



Birla Vishvakarma Mahavidyalaya
(An Autonomous Institution)
NAAC Accredited "A" grade
(Engineering College), Vallabh Vidyanagar

Qualifications / Experience as per AICTE / GTU /UGC/ CVM/ rules or any other approval giving body or as per prevailing rules.

Sr. No.	Post	Required no.
1	PT Instructor	1
2	Lab. Assistant for IT & Computer Department	2
3	Lab. Assistant for Mechanical Department	1
4	Graduate Engineer	1
5	Warden for Boys hostel	1
6	Lab. Assistant for Civil Department (Environmental Audit)	1
7	Lab. Assistant for EC Department	1

NB: *Number of positions are likely to change.*

QUALIFICATIONS / EXPERIENCE:

Cadre	Prescribed Qualifications & Experience
PT Instructor	Master in Physical Education with minimum 55%
Lab. Assistant for IT & Computer department	- Diploma/B.E./B.Tech. in Computer Engineering/IT or BCA or MCA or M.SC. in IT - Experience in handling various portfolios related to Network, Hardware & Software etc.
Lab. Assistant for Mechanical Department	- Diploma/B.E./B.Tech. in Mechanical Engineering - Knowledge of CAD/CAM, 3D printing etc.
Graduate Engineer	B.E./B.Tech in Electronics/EC/Mechanical/Production/Computer/IT, for Automation & Robotics
Warden for Boys hostel	Any graduate with Basic computer knowledge
Lab. Assistant for Civil Department (Environmental Audit)	M.Sc. in Environmental Studies or Chemistry with first class
Lab. Assistant for EC Department	- Diploma/B.E./B.Tech. in EC / Electronics Engineering or M.SC. in EC / Electronics - Experience in handling various portfolios related to Network, Hardware & Software etc.

- Adequate knowledge of operating computer, MS office & Internet.
- The completed application form alongwith attested copies of the certificates, testimonials, marksheets etc. should reach the **Principal** at the above address on or before **24/10/2026**. The name of the post applied for be mentioned on the envelope.



Birla Vishvakarma Mahavidyalaya
(An Autonomous Institution)
NAAC Accredited "A" grade
(Engineering College), Vallabh Vidyanagar

Application form for the post of _____
in subject/department _____

Last Date for Receipt of Application: **24/10/2026**

Affix
Recent
Passport size
Photo

NOTE:

- (a) **The person already in employment should forward the application through the employer.**
(b) The application should be submitted alongwith attested copies of the relevant certificates, mark sheets, testimonials etc.
(c) Additional sheets of paper may be attached if the space provided against any item is insufficient.
(d) Candidate should be proficient in English.
(e) Candidate should apply separately for each subject / post.
(f) Minimum Qualifications, Experience and Age Limit as per AICTE / GTU / UGC/CVM rules or approval giving body as per prevailing rules.
(g) **Candidate is required to mention e-mail address and Mobile number.**
(h) *Actual requirements may change at the time of interview.*

❖ **Personal Details**

Full name : _____

Full Address :

Present

Permanent

Dist : _____ Pin code : _____

Dist : _____ Pin code : _____

Mobile No.: _____

Email Id : _____

Birth date : _____ Age : _____

Nationality : _____ Mother tongue : _____

❖ **Languages Known:**

Read				
Write				
Speak				

❖ **Educational Qualifications: (Beginning with HSC Exam)**

Examination Passed	University / Board	Year of Passing	% / CPI / CGPA	Subjects / Discipline

❖ **Details of Professional Experience: (After obtaining the basic Degree)**

Name & Address of the Employer	Designation	Period of Service		Nature of Service	Total Salary drawn p.m. (Rs.)
		From	To		

❖ **Total Experience** (in years) - _____

❖ **Current Job Details:**

Present Designation : _____ Date of Joining : _____

Institute/Company with Add. : _____

Current Pay Scale : _____ Total Pay : _____

❖ **Salary Expected (Rs.)** - _____

List of Testimonials/Certificates/Mark sheets (copies attached with application):

- | | |
|----------|----------|
| 1) _____ | 2) _____ |
| 3) _____ | 4) _____ |
| 5) _____ | 6) _____ |
| 7) _____ | 8) _____ |

- Whether the candidate is convicted for any offence under any Civil / Criminal Law? *(If yes, provide the details)* Yes - ☐ / No - ☐
- Whether any Civil / Criminal Case is pending? *(If yes, provide the details)* Yes - ☐ / No - ☐
- Computer Knowledge Yes - ☐ / No - ☐

I hereby declare that the information given above is correct to the best of my knowledge & belief.

Place: _____

Date: _____

Signature of the Candidate