

Ref. No.: \_\_\_\_\_ (To be filled at TEQIP Office) | Date: \_\_\_\_\_



**BIRLA VISHVAKARMA MAHAVIDYALAYA (BVM) ENGINEERING COLLEGE**  
**VALLABH VIDYANAGAR -388120,GUJARAT,INDIA**  
**Technical Education Quality Improvement Programme (TEQIP – III)**  
**Format for GIA Students for Claiming Reimbursement for Industry Internships**

Name :	Level of Study :
Student ID No :	Date of Birth (DD/MM/YYYY):
Category :	Aadhaar Number:
PAN:	City:
Permanent Address :	District:
State:	Mobile No:
Email:	Bank Name:
Account No:	Bank Branch and IFSC Code :

Local Address :

Sr. No.	Name, Address and Contact details of the Industry	Duration in Number of Days	From Date	End Date

**\*Student availing industrial training/internship should have minimum 75% attendance in theory and practical / tutorials in all the courses registered for that semester.**

Sr.	Particulars	No. of Days	Amount (INR) (Office use only)	Remarks (if any)
1	Total of TA (As per details overleaf)	-----		
2	Days for which Hotel/Hostel charges are claimed			
3	Days for which food bill charges are claimed			
	Total			

➤ Declaration :

- I have submitted feedback form and internship report in revised format as per T&P webpage to faculty counsellor and a copy of feedback form to TEQIP Office.
- I have previously received the reimbursement amount for industry internship for \_\_\_\_ Weeks during \_\_\_\_\_ (mention month and year).

Signature of Applicant: \_\_\_\_\_ (Submit completed form to the TEQIP office.) Approved by Department Faculty Counsellor (Name & Sign) \_\_\_\_\_

----- X ----- X -----

Signature of HOD : \_\_\_\_\_, ( verified that the utilization of the fund is as per TEQIP-III norms & approval taken) Nodal officer (III & Graduate Employability), TEQIP-III (Name & Signature: \_\_\_\_\_

----- X ----- X -----

Passed for amount (INR): \_\_\_\_\_ (Rupees \_\_\_\_\_)

Sign of Head Clerk/ Account, BVM Office: \_\_\_\_\_ Nodal Officer (Finance), TEQIP-III, BVM: \_\_\_\_\_

Principal, BVM: \_\_\_\_\_

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**Details of TA & DA:**

<u>Details of Expenses</u>								
<u>A. Travel Expenses</u>								
Departure			Arrival			Kind of journey i.e. by Bus, Rail, etc.	Distance in km	Fare Paid (Rs.)
Station	Date	Hours	Station	Date	Hours			
<b>TOTAL</b>								

**Note:**

1. Claim shall be reimbursed on production of original tickets (Train/Bus)
2. Travel Allowance ----- Second class Sleeper by Train or by Bus is only admissible.
3. Travel expense is admissible only for one 'To & Fro' journey (i.e., for going on first day & returning on last day)
4. **A student can claim reimbursement for Maximum 4 weeks period (including 2 weeks additional allowed from summer 2019 onwards) during TEQIP-III project.**

Dated signature of the student: \_\_\_\_\_ Sign of Head clerk/ Account, BVM Office: \_\_\_\_\_