

Ref. No.: \_\_\_\_\_ (To be filled at TEQIP Office) | Date: \_\_\_\_\_



**BIRLA VISHVAKARMA MAHAVIDYALAYA (BVM) ENGINEERING COLLEGE**  
**VALLABH VIDYANAGAR -388120,GUJARAT,INDIA**  
**Technical Education Quality Improvement Programme (TEQIP – III)**  
**Format for GIA Students for Claiming Reimbursement for Industry Internships**

Name :		Level of Study :	
Student ID No :		Date of Birth (DD/MM/YYYY):	
PAN:		Aadhaar Number:	
Address :		City:	
District:		State:	
Mobile No:		Email:	
Bank Name:		Account No:	
Bank Branch and IFSC Code :			

Sr. No.	Name, Address and Contact details of the Industry	Duration in Number of Days	From Date	End Date

**\*Student availing industrial training/internship should have minimum 75% attendance in theory and practical / tutorials in all the courses registered for that semester.**

Sr.	Particulars	Amount (INR)	Remarks (if any)
1	Total of TA (As per details overleaf)		
2			
3			
4			
5			
	Total		

- I have submitted feedback form and internship report to faculty counsellor and TEQIP Office.

Signature of Applicant: \_\_\_\_\_ (Submit completed form to the TEQIP office.) Approved by Department Faculty Counsellor (Name & Sign) \_\_\_\_\_

----- X ----- X -----

Signature of HOD : \_\_\_\_\_, (verified that the utilization of the fund is as per TEQIP-III norms & approval taken)

Nodal officer (III & Graduate Employability) , TEQIP-III (Name & Signature: \_\_\_\_\_)

----- X ----- X -----

Passed for amount (INR): \_\_\_\_\_ (Rupees \_\_\_\_\_)

Sign of Head Clerk/ Account, BVM Office: \_\_\_\_\_ Nodal Officer (Finance), TEQIP-III, BVM: \_\_\_\_\_

Principal, BVM: \_\_\_\_\_

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**Details of TA & DA:**

<b>Details of Expenses</b>								
<b>A. Travel Expenses</b>								
Departure			Arrival			Kind of journey i.e. by Bus, Rail, etc.	Distance in km	Fare Paid (Rs.)
Station	Date	Hours	Station	Date	Hours			
<b>TOTAL (A)</b>								
<b>B. Food Bills</b>								
Sr. No.	Date		Bill No.	Amount (Rs.)		Remarks		
<b>Total (B)</b>								
<b>C. Hostel/Hotel Charges</b>								
Sr. No.	Date		Bill No.	Amount (Rs.)		Remarks		
<b>Total (C)</b>								
<b>Total of Amount ( A + B + C )</b>								

**Note:**

1. Claim shall be reimbursed on production of original bills and submission of the report duly certified by HoD of the respective department.
2. Travel Allowance ----- Second class Sleeper by Train or by Bus is only admissible.
3. Travel expense is admissible only for one 'To & Fro' journey (i.e., for going on first day & returning on last day)
4. A student can claim reimbursement for Maximum 2 weeks' period during TEQIP-III project.

Dated signature of the student: \_\_\_\_\_ Sign of Head clerk/ Account, BVM Office: \_\_\_\_\_