclusion.

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

- The Director shall present the proposal to BoG with his remarks along with the remarks of the Screening committee.
- The BoG will accord approval for the proposal on the basis of report of the screening committee and the recommendation of the Director
- The CFIs will send the proposal with remarks of the BoG to the NPIU for further processing.
- NPIU shall submit the proposal to MHRD for approval. The decision of MHRD will be final and communicated to the concerned CFI by NPIU.

IMPORTANT POINTS

- (i) The event should be of an international character.
- (ii) The applicant should not have availed financial assistance from any other source for the same event.
- (iii) The faculty should be appointed on regular basis; in case of contract faculty, the concern should have served at least two years continuously and should be there for at least one year after availing the travel
- (iv) Any international tour undertaken without Competent Authority's approval will not be considered as a part of the Project and, therefore, expenditure incurred will not be eligible for reimbursement.
- (v) Head of Institution(s) will avoid travel during the end of the financial year.
- (vi) The faculty availing international travel should ensure compensation for academic loss of the students
- (vii) The period of tours will be limited to seven working days.
- (viii) All austerity measures like discount on training fee, accommodation etc. should be availed. The travel will be undertaken only under the available cheapest restricted economy class air fare.
- (ix) The officials visiting abroad are required to prepare a detailed report of their visit, clearly specifying the gains and an action plan for implementing the feasible activities.
- (x) The experience will also be shared with fellow faculty of the institution.

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

ANNEX-I

**PROPOSAL FOR
INTERNATIONAL TRAVEL
UNDER TEQIP-III**

Name of the Institution : _____

Project Sub-Component : _____

Category of the Institution (CFI/Govt. funded/Govt. Aided/ATUs) : _____

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

1.

Name of the applicant	:	
Designation	:	
Department	:	

2. **Academic Profile**

Class/Institution	Year	Subject
UG		
PG		
PhD		
Post-Doctoral		
Any other		

3. **Experience Details**

Experience	Details	Duration	Name of Employer
i) Teaching*			
ii) Research*			
iii) Industry*			
iv) Any other			

**Details of may be provided separately, if any*

4. **Publications of the applicant during last three years (details may be provided on separate sheet) in the format below**

S. No.	Particulars	Year	Nos.	Impact factor			No. of Citations
				H	I	SCI	
i)	Referred Journals						
ii)	Proceedings						
iii)	Patents						

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

5. Contribution of the applicant in enhancing academic excellence in the institution under TEQIP-III/II:

S. No.	Year	Contribution of the Applicant (during last three years)	
		Project Activities	Institution development activities

6.

Name of the International Event	:	
Organizer	:	
Venue with country	:	
Durations	:	

7. Purpose of the event (put a tick mark against the appropriate place):

Items		:	Remarks
a)	Paper presentation	:	
b)	Chairing a Session	:	
c)	Keynote Speaker	:	
d)	Approved Joint Research Collaboration	:	

8. Provide write-up on the following (1 page on each item)

(i)	Focus on International visit on improving the quality of teaching and research of an Institution. Objectives of the visit be clearly mentioned.
(ii)	Benefit to the applicant from the International visit and expected outcome from this visit to the institution.

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

(iv)	Plan of the applicant for sharing the gained information with fellow faculty members.
(v)	Alternative arrangement planned by the applicant about the appropriate continuance of the teaching and research duties during the travel period.

9. **Travel Plan (from the place of working to the conference & back):**

S. N.	Date and Time	Departure	Date and Time	Arrival	Mode

10. **Details of Expenditure :**

Items	:	Remarks
a) Total air fare by shortest route by economy class	:	
b) Visa Fee	:	
c) Amount of registration fee	:	
d) Accommodation and other logistic arrangement	:	

11. **Details of International events attended during last three years (In Chronological order) :**

Name of event	Date	Venue	Details of Sponsors

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

12. Any other information which you may like to furnish in support of your application.

Place :

(Signature of the applicant)

Date

Enclosures: Attach the following enclosures :

- Invitation/ acceptance letters from the institutions/organization to be visited
- Daily schedule of activities to be undertaken
- Availability of budget provisions with break-up of fee charges, accommodation, other logistic arrangements and travel expenses
- International travel plan for faculty of the concerned institution (duly approved by BoG)
- For all project institutions, NOC from BoG for undertaking International travel
- Any other deemed necessary

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

ANNEX-II

CHECK LIST FOR SPIU/DTE/CFIs

Checklist for the proposals under TEQIP-III involving International Travel in respect of Dr/Prof/Mr _____ from _____

1	Name of the participants undertaking the tour with Designation and Contact Number (A brief Bio-Data to be enclosed)	
2	Purpose of the Visit	
3	Place of visit with Contact Details of the institute proposed to be visited (whether invitation/ acceptance/ Consent Letter has been obtained and attached)	
4	Duration of visit (whether Daily Schedule enclosed)	
5	Date of his/her last foreign visit with duration, name of the institute visited, funding/sponsoring Agency and the purpose of such visit	

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

6	(i) Relevance of the visit to the Project Objectives (ii) Clear Objective and Outcome of the Visit	
7	Amount of expenditure involved in the present proposal (whether break-up attached)	
8	Whether approval of Head of the institute and BOG have been obtained and proof thereof attached	
9	Whether an undertaking has been obtained and enclosed on submission of report in due course on the travel to be undertaken and experience to be gained to improve the teaching learning and research in the institute	

Signature of Director (DTE)/CFIs

Or

Signature of SPA in case of SPIU

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

ANNEX-III

Selection Criteria: The following criteria will be used by the Screening Committee :

S. No.	Particulars	Evaluation Criteria	Points
1	Is the international visit focused on improving the quality of teaching and research of a Project institution?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
2	Will the applicant benefit from the international visit?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
3	Is the visit linked to the Institutional Development Proposal objectives and to the current research needs assessment?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
4	Is the action plan for how the applicant will share the information gained likely to have an impact on others beyond the applicant?	All the evidence that this criterion has been met is strong and clear	2
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
5	Has the institution	All the evidence that this criterion has	2

NATIONAL PROJECT IMPLEMENTATION UNIT (NPIU)

GUIDELINES FOR INTERNATIONAL TRAVEL (2017-18) under TEQIP-III

	ensured that teaching and research duties will be appropriately continued during the travel period?	been met is strong and clear	
		Some of the evidence that this criterion has been met is either weak or unclear or both.	1
		No evidence that this criterion has been met	0
Total Points obtained			

Note: Applicants will have to get at least one point in each category and get a total of at least 6 points in order for the application to be approved.